

Syllabus for General Studies 6 – Del Norte Education Center		
Semester & Year	Spring 2018	
Course ID and Section #	GS-6-D6112 (046112)	
Instructor's Name	C. Perez	
Day/Time	Tuesday/ 5:00 p.m-8:10 p.m.	
Location	PBSP A Yard	
Number of Credits/Units	3 unites	
Contact Information	<i>Office location</i>	
	<i>Office hours</i>	
	<i>Phone number</i>	
	<i>Email address</i>	
Textbook Information	<i>Title & Edition</i>	ON COURSE: Strategies for Creating Success in College and in Life (Eight Edition)
	<i>Author</i>	Skip Downing
	<i>ISBN</i>	Skip Downing
Course Description		
<p>A first year experience course focusing on the development of academic and personal skills necessary to succeed in college and beyond. Students will learn how to manage time, understand classroom dynamics, and improve note-taking and test-taking skills. Students will be able to identify campus services and understand the technology used in higher education. Students will be directed towards specific educational goals and develop a comprehensive student education plan.</p>		
Student Learning Outcomes		
<p>1) Assess individual learning preferences which can be applied toward improving lifelong learning skills. 2) Identify college expectations and demonstrate successful navigation within the college system. 3) Develop and complete a formal student education plan. 4) Analyze self-management systems and persistence practices to increase self-motivation and success.</p>		
Special Accommodations		
<p>College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS at 707-465-2352.</p>		
Academic Support		
<p>Academic support is available at Counseling and Advising and includes academic advising and educational planning, Academic Support Center for tutoring and proctored tests, and Extended Opportunity Programs & Services, for eligible students, with advising, assistance, tutoring, and more.</p>		
Academic Honesty		
<p>In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade</p>		

Syllabus for General Studies 6 – Del Norte Education Center

and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Disruptive Classroom Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; physically or verbally abusive behavior. In such cases, where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, he or she may be reported the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>.

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Emergency Procedures for the Del Norte campus:

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). The Crescent City campus emergency map is available at (<http://www.redwoods.edu/delnorte/Maps-and-Directions; scroll down to the Safety Map>). For more information on Public Safety, go to <http://redwoods.edu/publicsafety> In an emergency that requires an evacuation of the building:

- Be aware of all marked exits from your area and building.
- Once outside, move to the nearest evacuation point outside your building:
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the campus authorities.

RAVE – College of the Redwoods has implemented an emergency alert system. In the event of an emergency on campus, you can receive an alert through your personal email, and/or phones at your home, office, and cell. Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the "Register" button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with "redwoods.edu." Please contact Public Safety, 707-476-4112, security@redwoods.edu, if you have any questions.

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

Syllabus for General Studies 6 – Del Norte Education Center

WHAT YOU WILL NEED:

1. Text Book
2. Composition book or Note book for journal entries and in-class exercises
3. Folder to file handouts and documents
4. Writing Instrument
5. Your Presence and Participation in class
6. Engagement with class material and ideas out of class
7. construction paper for vision boards

GRADING: 1000 Points total A (90-100%) B (80-89%) C (70-79%) D (60-69%) F (0-59%)

In-Class Participation & Activities (30%)=300

- This is an interactive course and students are expected to actively participate in discussions, group activities, and creative projects. To receive full participation points students must be in attendance. Arriving late or leaving early may result in a reduction in participation points. At the end of the semester students will complete a self-assessment of their overall class participation. This self-assessment will be used in conjunction with the instructor's observations to determine the overall participation grade.

Journals (11%) =110

- Students will complete 11 journal entries worth up to 10 points each. Journal entries must be at least one page in length and should be labeled at the top of the page with the date and journal #. Journals entries can be on any topic related to the course or class discussions. In-class journal checks will be conducted randomly. To receive full points, students must stay up to date on entries. A composition book or other notebook should be used for journaling. No loose papers will be accepted.

Journal Shares (5%) = 50

- Each student will share 5 journal entries in class over the course of the semester. Each journal share will be worth up to 10 points.

Reading Quizzes (10%)= 100

- There will be 10 reading quizzes worth up to 10 points each.

Mid-Term (10%) =100

- The mid-term exam will cover topics from the assigned readings for the first 9 weeks of the semester. (Chapters 1-4 and study skills readings).

Self-Assessments & Reflections (7%)=70

- Students will complete three **(3)** self-assessments over the course of the semester.
- **25 pts.** The first assessment will cover the 8 “soft skills” that contribute to student success. In addition to completing the assessment, and scoring themselves, students will write a one page reflection on their strengths and weaknesses answering the following questions: 1) What are your strengths? 2) What are your weaker areas? 3) What did you learn about yourself? 4) What changes will you make to address your weaker areas? 5) What is your greatest strength and how do are you using it this semester?

Syllabus for General Studies 6 – Del Norte Education Center

- **25 pts.** The second assessment will cover the 7 “study skills” that contribute to student success. In addition to completing and scoring the assessment, students will write a one page reflection answering the following questions: 1) What is your strongest study skill? 2) What is your weakest study skill? 3) How have your strengths helped you succeed in school? 4) How have your weaknesses affected your school performance? 5) What skill do you want to improve this semester?
- **20 pts.** The third assessment will revisit the 8 “soft skills” from the first assessment. Students will retake the assessment and write a one page reflection answering the following questions: 1) How have you changed over the semester? 2) What areas do you still need to work on? 3) How have you grown, and/or what have you learned about yourself over the course of this class?

Vision Board (5%) =50

- Students will each complete a vision board depicting their goals (short and long-term) and dreams for their future. The vision board is a creative collage style project. Some supplies will be provided in class, but students can add other elements from resources outside of class. The vision board should contain both pictures (drawings, photographs or magazine clippings) and words. The vision board can focus on goals related to school, personal life, career, family etc, and should serve as a motivational tool.

Student Education Plan (10%) =100

- Students will work with a counselor or advisor to complete a student education plan. The plan will show what classes will be taken in the coming semesters to meet with requirements of the selected degree or certificate. In addition to the plan, students will include a one-page reflection and attach it to their plan answering the following questions: 1) My educational goal is ... 2) I have selected (degree/certificate) because...

Final Exam (12%) = 120

The final exam will be comprehensive and will cover all assigned readings for the course.

- **WEEK 1 Jan 16th**

Topic: Introduction to GS 6 and Self-Assessment & Reflection

Homework: Read Chapter 1 and complete Journal

- **WEEK 2 Jan 23rd**

Topic: Chapter 1

Due: Quiz #1 and Journal #1

- **WEEK 3 Jan 30th**

Topic: Chapter 2

Due: Quiz #2 and Journal #2

- **WEEK4- 2/6/2018**

Topic: Active Learning and reading

Due: Study skills self-assessment and reflection and Journal #3

Syllabus for General Studies 6 – Del Norte Education Center

- **Week 5: 2/13/2018**

Topic: chapter 3

Due: Quiz# 3 and Journal #4

- **Week 6: 2/20/2018**

Topic: taking notes, and Organizing Study Materials

Due: Quiz #4 and Journal #5

- **Week 7 : 2/27/2018**

Topic: Chapter 4

Due: Quiz #5 and Journal #6

- **Week 8: 3/6/2018**

Topic: Rehearsing & Memorizing and taking tests

Due: Quiz #6 and Journal #7

- **Week 9: 3/13/2018**

No class

- **Week 10: 3/20/2018**

Topic: Writing

Due: Mid-term

- **Week 11: 3/27/2018**

Topic: Chapter 5

Due: Quiz #7 and Journal #8

- **Week 12: 4/3/2018**

Topic: Chapter 6

Due: Quiz #8 and Journal #9

- **Week 13: 4/10/2018**

Topic: Student Education Plan

Due: Vision Boards, Quiz #9 and Journal #10

- **Week 14: 4/17/2018**

Topic: Chapter 7 and Chapter 8

Due: Quiz #10 and Journal #11

- **Week 15: 4/24/2018**

No_class

- **Week 16: 5/1/2018**

Topic: Chapter 9

Due: Self-assessment and reflection

- **Week 17: 5/8/2018**

Final Exam