

Course Information

Semester & Year: **Fall 2020**
Course ID & Section #: **V9744 (049744)**
Instructor's name: **Penelope Schwartz**
Course units: **3**
Required material: **The text is *Literature to Go*, 4th Edition by Michael Meyer and D. Quentin Miller. Bedford/St. Martin's. ISBN No.978-1-319-19592-2.**

Please note that as this is an online course, most of our “meetings” will be asynchronous, which means you may access course materials at any time relative to your own schedule. (*Synchronous* means “happening at the same time.”) However, deadlines will be attached to all material. Your task is to access the material and respond to the assignments by the deadline. (Otherwise, you will receive points off your grade.) Also please note that College of the Redwoods required class commitment is 3x the designated course units. That means if you're taking a 3-unit class (as ours is) you are expected/required to commit 9 hours of classwork each week. There will be some synchronous material, which will be listed on the Schedule.

Instructor Contact Information

Office hours: **Scheduled Face-Time telephone conferences as needed.**
Phone number: **207-939-3098**
Email address: penelope-schwartz@redwoods.edu
penelope.18.schwartz@gmail.com

Catalog Description

[Description from College Catalog] **A course using literature as a basis for critical thinking and composition. Students analyze issues, problems, and situations represented in literature and develop effective short and long written arguments (6000 minimum word total/24 double-spaced pages) in support of an analysis. This course is designed for students who seek to satisfy both the full-year composition and critical-thinking transfer requirements. Transfers to UC and CSU.**

Course Student Learning Outcomes *(from course outline of record)*

1. Analyze and employ appeals (e.g., logical, emotional, faulty, etc.) in written texts.
2. Write logical, well-developed, thesis-driven essays that respond to questions at issue raised by literary works.
3. Locate, evaluate, use and document evidence from primary and secondary sources (both electronic and print) to support, develop, or validate arguments.

Prerequisites/co-requisites/ recommended preparation

Prerequisite: English 1-A with a final grade of C or above.

Accessibility

Students will have access to online course materials that comply with the Americans with Disabilities Act of 1990 (ADA), Section 508 of the Rehabilitation Act of 1973, and College of the Redwoods policies. Students who discover access issues with this class should contact the instructor.

College of the Redwoods is also committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for

alternative media by contacting DSPS based on their campus location: **Eureka: 707-476-4280, student services building, 1st floor**

During COVID19, approved accommodations for distance education classes will be emailed to the instructor by DSPS. Last-minute arrangements or post-test adjustments cannot usually be accommodated.

Support for online learners during COVID-19

In response to COVID-19, College of the Redwoods moved the majority of its courses online to protect health and safety. As the faculty and students adjust to this change, clear communication about student needs will help everyone be successful. Please let me know about any specific challenges or technology limitations that might affect your participation in class. I want every student to thrive. Be sure to pay special attention to the information on how to use Canvas, below.

Evaluation & Grading Policy

GRADES: I use a system of points in this class. You have the opportunity to earn up to 1000 points, which then correspond to your final letter grade (by dropping the last digit). This is transferable to CR's grading policy (A = 93-100; A- = 90-92; B+ = 89-87; B = 86-83; B- = 82-80; C+ = 79-77; C = 76-70; D = 69-60; F= 59-0).

Essays:	300 points (three essays at 100 points each)
Unit Tests:	300 points (three tests at 100 points each)
Homework/Quizzes	200 points
Final Exam:	<u>200 points:</u> 1000 points

Please note that I will provide a *rubric* (or statement of required response to attain the grade) for each assignment.

Admissions deadlines & enrollment policies

Fall 2020 Dates

- *Classes begin: 8/22/20*
- *Last day to add a class: 8/28/20*
- *Last day to drop without a W (withdrawal) and receive a refund: 9/4/20*
- *Labor Day (all-college holiday): 9/7/20*
- *Census date: 9/8/20 or 20% into class duration*
- *Last day to petition to graduate or apply for certificate: 10/29/20*
- *Last day for student-initiated W (no refund): 10/30/20*
- *Last day for faculty-initiated W (no refund): 10/30/20*
- *Veteran's Day (all-college holiday): 11/11/20*
- *Fall break (no classes): 11/23/20-11/28/20*
- *Thanksgiving (all-college holiday): 11/25/20-11/27/20*
- *Final examinations: 12/12/20-12/18/20*
- *Semester ends: 12/18/20*
- *Grades available for transcript release: approximately 1/8/21*

Students who have experienced extenuating circumstances can complete & submit the **Excused Withdrawal Petition** to request an Excused Withdrawal (EW) grade instead of the current Withdrawal (W) or non-passing (D, F & NP) grades. The EW Petition is available from the Admissions and Records Forms Webpage. Supporting documentation is required. You need to be aware that any withdrawal from class (by you or by me) after the 10-30-20 date referenced above and NOT eligible for an EW as described here, will result in an F (failure), which impacts your GPA (grade point average).

Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. It does not change your legal name in our records. See the [Student Information Update form](#).

Canvas Information

As ours is an online course, all of your instruction, assignments, announcements, grades, etc. will be posted to Canvas. Below are the instructions for how to log into Canvas.

Log into Canvas at <https://redwoods.instructure.com>

Password is your 8 digit birth date

For tech help, email its@redwoods.edu or call 707-476-4160

Canvas Help for students: <https://www.redwoods.edu/online/Help-Student>

Canvas online orientation workshop: <https://www.redwoods.edu/online/Home/Student-Resources/Canvas-Resources>

It is very important for you to be able to move around in Canvas in order both to receive course material and to submit assignments and comments, as well as to participate in discussions. I strongly advise you to take the time now to make yourself familiar with Canvas and to obtain the necessary skills to use this essential tool. When you log into the site, as instructed above, you will find numerous avenues to explore. These include audio directions as well as videos demonstrating how each site is accessed and utilized.

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Health & Wellness website](#).

[Wellness Central](#) is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the [Redwoods Public Safety Page](#).

Student Support Services

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)

[Counseling](#) offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students

- [Academic Support Center](#) for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)

Special programs are also available for eligible students include

- [Extended Opportunity Programs & Services \(EOPS\)](#) provides financial assistance, support and encouragement for eligible income disadvantaged students at all CR locations.
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#).
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.

PLEASE SEE ENG. 1-B SCHEDULE ON CANVAS IN FILES FOR A COMPLETE LISTING OF ACTIVITIES AND ASSIGNMENTS IN THIS CLASS FOR THE ENTIRE SEMESTER.