

## Course Information

Semester & Year:	Fall 2020
Course ID & Section #:	Math-30-E9956
Instructor's name:	Mr. Jon Pace
Proctored exams:	The Final Exam <b>MAY</b> be proctored.
Course units:	4 units

## Instructor Contact Information – *I prefer that you message me in Canvas.*

Office hours:	To Be Determined
Phone number:	707-476-4222 (Office Phone)
Email address:	<a href="mailto:jonathan-pace@redwoods.edu">jonathan-pace@redwoods.edu</a>

## Catalog Description

A course for students studying in science, technology, engineering, and mathematics (STEM) fields and some areas of business. Both Math 30 and Math 25 (Trigonometry), are prerequisites for Math 50A (Differential Calculus). Topics include polynomial, rational, radical, exponential, absolute value, and logarithmic functions; systems of equations; theory of polynomial equations; analytic geometry; arithmetic and geometric sequences and series.

Note: Students without experience in Algebra II or Intermediate Algebra are strongly recommended to take Math 30S College Algebra support course concurrently.

## Course Student Learning Outcomes

- 1) Analyze and investigate functions and equations graphically, algebraically, and verbally.
- 2) Solve equations, systems of equations, and inequalities.
- 3) Apply functions and other algebraic techniques to model real-world applications.

## Evaluation & Grading Policy

*Your final grade will be determined as follows:*

Online Homework:	25 %
Written Homework:	20 %
Discussions:	15 %
Quizzes:	15 %
Exams:	25 %

*The grade breakdown is as follows:*

A	93 – 100 %	C+	77 – 79.9 %
A-	90 – 92.9 %	C	70 – 76.9 %
B+	87 – 89.9 %	D	60 – 69.9 %
B	83 – 86.9 %	F	0 – 59.9 %

## Required Text

Algebra & Trigonometry, OpenStax

Download a copy for free or purchase online at: <https://openstax.org/details/books/algebra-and-trigonometry>

## Graphing Calculators – Android & Iphone Apps

Graphing Calculator (X84) **Note:** May have to upgrade for \$3.99 to access some features.

## Computer Requirements

You should have high-speed internet (such as broadband) service from cable, DSL, or satellite providers as there are videos that require this speed. You need to have reliable access to the internet for the duration of the course. Anticipate problems with your computer and internet access (including power outages) by not waiting until the last minute to submit assignments. It is your responsibility to meet the class deadlines.

## Portable Devices vs. Computers

Although you can use an up-to-date portable devices (such as Android or iOS phones & tablets) for some things, you should plan on doing the majority of your work reasonably up-to-date notebook or desktop computer (Mac or PC). **Do NOT plan to participate in this class solely from a portable device.** If you do decide to use your portable device for some of your class work, use the free Canvas app (called “Canvas by Instructure”) available in iTunes (for iOS) and the Google Play Store (for Android).

## Scanner

You are required to convert the Written Homework & Exams into PDF files that will be uploaded into Canvas assignments. You may use a Printer/Copier/Scanner or, if you do not have access to one, a phone app like the one below will work fine.

Android / iPhone App: CamScanner

**Video links demonstrating how to use CamScanner:**

Android: <https://www.youtube.com/watch?v=b3W9EoVXc6s>

iPhone: <https://www.youtube.com/watch?v=pc7dkXaer2s>

## Student Readiness

Are you ready for online classes? Please take about 15 minutes to review what it means to take an online class by watching the [Introduction to Online Learning](#) presentation.

## Student Commitment

Your commitment will require at least as much time as you dedicate to a traditional class, probably more! Necessary involvement includes:

- Actively engaging with online Video Lessons.
- Participating in online discussions.
- Completing weekly quizzes.
- Completing online and written homework.
- Time management. ***You will need to spend at least 12 hours a week on this course.***

## Exams - 25%

There will be 4 semester exams & a cumulative final exam. See the course schedule (and weekly schedules) for exam dates. Each exam will remain open for two days. You will have 2 hours to complete the exam and submit it as a PDF file. Detailed directions will accompany each exam. ***You can only make up a missed exam if you notify me PRIOR to the exam being given.***

## Final Exam: To Be Determined

## Written Homework – 20%

A written homework assignment will be assigned at the beginning of each week. The homework assignment is due on Saturday @ 11:59pm. You must convert your written work into a PDF file and upload this PDF file into the corresponding assignment in Canvas. I do not accept late homework, but I do drop your 2 lowest written homework scores.

Each written homework assignment will also be posted on Canvas in the weekly module for the week it is covered. You can also find each homework assignment in Canvas by clicking *Assignments* in the list on the left-hand side of our course page.

## Online Homework – 25%

Each section will have an online homework assignment. The assignments will be post on the website **MyOpenMath**: <https://www.myopenmath.com/index.php>

Course ID: **81868**

Enrollment Key: *(Leave this blank!)*

*If you already have a MyOpenMath account:*

- 1) Sign into your account.
- 2) Select “Enroll in a New Class” & enter in the Course ID.
- 3) Leave the Enrollment Key option blank.

*If you are new to MyOpenMath:*

- 1) Click “Register as New Student” below the login button.
- 2) Follow the directions to create your account.
- 3) On the bottom, enter in the Course ID.
- 4) Leave the Enrollment Key option blank.

Each homework assignment will also be posted on Canvas in the weekly module that the section was covered. You can also find each homework assignment in Canvas by clicking “Assignments” in the list on the left-hand side of our course page. **Each assignment in MyOpenMath (MOM) will be open for 3 days during which time you will have unlimited attempts at each problem.** It is critical for your learning success that you begin the homework as early in the week as possible while the material is still fresh in your mind.

## Quizzes - 15%

There will be a quiz each week (accept on Exam weeks) on **MyOpenMath (MOM)**. The quiz will be available on Saturday morning and close Sunday night at 11:59pm. The quiz will cover material covered that week. You will have 1 hour to complete the quiz from the time you open it and you can attempt each question three times. After the third attempt that question will be locked. I will drop your 1 lowest quiz score.

## Discussions - 15%

There will be a weekly discussion involving concepts we are covering that week. You will be required to write thoughtful explanations and substantive responses to your classmates writing. A detailed rubric and instructions will be included in each discussion. For more information about participating in discussion posts click here for the [Student Canvas Guide on Discussions](#). Also, you must adhere to the rules of [Netiquette](#).

Most discussions will involve activities on Desmos. Detailed instruction for using Desmos will be included in the Week 2 discussion. **Please make your username as it appears in Canvas**. For future discussion involving Desmos, you will log into your account before you begin the Desmos activities for the discussions.

## Math Lab - <https://www.redwoods.edu/math/Lab>

Math Lab Options: Math-52-E9977 (0.5 units: 22.5 hours needed)

Math-52-E9971 (1 unit: 45 hours needed)

Math-252-E9935 (Non-Credit: No hour requirement)

## Guidelines for Written Homework

- 1) I must be able to read your work. If I cannot read your writing, you will not get credit for that problem.
- 2) You must answer questions in complete, grammatically correct sentences when appropriate. More explanation is almost always better than less explanation.
- 3) Show your work – **do not just turn in a list of answers.**

## Accessibility

Students will have access to online course materials that comply with the Americans with Disabilities Act of 1990 (ADA), Section 508 of the Rehabilitation Act of 1973, and College of the Redwoods policies. Students who discover access issues with this class should contact the instructor.

College of the Redwoods is also committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1<sup>st</sup> floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

During COVID19, approved accommodations for distance education classes will be emailed to the instructor by DSPS. In the case of face to face instruction, please present your written accommodation request to your instructor at least one week before the first test so that necessary arrangements can be made. Last-minute arrangements or post-test adjustments cannot usually be accommodated.

## Support for online learners during COVID-19

In response to COVID-19, College of the Redwoods moved most of its courses online to protect health and safety. As the faculty and students adjust to this change, clear communication about student needs will help everyone be successful. Please let me know about any specific challenges or technology limitations that might affect your participation in class. I want every student to thrive.

## Admissions deadlines & enrollment policies – Fall 2020

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|--|--|
| • Classes begin:   | Aug. 22 <sup>nd</sup>                    |
| • Last day to add a class:                                   | Aug. 28 <sup>th</sup>                    |
| • Last day to drop without a W and receive a refund:         | Sept. 4 <sup>th</sup>                    |
| • Labor Day – NO CLASS:                                      | Sept. 7 <sup>th</sup>                    |
| • Census date:   | Sept. 8 <sup>th</sup>                    |
| • Last day to petition to file P/NP option:                  | Sept. 18 <sup>th</sup>                   |
| • Last day to petition to graduate or apply for certificate: | Oct. 29 <sup>th</sup>                    |
| • Last day for student-initiated W (no refund):              | Oct. 30 <sup>th</sup>                    |
| • Last day for faculty-initiated W (no refund):              | Oct. 30 <sup>th</sup>                    |
| • Veteran’s Day – NO CLASS:                                  | Nov. 11 <sup>th</sup>                    |
| • Thanksgiving Vacation – NO CLASS:                          | Nov. 23 <sup>rd</sup> – 28 <sup>th</sup> |
| • Final examinations:  | Dec. 12 <sup>th</sup> – 18 <sup>th</sup> |
| • Semester ends:   | Dec. 18 <sup>th</sup>                    |
| • Grades available for transcript release:                   | ≈ Jan. 8 <sup>th</sup> , 2021            |

Students who have experienced extenuating circumstances can complete & submit the **Excused Withdrawal Petition** to request an Excused Withdrawal (EW) grade instead of the current Withdrawal

(W) or non-passing (D, F & NP) grades. The EW Petition is available from the Admissions and Records Forms Webpage. Supporting documentation is required.

### **Academic dishonesty**

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

### **Disruptive behavior**

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

### **Inclusive Language in the Classroom**

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

### **Setting Your Preferred Name in Canvas**

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. It does not change your legal name in our records. See the [Student Information Update form](#).

### **Canvas Information**

If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.

Log into Canvas: <https://redwoods.instructure.com>

Password: Your 8-digit birth date

Tech help: [its@redwoods.edu](mailto:its@redwoods.edu) (707-476-4160)

Canvas Help: <https://www.redwoods.edu/online/Help-Student>

Canvas Workshop: <https://www.redwoods.edu/online/Home/Student-Resources/Canvas-Resources>

## Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Health & Wellness website](#).

[Wellness Central](#) is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email [counseling@redwoods.edu](mailto:counseling@redwoods.edu).

## Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary to receive emergency alerts. Check to make sure your contact information is up-to-date:

- 1) Log into WebAdvisor: <https://webadvisor.redwoods.edu>
- 2) Select **Students**
- 3) Select **Academic Profile**
- 4) Select **Current Information Update**
- 5) Update your current information.

Please contact Public Safety at 707-476-4112 or [security@redwoods.edu](mailto:security@redwoods.edu) if you have any questions. For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus unless it has been deemed safe by the campus authorities.

## Eureka Campus Emergency Procedures

Please review the [campus emergency map](#) for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the [Redwoods Public Safety Page](#). It is the responsibility of College of the Redwoods to protect life and property from the effects of emergency situations within its own jurisdiction.

In the event of an emergency:

- 1) Evaluate the impact the emergency has on your activity/operation and take appropriate action.



- 2) Dial 911, to notify local agency support such as law enforcement or fire services.
- 3) Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
- 4) Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.
- 5) Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
- 6) If safe to do so, notify key administrators, departments, and personnel.
- 7) Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.

## **Student Support Services**

*The following online resources are available to support your success as a student:*

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)

[Counseling](#) offers assistance to students in need of professional counseling services such as crisis counseling.

*Learning Resource Center includes the following resources for students:*

- [Academic Support Center](#) for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)

*Special programs are also available for eligible students include:*

- [Extended Opportunity Programs & Services \(EOPS\)](#) provides financial assistance, support and encouragement for eligible income disadvantaged students at all CR locations.
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

**Note: This syllabus is subject to change. I will notify you via Canvas should this become necessary.**