

<b>Syllabus for: (name of class)</b> <b>College Success GS1</b>	
<b>Semester &amp; Year:</b>	Spring 2014
<b>Course ID and Section Number:</b>	GS1-E5194 GS1-E5571
<b>Number of Credits/Units:</b>	3
<b>Day/Time:</b>	M/W 8:30 – 9:55                      M/W 10:05 – 11:30
<b>Location:</b>	HMHU 215                                      LRC 104
<b>Instructor's Name:</b>	Margaret Campbell
<b>Contact Information:</b>	Office location and hours: By appointment only Phone: 499-1163c 726-9470 office Email: mrs.campbell@suddenlink.net
<b>Recommended Preparation: English 150</b> <b>Required Textbook: Becoming a Master Student, 14<sup>th</sup> Edition; Dave Ellis.</b>	
<b>Course Description:</b> Academic success preparation for the university-bound student. Students will learn how to navigate the challenges of higher education by practicing advanced reading, note and test-taking skills, higher-order thinking, and academic research, while establishing college and career paths and accessing the resources to support their goals.	
<b>Student Learning Outcomes:</b>  <ol style="list-style-type: none"> <li>1. <b>Discovery and Intention.</b> <ol style="list-style-type: none"> <li>a. Learning Profiles.</li> <li>b. Multiple Intelligences.</li> <li>c. Value of Higher Education.</li> <li>d. Articulation of College and Career Goals.</li> </ol> </li> <li>2. <b>Time Monitors and Plans.</b> <ol style="list-style-type: none"> <li>a. Strategies for Scheduling.</li> <li>b. Creating a lifeline/Timeline.</li> <li>c. Dividing and Conquering Goals.</li> </ol> </li> <li>3. <b>Advanced Reading Strategies</b> <ol style="list-style-type: none"> <li>a. Analyzing information and argument.</li> <li>b. Synthesizing information from reading.</li> <li>c. Making connections to related topics.</li> </ol> </li> <li>4. <b>Effective Note-taking.</b> <ol style="list-style-type: none"> <li>a. Observing, recording, and reviewing.</li> <li>b. Listening for signal phrases.</li> <li>c. Creating mind map summaries.</li> <li>d. Typing notes.</li> </ol> </li> <li>5. <b>Disarming Tests.</b> <ol style="list-style-type: none"> <li>a. Cooperative Learning.</li> <li>b. Essay Exams.</li> </ol> </li> </ol>	

- c. Math and Science Exams.
- d. Academic Integrity.
- 6. Critical Thinking.
  - a. Decision-making, problem solving.
  - b. Assumptions.
  - c. Inter-connectivity of reading, writing, listening, speaking.
  - d. Intellectual curiosity Provocative questioning.
  - e. Rhetorics of argumentation and interrogation in different disciplines.
- 7. Communication
  - a. Participating in intellectual discussions.
  - b. Articulating in clear theses.
  - c. Identifying, evaluation, and using evidence to support or challenge a thesis.
  - d. Delivering focused and coherent presentations.
  - e. Asking clearly framed and articulate questions.

**Spring Semester 2014**

Flex Days .....	01/16/14 - 01/17/14
Last Day to Register for classes .....	01/17/14
Semester Begins .....	01/18/14
Last Day to Add a Class .....	01/24/14
All-College Holiday (Martin Luther King, Jr.'s Birthday) .....	01/20/14
Last Day to Drop and Receive a Refund .....	01/31/14
Last Day to Drop Without a "W" (no refund) .....	02/02/14
Census Day .....	02/03/14
Last Day to File P/NP Option .....	02/13/14
No Classes (Lincoln's Birthday) .....	02/14/14
All-College Holiday (President's Day).....	02/17/14
Last Day to Petition to Graduate or Apply for a Certificate.....	03/06/14
No Classes (Spring Break) .....	3/17/14 - 03/22/14
Last Day for Student- or Faculty-Initiated Drop .....	04/04/14
Final Exams .....	05/12/14 - 05/16/14
Semester Ends .....	05/16/14
Commencement - Del Norte .....	05/16/14
Commencement - Eureka .....	05/17/14
Commencement - Klamath/Trinity .....	05/17/14
Commencement - Mendocino .....	05/18/14
Grades Due .....	05/23/14
All-College Holiday (Memorial Day) .....	05/26/14
Grades Available (Estimated) .....	05/30/14
Police Academy Graduation (Date subject to change) .....	06/12/14

**CLASS RULES:**

1. All cell phones must be muted.
2. Texting in class is not permitted.
3. This classroom is a safe environment, respect towards other students and the professor is required at all times.
4. Eating in class is allowed, but it may not disrupt the class with odor or noise.
5. Late arrivals to class must be done in silence.
6. Early departure from class must be done in silence.
7. All homework is due at the beginning of class. No late work will be accepted unless pre-approved.
8. All homework must be submitted in typed format.
9. Make-up test allowed only with pre-approval.
10. Side conversations are considered disrespectful, and not tolerated.
11. Remove all ear plugs while in class unless under DSPS accommodations/approval.
12. Do not begin packing your belongings until the end of the class session and after I have dismissed the class for the day.

**GRADING SCALE:**

Letter grades for the course will be assigned according to the following:

A	=	94 - 100%
A-	=	90 - 93%
B+	=	87 - 89%
B	=	84 - 86%
B-	=	80 - 83%
C+	=	77 - 79%
C	=	70 - 76%
D	=	60 - 69%
F	=	<60%

**Participation: To be successful, you must participate. To participate, you must a) show up and b) speak up. Showing up means being prepared and present for the whole class from beginning to end. Speaking up means a) contributing to class discussions, b) engaging in class activities, c) completing assignments, and d) meeting deadlines.**

**Attendance is taken at every class. Participation in class discussion, class activities and assignments will be noted and recorded.**

**TEST AND ASSIGNMENTS**

1. One oral presentation: 100 points
2. Weekly journals 150 words per entry: 150 points
3. 2 - Written essays 1000 - 1500 words: 300 points
4. 2 exams: 100 points each 200 points
5. 1 Final - 150 points

This instructor reserves the right to add, delete, or revises sections of the course or syllabus. Changes will be announced in class.

**Special accommodations:** College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodations document to me as promptly as possible so that necessary arrangements can be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services.

**Academic Misconduct:** Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course.

The student code of conduct is available on the College of the Redwoods website at:

<http://redwoods.edu/District/Board/New/Chapter5/AP%205500%20Conduct%20Code%20final%2002-07-2012.pdf>

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods homepage.

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

## Journals

### Master Student Journals (150 Possible Points)

Your Journal provides an opportunity to explore in writing your thoughts and feelings as you experiment with the success strategies presented in *Becoming a Master Student*. By carefully examining each strategy in your journal, you will discover which ones will assist you to create a rich, personally fulfilling life. Although I will be collecting your journals and looking through them, write it for yourself, not for me.

**Journal Writings:** During this semester, you will write 20 numbered journal entries. The topic will be assigned in your weekly planner. These entries will be written outside of class, and due at the beginning of class. Electronic submissions will not be accepted without approval. Journals cannot be hand-written. Please bring both your textbook and journal to every class.

**7.5 points for each completed entry.** Many students come to regard their journal as one of their most valued learning enhancements for the class.

**Grammar, spelling, and punctuation are important. This is an academic institution, and you will write to the level expected for a college student. Treat these journals as if your final grade is dependent upon them because it is.**