

Syllabus for Work 228 - Ethics and Values – Eureka Campus

Semester & Year	Summer 2016	
Course ID and Section #	WORK228-042182	
Instructor's Name	Andrew Pierce	
Day/Time	July 4-6; MTW 9am-12pm	
Location	McKinleyville High School	
Number of Credits/Units	Noncredit	
Contact Information	<i>Office location</i>	McKinleyville High School
	<i>Office hours</i>	Before and after class
	<i>Phone number</i>	(707)672-4398
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Textbook Information	<i>Title & Edition</i>	n/a
	<i>Author</i>	
	<i>ISBN</i>	

Course Description

An introduction to the importance of professional values and ethics in the workplace. Emphasis will be placed on how values influence actions, evaluating one's ethical behavior, and behaving ethically in the workplace.

Student Learning Outcomes

1. Examine values and how they influence our actions.
2. Demonstrate ethical behavior with the three-step checklist.
3. Give an example of why people participate in unethical workplace behavior.

Special Accommodations

College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact [Disabled Students Programs and Services](#). Students may make requests for alternative media by contacting DSPS at 707-476-4280.

Academic Support

Academic support is available at [Counseling and Advising](#) and includes academic advising and educational planning, [Academic Support Center](#) for tutoring and proctored tests, and [Extended Opportunity Programs & Services](#), for eligible students, with advising, assistance, tutoring, and more.

Academic Honesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may

receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at:
www.redwoods.edu/district/board/new/chapter5/documents/AP5500StudentConductCodeandDisciplinaryProcedureSrev1.pdf Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Disruptive Classroom Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process a disruptive student may be temporarily removed from class. In addition, he or she may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at:
www.redwoods.edu/district/board/new/chapter5/documents/AP5500StudentConductCodeandDisciplinaryProcedureSrev1.pdf
Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Emergency Procedures:

In the event of an emergency, please move to a secure location and call 9-1-1. Once the emergency has been reported, please call Andrew Pierce at (707)672-4398.

In the event of an emergency at the Arcata High School campus where evacuation is necessary, please walk to the Arcata Community Pool. In the event of an emergency at the McKinleyville High School campus where evacuation is necessary, please walk to the field in front of the school. Your instructor will provide you with a map and directions to these locations.

Calendar:

Day 1- Intro to ethics, teacher-led activities

Day 2- Teacher-led activities

Day 3- Teacher-led activities

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.