

Syllabus for GS 1 College Success – Eureka Campus		
Semester & Year	Spring 2016	
Course ID and Section #	GS 1 E9322	
Instructor's Name	Michael Dennis	
Day/Time	T/Th 8:30 AM – 9:55 AM	
Location	LRC 104	
Number of Credits/Units	3	
Contact Information	<i>Office location</i>	HU 108A
	<i>Office hours</i>	W 11:30 – 1 , Th 3 – 4:30 or by appt.
	<i>Phone number</i>	476 4367
	<i>Email address</i>	Michael-dennis@redwoods.edu
Textbook Information	<i>Title & Edition</i>	Becoming a Master Student, 15 th ed.
	<i>Author</i>	Dave Ellis
	<i>ISBN</i>	9781111827533
Course Description		
<p>A course designed to inform and assist students to obtain the knowledge and skills necessary to reach their educational objectives. Topics covered include: Self-discovery, motivation, memory development, time and stress management, text book reading, note and test-taking skills, healthy living practices, and career and academic planning. Students will be utilizing a wide variety of college resources, study skills, and techniques to support their goals.</p>		
Student Learning Outcomes		
<ol style="list-style-type: none"> 1) Demonstrate learning study skills. 2) Display self and academic awareness. 3) Develop a career and academic plan. 		
Special Accommodations		
<p>College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS at 707-476-4280.</p>		
Academic Support		
<p>Academic support is available at Counseling and Advising and includes academic advising and educational planning, Academic Support Center for tutoring and proctored tests, and Extended Opportunity Programs & Services, for eligible students, with advising, assistance, tutoring, and more.</p>		
Academic Honesty		
<p>In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the</p>		

Syllabus for GS 1 College Success – Eureka Campus

Redwoods website at:

www.redwoods.edu/district/board/new/chapter5/documents/AP5500StudentConductCodeandDisciplinaryProcedureSrev1.pdf Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Disruptive Classroom Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process a disruptive student may be temporarily removed from class. In addition, he or she may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at:

www.redwoods.edu/district/board/new/chapter5/documents/AP5500StudentConductCodeandDisciplinaryProcedureSrev1.pdf

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Emergency Procedures for the Eureka campus:

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). The Eureka **campus emergency map** is available at:

(http://www.redwoods.edu/Eureka/campus-maps/EurekaMap_emergency.pdf). For more information on Public Safety, go to <http://redwoods.edu/safety/> In an emergency that requires an evacuation of the building:

- Be aware of all marked exits from your area and building.
- Once outside, move to the nearest evacuation point outside your building:
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the Incident Commander or campus authorities. (CR's lower parking lot and Tompkins Hill Rd are within the Tsunami Zone.)

RAVE – College of the Redwoods has implemented an emergency alert system. In the event of an emergency on campus you can receive an alert through your personal email and/or phones at your home, office, and cell. Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the “Register” button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with “redwoods.edu.” Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions.

PREPARATION:

This is a transfer-level class that assumes students have college-level reading and writing skills. Students who have do not possess English 150 skills are likely to find this course very difficult.

COMMUNICATION:

I would prefer that class communications go through Canvas' messaging system. This way, if I don't remember that you contacted me about something or what I said in response, we both have a written record of our communications.

TEXTBOOK:

Becoming a Master Student, 15th Edition; Dave Ellis. ISBN: 9781111827533.

A “composition book” (\$3.99 at the book store.)

Students should bring their textbook and composition book to each class.

POLICIES and MISCELLANEA:

Absences: Because of the extra credit homework available on the optional chapters you should be able to miss a week or two of class and still score 100% on the homework portion of the class. These should cover any illness, hangovers, relationship breakups, evictions, medical emergencies for family, deaths of household pets, or alien abductions.

For truly exceptional cases of misfortune that cause a very large number of absences, make-up opportunities can be arranged, but you must provide hardcopy documentation.

Drop Policy: At the end of the first 2 weeks, I will drop those who aren't effectively participating. Students who do not attempt at least 80% of the classwork due within the first 2 weeks **may be dropped from the class.**

Technical Difficulties: You are responsible for budgeting yourself enough time to allow for technical difficulties. There will be no extensions of due dates if you are unable to complete an assignment due to a problem 'on your end'. On the other hand, if there is a problem with Canvas or with mass internet outages across the entire district, I will give extensions to the whole class.

Time Commitment: A full time job takes 40 hours a week. A full time student takes between 12 and 15 units per semester during the normal school year. So you should expect your classes to take about $(40/12 \text{ or } 40/15)=3$ hours per unit per week during the normal school year. This is a 3 unit class, so you would expect to spend about 9-12 hours a week on it.

COURSEWORK and GRADING:

There will be 1000 points possible over the course of the semester. Class grades will be assigned based on the following cut-offs: 930 is an A, 900 is an A-, 870 is an B+, 830 is a B, 800 is a B-, 770 is a C+, 700 is a C and 600 is a D. You will earn these points through:

Canvas Quizzes: (150 points possible, thus 15% of your final grade) These will be mostly multiple choice quizzes to help you keep up with the reading. You will get 5 attempts on each quiz. Unless otherwise noted, there will be Canvas quizzes due every Tuesday at 8:30 am.

Group Exam Review Presentation: (150 points possible, 15% of your final grade) Students will form teams to lead a review sessions for the exams. Each team will give a presentation to review the material for one of the exams.

In Class Exams: (150 points possible, thus 15% of your final grade.) We will have three in-class exams worth 50 points each. These will be a mixture of multiple choice questions resembling the Canvas quizzes and paragraph-length essay questions. You will be able to use the notes you prepared and handed in previously.

Career and Academic Plan: (300 points, thus 30% of your final grade.) Students will prepare a document that assesses their current career, financial, and academic status, sets goals for career, financial and academic goals and identifies actions they will take to make progress towards those goals. The 1st rough draft will be worth 50 points; the 2nd smoother draft will also be worth 50 points. The final draft will be worth 200.

Presentation of Plan: (150 points, 15% of your final grade) Students will give an oral presentation of their Career/Financial/Academic Plan.

Participation: (Up to 5 points per day, maximum of 100 points, 10% of your final grade) Most days, we will have a participation activity based on the week's assigned readings. Each day's participation activity will be worth up to 5 points.

Week	Starts	Chapters	Special Events
1	1/18/2016	1	
2	1/25/2016	2, 3	
3	2/1/2016	4	1 st Draft Career / Academic Plan
4	2/8/2016		Exam Review 2/9, Exam 1 2/11
5	2/15/2016	5	
6	2/22/2016	6	
7	2/29/2016	7	
8	3/7/2016	8	2 nd Draft Career / Academic Plan
9	3/14/2016		SPRING BREAK
10	3/21/2016		Exam Review 3/22, Exam 2 3/24
11	3/28/2016	9	
12	4/4/2016	10	
13	4/11/2016	11	
14	4/18/2016	12	
15	4/25/2016		Exam Review 4/26, Exam 3 4/28
16	5/2/2016		Spillover
17	5/9/2016		Individual Presentations, Final Draft Plan