

**Syllabus for: Math 252 - Supervised Tutoring – Mathematics Focus****Semester & Year:** Fall 2014**Course ID and Section Number:** MATH-252-E6960**Number of Credits/Units:** This is a NON-CREDIT course**Day/Time:** Students drop in during Math Lab Open Hours.  
Hours for Math Lab on days when regular classes are in session:

- Aug 25-Dec 5: Mon-Thurs, 9:30AM – 5:00 PM  
Fridays 9:30AM - 3:00PM
- **Closed on holidays and during Finals Week**

**Location:** The Math Lab is located in the ASC on the Eureka main campus**Instructor's Name:** Math Lab Coordinator/Instructor: Elizabeth (Betsy) Buchanan**Contact Information:** Office location and hours: L101E M-F 9:30-4:30  
Phone: 707-476-4369  
Email: [betsy-buchanan@redwoods.edu](mailto:betsy-buchanan@redwoods.edu)  
[Put "MATH 252" in subject line of email message]**Course Description (catalog description as described in course outline):****MATH 252 - Supervised Tutoring - Mathematics Focus (non-credit)**

A course that provides individual, supervised tutoring and learning support to supplement course-based learning activities in a variety of academic disciplines.

*Note: Students can be enrolled in a mathematics course or any course with math content.*

**Student Learning Outcomes (as described in course outline) :**

Students should be able to do as a result of taking this course:

1. Successfully analyze assignments for other courses.
2. Appropriately complete assignments for other courses.

**Special accommodations:** College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.

**Academic Misconduct:** Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course.

The student code of conduct is available on the College of the Redwoods website at:

<http://redwoods.edu/District/Board/New/Chapter5/AP%205500%20Conduct%20Code%20final%2002-07-2012.pdf>

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods homepage.

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

**Emergency Procedures:** Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room) and review [www.redwoods.edu/safety.asp](http://www.redwoods.edu/safety.asp) for information on campus Emergency Procedures.

During an evacuation:

- Be aware of all marked exits from your area and building. Know the routes from your work area to the nearest exits.
- Once outside, move to the nearest evacuation point outside your building.
- Keep streets and walkways clear for emergency vehicles and personnel.

Do not leave campus, unless it has been deemed safe by the Incident Commander or campus authorities.

(Be aware CR's lower parking lot and 101 frontage roads are within the Tsunami Zone).

College of the Redwoods – Fall 2014

**Math 252 Supervised Tutoring – Mathematics Focus**

**MATH-252-E6960 (Non-Credit)**

8/25/2014 – 12/5/2014

**Math Lab Coordinator:** Elizabeth (Betsy) Buchanan  
**Contact Information:** Office: L101E, in the LRC/ASC  
email: [betsy-buchanan@redwoods.edu](mailto:betsy-buchanan@redwoods.edu)  
[Put "MATH 252" in subject line of email message]  
Phone: 707-476-4369

---

**Official Course Description:** (from official Course Outline):

**MATH 252 Supervised Tutoring - Mathematics Focus** (non-credit)

A course that provides individual, supervised tutoring and learning support to supplement course-based learning activities in mathematics.

Note: *Students can be enrolled in a mathematics course or any course with math content.*

---

**MATH 252 Course Learning Outcomes:**

Students should be able to do as a result of taking this course:

1. Successfully analyze assignments for other courses.
2. Appropriately complete assignments for other courses.

---

**Course Requirements (subject to change with fair notice):**

MATH-252 is a NON-CREDIT course. This is a non-credit option for getting Math help in the Math Lab.

No minimum hours are required; however, to utilize the help of the Math Lab, students must log in to document their attendance during the Math Lab Open Hours between Aug 25, 2014 and Dec 5, 2014.

This is an open-entry course, where students can add this course up to the day before the last day of instruction. (Dec 5) This course is repeatable.

---

**Locations and Open Hours:**

**The Math Lab is located in the ASC (Academic Support Center) on the Eureka main campus.**

**Math Lab Hours for Fall 2014 on days when regular classes are in session:**

- Aug 25<sup>th</sup> – Dec 5th  
    Mon-Thurs                      9:30AM – 5:00PM  
    Fridays                         9:30AM – 3:00PM
- CLOSED on Holidays and during Finals Week

---

*This syllabus is subject to change.*

---