

Syllabus for GS 1 College Success – Del Norte Education Center

Semester & Year	Fall 2018	
Course ID and Section #	GS 1 – D6590 (046590)	
Instructor's Name	Bernadette Johnson	
Day/Time	T/TH	
Location	RM 23	
Number of Credits/Units	3.0	
Contact Information	<i>Office location</i>	DN Counseling Office
	<i>Office hours</i>	See front desk for available appointments
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	<i>Title & Edition</i>	Becoming a Master Student 15E
	<i>Author</i>	Dave Ellis
	<i>ISBN</i>	978-1-285-19389-2
Course Description		
<p>A course designed to inform and assist students to obtain the knowledge and skills necessary to reach their educational objectives. Topics covered include: Self-discovery, motivation, memory development, time and stress management, text book reading, note and test-taking skills, healthy living practices, and career and academic planning. Students will be utilizing a wide variety of college resources, study skills, and techniques to support their goals.</p>		
Student Learning Outcomes		
<ol style="list-style-type: none"> 1) Demonstrate learning study skills. 2) Display self and academic awareness. 3) Develop a career and academic plan. 		
Special Accommodations		
<p>College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS at 707-465-2352.</p>		
Academic Support		
<p>Academic support is available at Counseling and Advising and includes academic advising and educational planning, Academic Support Center for tutoring and proctored tests, and Extended Opportunity Programs & Services, for eligible students, with advising, assistance, tutoring, and more.</p>		
Academic Honesty		
<p>In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods</p>		

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website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Disruptive Classroom Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; physically or verbally abusive behavior. In such cases, where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, he or she may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at:

<http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>.

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Emergency Procedures for the Del Norte campus:

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). The Crescent City campus emergency map is available at (<http://www.redwoods.edu/delnorte/Maps-and-Directions; scroll down to the Safety Map>). For more information on Public Safety, go to <http://redwoods.edu/publicsafety>. In an emergency that requires an evacuation of the building:

- Be aware of all marked exits from your area and building.
- Once outside, move to the nearest evacuation point outside your building:
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the campus authorities.

RAVE – College of the Redwoods has implemented an emergency alert system. In the event of an emergency on campus, you can receive an alert through your personal email, and/or phones at your home, office, and cell. Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the “Register” button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with “redwoods.edu.” Please contact Public Safety, 707-476-4112, security@redwoods.edu, if you have any questions.

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

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Late Work Policy

Part of becoming a “master student” is learning to effectively manage your time. Assignments are expected to be turned in on time. It is important to plan your semester carefully and take into consideration the time needed to complete work for this class and your other classes as well as your personal and work obligations. Late work may be accepted up to 2 weeks following the due date, but may be subject to a 20% point reduction. If a situation BEYOND YOUR CONTROL causes you to fall behind in this class, please schedule a time to meet with me so we can discuss options. If you have a PLANNED absence you may be able to turn in work early to avoid late penalties.

Course Assignments

Participation: Students may earn up to **200** points for participation in classroom activities. In order to earn points, students must be in class. To earn participation points students must fully engage in classroom discussion and activities. Arriving late or leaving early may result in a reduction in participation points.

Quizzes: Students may earn up to **100** points for reading and lecture quizzes. Quizzes will be done in Canvas and will often be due prior to class.

Journals: Students will journal throughout the semester. Students may earn up to **100** points for fully completing all written journal assignments.

Journal “Shares”: Students may earn up to **50** points for sharing journal entries in class. Each journal share will be worth up to 10 points.

Student Education Plan: Students will complete a Student Education Plan (SEP) that includes all required coursework necessary to earn a degree at CR. Students must meet with an advisor to complete the SEP. Students who are undecided on their major must choose a major of interest to complete this assignment. The SEP is worth up to **50** points.

Mid Term Exam: Students will take a mid-term exam covering all reading, lectures and class discussion topics covered during the first 5 weeks of the semester. The exam will be worth **100** points.

Essay: Students will complete a 200-word self-reflection essay and share it in class. The essay will be typed and in paragraph form and will follow MLA format with at least two outside sources (one can be your textbook). The essay is worth up to **75** points and sharing in class is worth **25** for a total of **100 points**.

ESSAY PROMPT:

Discuss three personal strengths and one personal weakness. Explore the following questions:

- 1) How is this weakness affecting me my academic and/or career/personal life?
- 2) How can I use my identified strengths to overcome this weakness?
- 3) How have other people overcome similar challenges?
- 4) What specific short-term actions can I take to improve in this area?
- 5) What long-term benefits might I experience because of making this change?

Group Project/Presentation: Students will work in groups of 3-5 and prepare a presentation on one important study skill that is key to success in college. The group presentation will be 15-20 minutes in length and must include a Power Point or PREZI presentation and a one-page handout. All team members must participate in the presentation. The presentation will be worth up to **100** points.

Final Exam: Students will take a cumulative final exam covering all reading, lectures and class discussion topics covered during the entire course. The exam will be worth up to **200** points.

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Course Outline

Due Date	Assignment	Points
Aug 21	Read Syllabus	
Aug 23		
Aug 28	Read Chapter 1	
Aug 30	QUIZ 1	10
Sept 4	Read Chapter 2	
Sept 6	QUIZ 2	10
Sept 11	Read Chapter 3	
Sept 13	QUIZ 3	10
Sept 18	Read Chapter 4	
Sept 20	QUIZ 4	10
Sept 25	Read Chapter 5	
Sept 27	QUIZ 5	10
Oct 2	Mid Term Review	
Oct 4	Mid Term Exam	100
Oct 9	Read Chapter 6	
Oct 11	QUIZ 6	10
Oct 16	Read Chapter 7	
Oct 18	QUIZ 7	10
Oct 23	Read Chapter 8	
Oct 25	QUIZ 8	10
Oct 30	Read Chapter 10	
Nov 1	Student Education Plan	50
Nov 6	Read Chapter 11	
Nov 8	QUIZ 10 (CHPT 10 & 11)	10
Nov 13	Read Chapter 12	
Nov 15	Journal	
Nov 19-23	Thanksgiving Break	NO CLASS
Nov 27	Final Essay & Presentation	100
Nov 29	Group Presentations	100
Dec 4	Group Presentations	
Dec 6	Final Exam Review	
Dec 11	Final Exam	200

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Grading

A = 900 – 1000 points

B = 800 - 899 points

C= 700 – 799 points

D = 600 – 699 points

F = 0-599 points