

Syllabus for Math 252 ~ Open Mathematics Lab

Course Information

Semester & Year:	Fall 2020
Course ID & Section #:	Math 252 – E9935 – Open Mathematics Lab
Instructor's name:	Amber Buntin
Day/Time of required meetings:	None
Day/Time of optional meetings:	Virtual Math Tutoring Hours: http://www.redwoods.edu/math/Lab
Number of proctored exams:	None
Pre/Co-requisites:	Student must be registered for a CR math or math-related course
Course units:	0 units – Non-Credit Course

Instructor Contact Information

Office location or *Online:	Math Lab Canvas Shell Online
Office hours:	Virtual Math Tutoring Hours: http://www.redwoods.edu/math/Lab
Phone number:	707-476-4207
Email address:	Amber-Buntin@redwoods.edu

Required Materials

Textbook title:	None
Other requirements:	Access to the internet to check Canvas and connect with tutors.

Catalog Description

Math-252 Open Mathematics Lab (non-credit)

A course offering instructional support to students needing help in mathematics in a self-paced lab environment. This course supports basic skills mathematics and mathematics-related classes. Students receive one-on-one and small group instruction to enhance success in mathematics across the curriculum.

Course Student Learning Outcomes

1. Analyze problems in mathematics or mathematics-related courses.
2. Apply strategies to plan and complete assignments on time.

Evaluation & Grading Policy

Students will be deemed making satisfactory practice by dropping into the virtual Math Lab, participating in discussion forums, using the course canvas chat feature, and attending live zoom sessions as needed for math help.

Course Requirements (Subject to change with fair notice)

- MATH 252 is a NON-CREDIT option for getting math help in the Virtual Math Lab.
- No minimum hours are required; however, to use the Math Lab, students must log into canvas and use the discussion forums, canvas course chat feature and/or attend live zoom sessions (during open hours) for help.
- Attendance will be tracked via zoom attendance reports for record keeping purposes only.
- This is an open-entry course where students can add this course up to the day before the last day of instruction. This course is repeatable.
- The virtual Math Lab is CLOSED on CR Holidays, breaks and during finals week

Canvas Information

Our course canvas page will be updated regularly and will contain a variety of items such as: course announcements, class documents, review resources and much more. Be sure to turn on your notifications if you'd like to be notified about things like new announcements, changes. If you find you are getting too many (or too few) announcements, remember this is an individual setting that you must modify in Canvas. I can help to adjust your settings...just ask! **You will be expected to check canvas daily and be aware of announcements made.**

Log into Canvas at <https://redwoods.instructure.com>

Password is your 8-digit birth date

For tech help, email its@redwoods.edu or call 707-476-4160

Canvas Help for students: <https://www.redwoods.edu/online/Help-Student>

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. It does not change your legal name in our records. See the [Student Information Update form](#).

Accessibility

Students will have access to online course materials that comply with the Americans with Disabilities Act of 1990 (ADA), Section 508 of the Rehabilitation Act of 1973, and College of the Redwoods policies. Students who discover access issues with this class should contact the instructor.

College of the Redwoods is also committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1st floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

During COVID19, approved accommodations for distance education classes will be emailed to the instructor by DSPS. In the case of face to face instruction, please present your written accommodation request to your instructor at least one week before the first test so that necessary arrangements can be made. Last-minute arrangements or post-test adjustments cannot usually be accommodated.

Emergency Procedures and Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions.

For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of a building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.