

Course Information

Semester & Year:	Fall 2019
Course ID & Section #:	D 7641 (047641)
Instructor's name:	Dr. Jana Rivers-Norton
Day/Time or *Online:	Wed 2:45 to 4:10pm
Location or *Online:	Del Norte Education Center RM 34
Number of units:	0.5

Instructor Contact Information

Office location or *Online:	TBA
Office hours:	M 11:25 to 12:25 & 2:45 to 3:45pm
Phone number:	707-465-TBA
Email address:	Jana-Rivers-Norton@Redwoods.edu

Required Materials

Textbook Title:	The Bedford Guide for College Writers with Reader, Research Manual, and Handbook
Edition:	11 th edition
Author:	Kennedy, X. J., Kennedy, D. J., and Muth, M. F.
ISBN:	978-1-319-04683-5
Other requirements:	materials, equipment or technology skills

Catalog Description

An English 1A learning community experience that offers students additional support and practice through collaborative and hands-on learning activities facilitated by the instructor of their English 1A class.

Course Student Learning Outcomes *(from course outline of record)*

1. Demonstrate a reflexive understanding of specific course content, ideas, or processes within English that are challenging or confusing and identify methods to strengthen or address those challenging areas.
2. Decode and practice the skills and ways of thinking that lead to success in college reading and writing.
3. Decode and practice the skills and ways of thinking that lead to success within academic/discourse communities.

Evaluation & Grading Policy

Grading Standards—

A: The highest academic grade possible; a grade which is not automatically given to a student who ranks highest in the course. It is reserved for accomplishment that is truly distinctive and demonstrably outstanding.

B: A grade that denotes achievement considerably above acceptable standards and mastery of course materials

C: Indicates a satisfactory degree of attainment and is the least acceptable standard for graduation from college or additional studies within the discipline. This grade implies completion of the minimum outcomes identified in the course curriculum.

D: Denotes a limited understanding of the subject matter, meeting only the minimum requirement for passing the course. This grade will not transfer to another institution of higher education nor is it acceptable for additional studies within the discipline.

F: Indicates inadequate or unsatisfactory attainment, serious deficiency in understanding of course material, or failure to complete requirements of the course.

[Prerequisites/co-requisites/ recommended preparation](#)

ENGL 1-A as co-requisite

***ONLINE REQUIREMENTS - The following are required online courses but are recommended for all (see * in contents).**

[Special accommodations statement](#)

College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability-related services and accommodations, please see me or contact Disability Services and Programs for Students. Students may make requests for alternative media by contacting DSPS based on their campus location: ☒ Eureka: 707-476-4280, student services building, 1st floor ☒ Del Norte: 707-465-2324, main building near library ☒ Klamath-Trinity: 530-625-4821 Ext 103

[Student feedback policy](#)

All emails and messages, will be responded to as soon as possible within a 24 hour period M-F. The instructor will not return emails or messages on the weekend. Students are strongly encouraged to attend the posted office hours if assistance is needed. If these posted hours are not convenient, students may request an alternative meeting time if possible. Student privacy rights, including the legal rights of students that prevent information from being disclosed to anyone (including parents/guardians) without the student's prior written consent is practiced at all times.

[Proctored Exams](#)

Not applicable to this course

[Student Accessibility Statement and Academic Support Information](#)

Student Support Services The following online resources are available to support your success as a student: CR-Online (Comprehensive information for online students) Library Articles & Databases Canvas help and tutorials Online Student Handbook

Counseling and Advising offers academic support and include academic advising and educational planning Learning Resource Center includes the following resources for students. Academic Support Center for instructional support, tutoring, learning resources, and proctored exams. Library Services to promote information literacy and provide organized information resources. Multicultural & Diversity Center. Math Lab & Drop-in Writing Center Special programs are also available for eligible students include. Extended Opportunity Programs & Services (EOPS) provides financial assistance, support and encouragement for eligible income disadvantaged students at all CR locations. The TRiO Student Success Program provides eligible students with a variety of services including trips to 4year universities, career assessments, and peer mentoring. Students can apply for the program in Eureka or in Del Norte. The Veteran's Resource Center supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific

resources. Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821. The Honors Program helps students succeed in transferring to a competitive four-year school.

Policies for this Class

Please note: It is the student's responsibility to be aware of and to follow the instructor policies while in the classroom at all times. Failure to do so may severely impact your success and may lead, in some instances, to being dropped from the class at the teacher's discretion.

Classroom Conduct: Mutual honor and respect for peers and teachers alike is expected at all times before, during, and after class. A safe learning environment and confidentiality allow students to take the risks necessary to acquire new skills. It is expected that student and instructor alike will conduct themselves at all times with civility and respect for the views, beliefs, and opinions of others. At no time is it acceptable to demean or lessen the integrity of others regardless of what is shared during face to face or electronic/email exchanges. Coming in late or leaving early is also disruptive and should not become a practice or habit. Tardiness shows disrespect for others in the class and does not promote learning. If the student expects to be late or needs to leave early, please use common courtesy. Please make an earnest effort to communicate with the instructor beforehand. Talking during lectures or when others are communicating is disrespectful and disruptive and will not be tolerated in an adult college level class. Other disruptive behavior includes but is not limited to the use of cell phones in class when they are not used for instructional purposes. Please refrain from the impulse to use or plug in cell phones during class time.

Class participation and Attendance policy

1. It is expected that students will attend each and every class session and complete all assignments on time. A pattern of late arrivals and leaving early will seriously impact your participation and assignment grades. After 3 absences students are required to meet with the instructor or be dropped from the class. After 4 absences students will be automatically dropped from the course at instructor's discretion. Students are subject to a 25 point reduction in points each and every time they arrive late and or leave early. Two late arrivals or early departures equals 1 absence. It is also the student's responsibility to find out about missed assignments and instruction by asking the instructor and not other students. It is the instructor's right to decide if missed work can be made up. Any requests for information should be made before or after class and not during class time.

2. Turnitin.com—All formal papers written for this class will be submitted to Turnitin.com for verification of sources used. Each student will be required to sign up for a Turnitin.com account and will submit the final drafts of all formal papers when requested by instructor.

3. Late/Make-up assignments: Late assignments will be accepted on a case by case basis and are subject to a 25% deduction in points for each week they are late. The instructor reserves the right to review this policy through-out the term.

4. Electronic Devices: Unless being used for a specific assignment, all electronic devices such as cell phones, tablets, beepers, pagers, are disruptive and will not be allowed in class. On the first offense students will be warned to put the device away. If the offense is repeated students may be asked to leave the classroom at the discretion of the instructor.