CR COLLEGE OF THE REDWOODS

Syllabus for English 1A

Course Information

Semester & Year: Fall 2021
Course ID & Section #: College Composition Section 051986
Instructor's name: Robyn Roberson
Day/Time of required meetings: Thursday 12:30-2:35pm
This is a hybrid class requiring BOTH in person meetings Thursdays from 12:30-2:35 PM on the Eureka campus AND extensive individual and collaborative online work using Canvas, reliable internet access, strong computer skills, and self-motivation to meet deadlines. This course totals 72 hours of instruction
Location: HU 106
Course units: 4

Instructor Contact Information

Office location or *Online: TBA
Office hours: TBA
Email address: Robyn-Roberson@redwoods.edu

Catalog Description

This is an introductory course that offers instruction in expository and argumentative writing, appropriate and effective use of language, close reading, cogent thinking, research strategies, information literacy, and documentation.

Course Student Learning Outcomes *(from course outline of record)*

1. Demonstrate the capacity to read, analyze and evaluate non-fiction texts in support of academic inquiry and argumentation.
2. Utilize flexible strategies for writing expository and argumentative college-level essays.
3. Incorporate primary and secondary sources into essays using appropriate documentation format.

Prerequisites/co-requisites/ recommended preparation

Placement into English 1A is determined according to the default AB 705 guidelines or the results of the guided self-placement process.

Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or Disability Services and Programs for Students (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:
- Eureka: 707-476-4280, student services building, 1ˢᵗ floor
- Del Norte: 707-465-2324, main building near library

- Klamath-Trinity: 530-625-4821 Ext 103

If you are taking online classes DSPS will email approved accommodations for distance education classes to your instructor. In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

Student Support

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

Evaluation & Grading Policy

Participation	10%
Quizzes	10%
Activities	30%
Essays	50%

Weekly Assignments: Quizzes, Discussion forum posts, other activities

5 minutes-24 hours late	10% reduction in points
25-48 hours late	20% reduction in points
More than 48 hours late	No longer eligible for points

Essays

5 minutes-24 hours late	15% reduction in points
25-48 hours late	30% reduction in points
More than 48 hours late	No longer eligible for points

Course Grading

100%   A+   99-93% A   92-90% A-   79-77%   C+   76-70%   C

89-87% B+   86-83% B   82-80% B-   69%-60% D   59%-below E

Extra Credit As per CR English Department policy, there is NO extra credit available in this course. Course grades are earned by completing required assignments.

Admissions deadlines & enrollment policies

Fall 2021 Dates

- *Classes begin: 8/21/21*
- *Last day to add a class: 8/27/21*
- *Last day to drop without a W and receive a refund: 9/03/21*
- *Labor Day Holiday (all campuses closed): 09/06/21*
- *Census date: 9/07/21 or 20% into class duration*
- *Last day to petition to graduate or apply for certificate: 10/28/21*
- *Last day for student-initiated W (no refund): 10/29/21*
- *Last day for faculty-initiated W (no refund): 10/29/21*
- *Veteran's Day (all campuses closed): 11/11/21*
- *Fall Break (no classes): 11/22/21 – 11/26/21*
- *Thanksgiving Holiday (all campuses closed): 11/24/21 – 11/26/21*
- *Final examinations: 12/11/21 – 12/17/21*
- *Last day to petition to file P/NP option: 12/17/21*
- *Semester ends: 12/17/21*
- *Grades available for transcript release: approximately 01/07/22*

Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact Admissions & Records to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the Student Information Update form.

Canvas Information

If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.
Log into Canvas at https://redwoods.instructure.com
Password is your 8 digit birth date
For tech help, email its@redwoods.edu or call 707-476-4160
Canvas Help for students: https://www.redwoods.edu/online/Help-Student
Canvas online orientation workshop: https://www.redwoods.edu/online/Home/Student-Resources/Canvas-Resources

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges Health & Wellness website.

Wellness Central is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor https://webadvisor.redwoods.edu and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the Redwoods Public Safety Page.

In an emergency that requires an evacuation of the building anywhere in the District:
- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building

- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

Eureka Campus Emergency Procedures

Please review the campus emergency map for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the Redwoods Public Safety Page It is the responsibility of College of the Redwoods to protect life and property from the effects of emergencies within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.
5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.

Student Support Services

The following online resources are available to support your success as a student:
- CR-Online (Comprehensive information for online students)
- Library Articles & Databases
- Canvas help and tutorials
- Online Student Handbook

Counseling offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students

- Academic Support Center for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- Library Services to promote information literacy and provide organized information resources.
- Multicultural & Diversity Center

Special programs are also available for eligible students include

- Extended Opportunity Programs & Services (EOPS) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!

- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

ASC Writing Help

You can get one-on-one writing help either in the ASC or on Zoom from CR English faculty on the following days:

- **M/W 10:30am-noon with Shannon Mondor**
- **T/Th 2:45-4:15pm with Robyn Roberson**

The Tools You Will Need For This Course:

- **Computer Skills Necessary:** Online and hybrid courses require adequate computer skills. You should be able to navigate the course websites, open and download files, use a word processor with either Microsoft word (.docx) or be able to convert files to portable document format (.pdf), and submit files to the class website. It is your responsibility to meet the technological demands of the course.

- **Computer Requirements:** Most computers and internet providers are adequate. I would recommend broadband services from cable, DSL, or satellite providers as there are required multimedia assignments. You need to have reliable access to the internet at least four times a week for 16 weeks. Anticipate problems with your computer and internet access (including power outages) by not waiting until the last minute to submit assignments. It is your responsibility to meet the class deadlines.

All College of the Redwoods procedures for Covid-19 must be followed at all times. The CR student Quick Facts sheet lists all the protocols.

Welcome to English 1A!

In this course, we will focus on analyzing issues and claims regarding food and environmental sustainability (based on our culture, our personal life, and the world-at-large) presented in visual, oral, and written arguments. After analysis, you will write analytical and argumentative essays based on those issues.

Our area of the world in northern California has been in a severe drought situation for the past several years. According to NOAA's "National Weather Service Drought Information Statement," "[t]wo years of below-normal rainfall and a depleted snowpack have resulted in poor streamflow on mainstem watersheds, and tributaries dried up earlier than normal. Most rivers and streams with long term records are showing flows in the lowest 10th percentile for this date [Aug. 20, 2021]." Due to these low water flows, several towns in several counties have already set up water restrictions; blue-green algae has impacted local rivers earlier than normal; fire dangers are greater than ever due to these dry conditions.

Who is responsible? What is responsible? Climate change? Climate geo-engineering? A normal pattern that our earth is going through? No matter the answer, having enough water is the biggest issue, not only for California, but elsewhere in the world. So what can be done to preserve our water? What new technologies are available to help us get more water or recycle what we have?

This is just one issue that our community/country/world is facing. Many more critical issues are facing us, as well, which we will discuss in this course.

But do not be discouraged. You will have the opportunity to research solutions and argue what should be done. Solutions are abundant and the time to implement them is NOW.

I encourage you to come to this class with an open mind full of inquiry and ideas.

Required Texts/Materials

1) Texts, readings, and assignments posted to *Canvas*

2) *What We're Fighting for **Now** is Each Other.* Beacon Press. ISBN 978-0-8070-7804-4

3) *So What: The Writer's Argument*, 3rd edition. Schick and Schubert. ISBN 978-0-19-753718-3

4) Access to computer, printer, internet, Canvas, and CR email account

5) A 3-ring binder, lined paper, pens, pencils, highlighters (several colors), post-it notes, stapler and staples

6) A USB Flash Drive for storing/transporting electronic files and printing on campus

7) Adequate funds for printing assignments, readings, and essays when required

8) <u>Microsoft Office Programs</u>
   - MS Office is a free download for students. You will need it for class every week**.** **Google docs** is not an adequate substitute for MS word in a class that requires the amount of formatting, file sharing, and editing we will do. This is why the download is free. There is a download for MAC users as well as PC users.

Course Objectives: tasks a student will do to show mastery of the learning outcomes

1. Read, analyze, and evaluate a variety of primarily non-fiction texts for content, context, and rhetorical merit with consideration of tone, audience, and purpose.

2. Apply a variety of rhetorical strategies in writing unified, well-organized essays with arguable theses and persuasive support.

3. Develop varied and flexible strategies for generating, drafting, and revising essays.

4. Analyze stylistic choices in their own writing and the writing of others

5. Write timed/in-class essays exhibiting acceptable college-level control of mechanics, organization, development, and coherence

6. Integrate the ideas of others through paraphrasing, summarizing, and quoting without plagiarism.

7. Find, evaluate, analyze, and interpret primary and secondary sources, incorporating them into written essays using appropriate documentation format.

8. Proofread and edit essays for presentation so they exhibit no disruptive errors in English grammar, usage, or punctuation.

Expectations You Meet as a Student

I expect class participation (on campus and online) that demonstrates Professionalism, Preparedness, and Engagement:

Demonstrate your **professionalism**

- Arrive on time or in advance to class on campus so you're ready to start when class starts.
- Respect the voices of others and be gracious while others are speaking.
- Use professional, collegial language.
- Do not eat or engage in other activities that are distracting or disrespectful to the group when in-class.

Demonstrate your **preparedness**

- Have online assignments completed by the due date.
- Have in-class assignments printed, prepared, and ready to workshop on the due date.

Demonstrate your level of **engagement**

- Listen thoughtfully to the professor and your class colleagues.
- Focus your energy and attention to the learning objectives when interacting online and on campus.
- Put away electronic devices/close online programs/close printed material that directs your attention or eyes away from the class objectives when we are meeting on campus.
- Thoughtfully contribute to class in ways that advance the learning for the group.

If I notice you demonstrating a behavior that does not meet these expectations, I will mention it to you after class on campus or online unless it requires immediate discussion.

I expect you to submit original work. I expect you to give credit to all sources used by you.

Plagiarism is the use of someone else's words or ideas in your writing without giving credit. When you use someone's words or ideas, you must cite your source. This includes paraphrasing and summarizing from a text. Working with another student and submitting similar work is also plagiarism. I use Turnitin to verify your work is your own and I follow the academic misconduct code for the College if cheating/plagiarism occurs.

Expectations of This Course and Your Professor:

Expectations in terms of email, grading, and feedback

Not all feedback is the same—some takes longer than others. Here's a helpful guide for you to rely on.

Canvas Email

I will respond within 24 hours to emails Monday through Friday.

I will respond within 48 hours on weekends.

Emails sent after 8pm will be answered the next day at the earliest.

Writing Activities & Discussions

These are graded within 5 days of the closing date of the module.

Essays

These are graded within 15 days of the due date.

Expect Grading to be Fair, Consistent, and Clear

Grading rubrics for essays and grading criteria/feedback are used for all other assignments. You should

always know why you earned the grade you did, what to strengthen, and what to keep doing. Feedback on

strengths is just as important as feedback on areas to improve.

Overview of Major Assessments

Class Participation	10%
Quizzes	10%
Activities	30%
Essays	50%

Course Grading:

100%   A+   99-93% A   92-90% A-   79-77% C+   76-70% C

89-87% B+   86-83% B   82-80% B-   69%-67% D+   66%-60% D   59%-below E

Late Work: Turn your work in on time (either posted to Canvas or brought into class) to receive credit. The following assignments are never accepted late: essay drafts, writing workshop drafts, peer response letters. You do, however, have two late passes for either a reading response or other miscellaneous writing. Discussion posts can be up to three days late with penalty: the rubric for discussions are always attached to a discussion assignment.

Overall Course Details and Deadlines

Miscellaneous Classroom Policies:

Food – Due to COVID-19, neither food nor beverages are allowed in the classroom. We will take breaks throughout our meeting time so we can refresh ourselves.

Leaving the classroom – please do not leave the classroom once the class has started. If it is an emergency and you must leave, please do so discretely without disrupting the rest of the class, and re-enter class discreetly as well. Please attend to restroom needs prior to the start of class. Leaving class regularly for the restroom or refilling water bottles is disruptive for you and others**. If you anticipate needing to leave because of an ongoing condition, please speak with me about this.** We will take a short break around the midpoint of class for folks to attend to the restroom, make a brief phone call, or eat a snack. It is not sufficient time to go to the cafeteria and order food or beverages.

Electronics – students may use electronic devices to take notes during class or to use electronic dictionaries. All other types of technology, such as MP3 players, phones, or gaming devices, must be put away at the start of class. If you have a specific situation, such as you are expecting a call from the babysitter, please tell me <u>in advance,</u> and if you have to answer the phone, please go outside.

Attendance

Attendance is essential in a collaborative writing community operating in a hybrid environment. Because this class meets face-to-face only once per week, arriving late or leaving early is disruptive and interferes with my instruction and other classmates' learning and participation. If work, extracurricular activities, or personal schedules overlap or interfere with scheduled course dates and times, please take another section of English 1A.

Since regular attendance is a critical factor in student success, students at the College are expected to attend all sessions of each class in which they are enrolled. In general, absences may be considered excessive when the number of absences exceeds the total number of hours that the class meets during one week. For instance, our course meets one day per week for two hours; **any more than two absences for the semester is considered "excessive" and will result in no credit for this course**. Faculty may drop students for excessive absences through the end of the 10th week of the semester.

First Week Attendance Policy: Students who have been absent from a class session within the first week of instruction, without notifying the instructor before the absence, will be dropped from the course.

Excused absences require written medical, legal, or athletic documentation. Staying home from school because you have a cold or flu does not count as an excused absence. If you must suddenly have a surgery, obtain medical documentation.

Student-initiated withdrawal: you may withdraw up until 10/29/21

The last date to remove yourself from the course and not receive a letter grade is 10/29/21.

Students may withdraw from a course after census and up to this date and receive a W (withdraw) from the class. If you are considering withdrawing from the class, please contact me.

Faculty-initiated drop: Missing Numerous Classes or Numerous Assignments by week 5 or week 8

I assess overall class attendance and participation in week 5 and week 8. If you have missed more than 3 classes **or** the majority (55% or more) of the assignments by week 5 or week 8, I will notify you that I intend to drop you from the class. At this point, please contact me so that we can discuss options for you. If I have not received a message from you within 48 hours of my notification, I will drop you from the course.

Student Athletes/Campus Activities and Absences:

Professors are notified when student athletes or members of a campus club or activity will be required to miss class on campus and those absences are automatically considered "passed." Student are still expected to meet online due dates and to make arrangements in advance with the professor to submit any coursework due on campus while absent for a college directed absence. P**lease notify me 3-4 days in advance of missing class for a college-directed reason so that we can plan. Contacting me after missing class for a college-directed reason may result in a loss of points or eligibility to submit an assignment.**

Emergency Absences:

Medical or legal emergencies will be addressed on a case by case basis and require <u>documentation</u>. Examples include a court date (notification in advance required) or a visit to the ER for the student or his or her dependents. Funerals are also considered an emergency, but require you to contact me in advance and work out a plan.

 The professor reserves the right to make adjustments to the syllabus and course calendar as necessary. Students will be notified of any changes in an announcement in Canvas, as well as a verbal announcement in class.

Tentative Calendar and Major Assignment Due Dates.

Modules open on Sunday

All weekly module (milestone) assignment due dates are listed in Canvas.

All milestone assignments appear on the Canvas calendar once the module is open, if not sooner.

The calendar below lists the major assignment due dates for essays.

On Campus Class Date	New Module	Notes/ Major Assignment Due Dates
8/26	1	Introduction to Course
9/2	2	Unit 1: Rhetorical Analysis

9/9	3	
9/16	4	Essay 1 draft due
9/23	5	Essay 1 final due
9/30	6	Unit 2: Argument
10/7	7	
10/14	8	
10/21	9	
10/28	10	Essay 2 draft due
11/4	11	Essay 2 – Argument due Unit 3: Evaluation
11/11	12	Essay 3 draft due (post to Canvas) – **campus closed for Veterans' Day**
11/18	13	Essay 3 Evaluation due
11/25		**Fall Break – campus closed 11/22-28**
12/2	14	Revision Essay 1 due
12/9	15	Revision Essay 2 due Research Presentations
12/16	Attend Final	Revision Essay 3 due Research Presentations