

## GS6 FIRST YEAR EXPERIENCE– EUREKA CAMPUS

<b>Semester &amp; Year</b>	Fall 2016	
<b>Course ID and Section</b>	E0634	
<b>Instructor's Name</b>	Barbara Jaffari	
<b>Day/Time</b>	Monday & Wednesday 11:40-1:05	
<b>Location</b>	LRC104	
<b>Number of Credits/Units</b>	3.0	
<b>Contact Information</b>	<i>Office location</i>	AT134
	<i>Office hours</i>	By Appointment
	<i>Phone number</i>	707.476.4328
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<b>Textbook Information</b>	<p>On Course: Strategies for Creating Success in College and in Life 8th Edition, by Skip Downing  ISBN#: 978-1-285-19389-2</p>	
<b>Recommended Materials</b>	<ul style="list-style-type: none"> <li>• 3-Ring binder or Accordion Organizer</li> <li>• College Ruled notebook paper</li> <li>• Weekly Planner</li> </ul>	

### **COURSE DESCRIPTION**

A first year experience course focusing on the development of academic and personal skills necessary to succeed in college and beyond. Students will learn how to manage time, understand classroom dynamics, and improve note-taking and test-taking skills. Students will be able to identify campus services and understand the technology used in higher education. Students will be directed towards specific educational goals and develop a comprehensive student education plan.

### **STUDENT LEARNING OUTCOMES:**

1. Assess individual learning preferences which can be applied towards improving lifelong learning skills.
2. Identify college expectations and demonstrate successful navigation within the college system.
3. Develop and complete a formal student education plan.
4. Analyze self-management systems and persistence practices to increase self-motivation and success.

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### **COURSE REQUIREMENTS:**

You are expected to:

- Be in class on or before the start time (11:40am) and stay until class is dismissed
- Be prepared for class (complete all assignments and bring all materials needed for class)
- Be actively listening and participate in class (asking questions, responding to questions and participating in classroom activities)

**NO CELL PHONE USE UNLESS INSTRUCTOR DIRECTED – CELL PHONES ARE EXPECTED TO BE TURNED OFF DURING CLASS**

It is expected that when you are in class you will be respectful, considerate and kind to everyone in class (including yourself).

No food in classroom. Only drinks with secure caps in the classroom.

Students who do not follow course requirements may be asked to leave the class

You may be dropped from the class any time before the end of week 10 (11/4/2016) for any one of the following:

- Do not attend the first class
- Miss 2 or more classes consecutively
- Miss more than 5 classes
- Miss more than 25% of assignments

### **GRADING SCALE:**

12%	Participation (2 pts/session).....	60 points
18%	Quizzes (9) .....	90 points
32%	Journal Entries (32) .....	160 points
12%	Class Assignments .....	60 points
6%	Education Plan.....	30 points
12%	Final Project.....	60 points
8%	Final (hard copy) Journal Culmination Submission.....	40 points

A (100-90%), B (89-80%), C (79-70%), D (69-60%), F (59-0%)

**NO EXTRA CREDIT**

**NO LATE WORK ACCEPTED** – If you know you will be absent, you need to contact me before your absence and arrange to complete assignments and submit to me on or before the due date.

## **GS6 FIRST YEAR EXPERIENCE— EUREKA CAMPUS**

### **ASSINGMENT SPECIFICS:**

Participation (2 points each class) = 60

9 Quizzes (10 points each) = 90

32 Success Journals (5 points each) = 160

Class Assignments (15) = 60

Student Education Plan = 30

1 Final Essay or Class Presentation = 60

Final Culmination (hard copy) of Journals = 40

Total Possible Points = 500

Grading Scale:

A = 500-450 points

B = 449-400 points

C = 399-350 points

D = 349-300 points

F = 299 - 0 points

### Participation:

To earn participation points you are expected to:

- Be in class on or before the start time (11:40am) and stay until class is dismissed
- Be prepared for class (complete all assignments and bring all materials needed for class)
- Be actively listening and participate in class (asking questions, responding to questions and participating in classroom activities)

### Quizzes:

This course is for students who choose to be successful in college and in life. One of the most important factors of success in any endeavor is consistent and active participation. To encourage and reward your preparation for active participation at every class, three quizzes on the textbook will be given. If you have read the chapters and completed your journal entries, you should have no trouble earning the maximum points (10) for each one. No quiz may be made up.

### Success Journals:

Your Success Journal provides an opportunity to explore in writing your thoughts and feelings as you experiment with the success strategies presented in the On Course text. By carefully examining each strategy in your journal, you will discover which ones will assist you to create a rich, personally fulfilling life. Although I will be collecting your journals and looking through them, write it for yourself, not for me.

*Journal Writings* – During this semester, you will write 32 numbered Journal Entries from our textbook. Usually, these entries will be written outside of class. At various times you may have an opportunity to read a journal entry of one or more classmates. Please bring both your textbook and journal to every class.

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Print and hand in hard copies of the entries when they are due for full weekly credit (5 points for each completed entry). Then, on our last regularly scheduled class at the end of the semester, bring hard copies of all the entries to class for 40 additional points. Many students come to regard their journal as one of their most valued possessions.

*Journal Evaluations* – To be eligible for full credit (5 points), all Journal Entries must be submitted by 11:40 am on the Monday the week after they are assigned. Up to three late Journal Entries will be accepted within a week of their due date and will be marked down 20%.

It is not my intention to read every journal entry you write. Instead, I will look through your journal entries to verify the completion of each assignment and to give credit for a job well done. However, I will read occasional entries just to get a sense of the issues you are working on. With this knowledge I can be of greater assistance to you this semester. If you want my comment on a specific journal entry, please let me know with a note in your journal.

*Journal Points* – Each journal entry can be awarded up to 5 points. All 32 journal entries are worth a possible total of 160 points. A journal entry will be awarded the maximum of 5 weekly points if it is a) complete (all steps in the directions have been responded to – 2 points), b) there is evidence of an attempt to Dive Deep – 2 points, and c) it is completed neatly 1 point. If it is not legible, there will be no points awarded.

Grammar, spelling, and punctuation will NOT be factors in awarding points in for journal entries. Feel free to express yourself without concern for standard English conventions.

### *Final Culmination of Journals:*

The submission of all your journal entries must be submitted as a hard copy. To earn full points the submission must be organized, neat and complete. At your request, I will return it to you after reviewing.

### *Class Assignments:*

In order to foster greater engagement and involvement, 15 class assignments will be given throughout the semester. Each is worth four points if completed and turned in on the day it is due. Some will be assigned at the beginning of class, some at the end, some during class and some out of class. You must be present to earn the in class assignment points.

As with the Journal Entries, grammar, spelling, and punctuation will NOT be factors in awarding points in for these assignments. Feel free to express yourself without concern for standard English conventions.

### *Student Education Plan:*

Meet with your counselor or advisor sometime during the semester to complete your Student Education Plan (SEP), show me a hard copy of it when it's done, and earn 30 points! The deadline to complete this assignment is Wednesday, 11/2/16, 11:40 am.

## **GS6 FIRST YEAR EXPERIENCE— EUREKA CAMPUS**

### Final Essay or Presentation:

Choose one of the two following topics and either:

- a) write an essay
- b) give a class presentation:

Topic One:

One Student's Story:

Relate the story of how you used a specific On Course strategy to overcome an obstacle to your success in college or in life. Use the "One Student's Story" essays in our textbook as models of how to write your story.

An "A" paper or presentation will . . .

1. Explain a specific obstacle the writer faced.
2. Describe the specific On Course strategy used to overcome the specific obstacle.
3. Present the outcome of using the specific On Course strategy to overcome the specific obstacle the writer faced.
4. Show a commitment to excellence of expressions including professional appearance and a command of standard English.

Topic Two:

Personal Philosophy of Success Essay: In this essay, you will present your own Personal Philosophy of Success, identifying the On Course success strategies that you will use for years to come. This essay is your opportunity to write the script that will keep you on course to a rich, personally fulfilling life!

An "A" paper or presentation will . . .

1. Offer the writer's personal definition of success.
2. Demonstrate the writer's careful consideration of three or more On Course success strategies that he or she will use to achieve success.
3. Contain extensive support (examples, experiences, evidence, and/or explanation) for each strategy.
4. Show a commitment to excellence in preparation, including professional appearance and a command of Standard English.

All Presentations must be scheduled by Wednesday, 11/2/16.

All essays must be a) typed, b) submitted as hard copy, c) in MLA format and d) at least three pages (750 words) in length.

Final Presentations must be given and Final Essays handed in by Wednesday, 12/7/16.

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### **ACADEMIC SUPPORT**

Academic support is available at [Counseling and Advising](#) and includes academic advising and educational planning, [Academic Support Center](#) for tutoring and proctored tests, and [Extended Opportunity Programs & Services](#), for eligible students, with advising, assistance, tutoring, and more.

### **SPECIAL ACCOMMODATIONS**

College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact [Disabled Students Programs and Services](#). Students may make requests for alternative media by contacting DSPS at 707-476-4280.

### **ACADEMIC HONESTY**

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>, and scroll to AP 5500. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

### **DISRUPTIVE CLASSROOM BEHAVIOR**

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process a disruptive student may be temporarily removed from class. In addition, he or she may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services> and scroll to AP 5500.

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

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### **EMERGENCY PROCEDURES FOR THE EUREKA CAMPUS:**

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). The Eureka **campus emergency map** is available at: (<http://www.redwoods.edu/aboutcr/Eureka-Map>; choose the evacuation map option). For more information on Public Safety, go to <http://www.redwoods.edu/publicsafety>. In an emergency that requires an evacuation of the building:

- Be aware of all marked exits from your area and building.
- Once outside, move to the nearest evacuation point outside your building:
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the Incident Commander or campus authorities. (CR's lower parking lot and Tompkins Hill Rd are within the Tsunami Zone.)

**RAVE** – College of the Redwoods has implemented an emergency alert system. In the event of an emergency on campus you can receive an alert through your personal email and/or phones at your home, office, and cell. Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the “Register” button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with “redwoods.edu.” Please contact Public Safety at 707-476-4112 or [security@redwoods.edu](mailto:security@redwoods.edu) if you have any questions.

***College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.***