

Syllabus for English 1A – Eureka Campus		
Semester & Year	Fall 2018	
Course ID and Section #	E4997	
Instructor's Name	Deborah Dixon	
Day/Time	Tuesday, Thursday, Friday 8:30 to 9:45	
Location	HU 217	
Number of Credits/Units	4	
Contact Information	<i>Office location</i>	HU 119
	<i>Office hours</i>	Thursday 11:30 to 12:00
	<i>Phone number</i>	N/A
	<i>Email address</i>	deborah-dixon@redwoods.edu
Textbook Information	<i>Title & Edition</i>	Mercury Reader (custom)
	<i>Author</i>	Leslie Leach
	<i>ISBN</i>	1-256-02311-6
		A Pocket Style Manual
		Diana Hacker
		978-1-319-08352-6
Course Description		
<p>A transfer-level course in critical reading and reasoned writing. Students analyze issues and claims presented in visual, oral, or written arguments and write analytical and argumentative essays based on those issues. Research and source-based writing, employing correct MLA documentation, is required; minimum 6,000 words formal writing.</p>		
Student Learning Outcomes		
<ol style="list-style-type: none"> 1. Analyze argumentative claims. 2. Respond to arguments with persuasive critical essays. 3. Locate, synthesize, and document sources for use in response to arguments. 		
Special Accommodations		
<p>College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS at 707-476-4280.</p>		
Academic Support		
<p>Academic support is available at Counseling and Advising and includes academic advising and educational planning, Academic Support Center for tutoring and proctored tests, and Extended Opportunity Programs & Services, for eligible students, with advising, assistance, tutoring, and more.</p>		
Academic Honesty		
<p>In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases,</p>		

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where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at : <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>, and scroll to AP 5500. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Disruptive Classroom Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process a disruptive student may be temporarily removed from class. In addition, he or she may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services> and scroll to AP 5500. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Emergency Procedures for the Eureka campus:

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). The Eureka **campus emergency map** is available at: (<http://www.redwoods.edu/aboutcr/Eureka-Map>; choose the evacuation map option).

For more information on Public Safety, go to <http://redwoods.edu/safety/> In an emergency that requires an evacuation of the building:

- Be aware of all marked exits from your area and building.
- Once outside, move to the nearest evacuation point outside your building:
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the Incident Commander or campus authorities. (CR's lower parking lot and Tompkins Hill Rd are within the Tsunami Zone.)

RAVE – College of the Redwoods has implemented an emergency alert system. In the event of an emergency on campus you can receive an alert through your personal email and/or phones at your home, office, and cell. Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the “Register” button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with “redwoods.edu.” Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions.

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

Welcome to English 1A

Please feel free to call me Deborah.

Required texts and materials: The required texts are the *Mercury Reader* (specifically for this class) (a copy of this reader is on reserve in the library) and *A Pocket Style Manual* by Diana Hacker and Nancy Somers. Please note that students who do not have the textbooks by the second week of class often fail to complete the course. In addition, access to a computer with Internet access, a word processing application, and a printer are required (access is available in both the Library and the Writing Center). All work must be typed, double-spaced in the MLA format. All work that is more than one page must be stapled. Double-sided print pages are not acceptable. Library computers are set to double-sided prints, so you must change the default setting yourself before printing.

The English Department Attendance Policy: Attendance is mandatory. Since regular attendance is a critical factor in student success, students at the College of the Redwoods are expected to attend all sessions of each class in which they are enrolled. If you are not here, you cannot learn. If you are absent, you are still responsible for all work that is assigned (check the syllabus and Canvas). If you miss class, you must make up an in class work within a week. If you are absent, all deadlines remain in force. Census is September 4. If you are not actively participating (attending class meetings and turning in assignments) in the class as of that date, you will be dropped. If you are still enrolled after the census, you must continue to attend regularly. Students may not miss more than two weeks of class. For instance, our class meets three days a week; therefore, any more than 6 absences for the semester would be considered “excessive.” If a student exceeds the limit on absences, an instructor will notify the student that he or she has been dropped. After that date, excessive absences will likely result in failure. The last date to withdraw from a class is November 2. Also please note, English 1A may only be repeated 3 times. Both failure and withdrawal count as attempts. If you don’t complete an official withdrawal, you will receive an F.

Canvas: Please check Canvas regularly. Supplemental materials, information, handouts, are posted on Canvas. Access Canvas by logging in with the first part of your CR email address [BBaggins111] and your birthday [09201981]. This class, and all English classes, use the MLA format for papers. A template for this format is available on Canvas. Download this template and use it for all papers and homework. Please read all announcements and emails from me in a timely manner. Not checking your Canvas account is not an excuse for not knowing or not fulfilling requirements. Always use your CR email to contact me.

Classwork Bring the MR and the Style Manual to each class. We will practice many important skills during our in class workshops. Often, these activities will carry over from one class to the next. Sometimes, we will start the exercise in class, and you will finish it as homework. All of these exercises and activities count toward your overall grade, so keep track of them and turn them in.

Homework: The reading assignments are challenging, requiring extra effort for full comprehension. The writing assignments about the readings will help you develop reading strategies and critical thinking skills. The reading homework will form the foundation for the formal essays you will be writing. If you do not fully digest and understand the readings, you will have difficulty synthesizing them into your own analytical and argumentative writing. Late homework must be turned in within one week. After that I will no longer accept it. If you wish to revise homework for a better grade, the revision (along with the original graded assignment) must be turned in within 2 weeks of the original due date. Please refer to the Canvas calendar regularly. Failure to read the schedule is not an excuse for late work. All homework must be typed, double-spaced in the MLA format, in Times Roman 12 font, printed on one side of the page

only. Homework that is not in the suitable format will not be accepted and will be considered late. Most of your work must be submitted on paper. Some will need to be uploaded to turnitin. Others will be submitted on line. Please review all assignments to make sure you know how to submit your homework.

Essays: Essays must address all parts of the essay assignment, including the prompt, the format, the minimum page requirements. Essays that do not fulfill the minimum page requirement will not receive full credit. All essays must be formatted in the Modern Language Association (MLA) style. Essays must be typed, double-spaced in the MLA format, in Times Roman 12 font, printed on one side of the page only. Essays that are not in a suitable format will not be accepted. There is a template set up in the MLA format available for download on Canvas.

In this class, the writing process is important. Your participation in each step of the process will improve the quality of your papers. Although you may be permitted to revise a disappointing essay, it's better to **revise** your drafts before the final draft is due rather than after you have received a poor grade. That said, it is always better to turn in something because I cannot help you if you don't give me anything to respond to. A grading rubric will be provided for your essays. You must submit the final draft of your essays to Turnitin, a website that checks for plagiarism, before the final draft is due. You upload your essay through Canvas. Failure to do so will result in a zero on that essay. Be aware that Turnitin has challenges with Googledocs and certain ipad formats, so you may need to translate your documents into Word before you upload. Students are eligible for a free Microsoft Office 365. Most CR classes use this format, so it will benefit you to download this program. **All essays must be submitted on paper. You have one week to turn in a late paper. After that, it will not be accepted.** Revisions must be turned in within two weeks of the original due date.

The essays you write will be include source material. In class you will learn to use source material correctly, effectively, and appropriately. Essays should be no more than 25% source material. If your essay contains undocumented source material (plagiarism), you will receive a 0.

NOTE: If you are absent on the due date, your paper is late. If you are absent on the last day for you to submit late work, it is your responsibility. Internet interruptions and printer malfunctions are not excuses for missing deadlines for late work.

Common Courtesy: Common courtesy includes being civil to the instructor and classmates, being on time, not disrupting the class for any reason, having cell phones turned off and put away, letting me know if you're a caretaker who may have to answer your cell phone during class, not eating or drinking in the classroom, except for water, and in general, being considerate of the instructor and the other students in the class. Inappropriate language, cursing, racial, ethnic, sexist, or heterosexist epithets will not be tolerated. Electronic devices should be turned off and put away during class time. There will be times when your ipad or smart phone may be useful to do some research or look something up on Canvas; however, if you are texting when you should be listening, you will be asked to put away your phone. In any case, any sound from your digital devices should be muted or turned off. Please keep in mind that someone has paid for the students to be in the class whether it's the students themselves who have paid, their parents, or California taxpayers. Someone has paid for the students in the class to be able to learn, and they can't learn if I have to stop class due to disruptive behavior.

It is against CR policy for unenrolled people to sit in on classes. Please do not bring guests to class. Ask your friends or family to wait for you outside. Please don't put me in the awkward position of asking people to leave. Thank you for your cooperation on this.

Be Prepared: Being prepared means being on time for class, having done all the required reading and writing, having your textbook and papers, notebook paper and pen/pencil with you, and being prepared to participate in small group or whole class discussions or other class activities. Being even five minutes late for class may mean you have missed important information on an assignment, or instruction for the activity of the day. For the most part, you must bring the Reader and the Pocket Manual to each class. If you are late, please do not expect me or other students to stop what we are doing to catch you up. Pick up the handout and/or read the board.

Responding to Writing: You will, at times, be sharing your writing with your classmates. Please consider everything you write in English 1A as public. Don't write anything for this class that you're not willing to have your classmates read and discuss. When responding to the writing of your peers, please be constructive and helpful.

Grades

Writing

Essay #1:	10%
Essay #2:	10%
Essay #3:	15%
Researched Essay	20%

Reading

Reading Assignments	25%
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Using Sources

Research Log assignments	10%
Exercises and Activities	5 %
Final Exam	5%

Grading: The instructor uses letter grades. I also use Rubrics on Canvas. The Rubrics are attached to the Assignments. Make sure you review the Graded Rubric to see where you can improve your performance. Assignments are weighted. Please check Canvas regularly to review your grades. If you notice an error, please bring me the graded assignment so I can correct it. Missing Assignments will receive a 0 until they are turned in. I accept late and make-up work if it is turned in within a week of the due date. I will accept revised work if it is turned in within two weeks of the original turn in date. Keep track of your grades and missing assignments on Canvas. The last week of class or after final grades have been posted is too late to wonder about missing grades or missing assignments. Grades will be posted on Gradebook, not on the hardcopy to preserve your privacy.

This syllabus is a contract between student and instructor. Be sure that you understand the content of the course policies because if you stay in the course, you are accepting them. I will hold you to them.

Class Schedule for Fall 2018

This printed schedule is subject to change. For the most current information on assignments and due dates, see your Canvas calendar.

MR= Mercury Reader

PM= Pocket Style Manual

August

- 21 Course Introduction. Critical Thinking.
- 23 Read “Changing a Man’s Mind” (handout). What is Argument? Reading and Writing Argument.
- 24 Lecture Review due (download from Canvas). Read “First Amendment Junkie” by Susan Jacoby (MR 16-21). Complete the Reading Comprehension Questions (RCQs). Download from Canvas.
- 28 Argument Paragraph #1 due. Assignment and grading rubric on Canvas. Essay #1 Assigned. Choose topic and complete research.
- 30 **Last day to drop.** Review PM pp. 104-5, 113-19. Prewriting. **Last day to turn in Reading Assignments from Unit 1.**
- 31 Thesis and Planning for Essay #1

September

- 4 **Census.** Integrating Quotations. Creating a Works Cited page.
- 6 Thesis and outline due for body paragraphs. Counterclaim and Refutation introduced.
- 7 Three body paragraphs due. How to write introductions and conclusions.
- 11 Rough draft due for workshop. Assign Research Project.
- 13 **Library Session One.** Four topics due. Read “The Crito” by Plato (MR 60-75). Complete the RCQs.
- 14 **Essay #1 due** (Remember turnitin on Canvas). Topic for research paper due (turn in 4 topics) Introduction to Rhetorical Analysis.
- 18 Argument Paragraph #2 due. Analysis of “The Crito” continued.
- 20 IQ #1 due. Rationale due. Read “Civil Disobedience” by Henry David Thoreau (MR 90-112). Complete RCQs.
- 21 Research Log #1 due. Argument Paragraph #3 due. Rhetorical analysis of “CD”. How to write a summary.
- 25 Summary due. IQ #2 due. Read “Letter from Birmingham Jail” by Martin Luther King (MR 22-43). Complete RCQs.

- 27 Argument Paragraph #4 due. “Letter from Birmingham Jail” in class analysis.
- 28 Read PM pp.92-101. **Library Session Two.** Research logs assigned. Writing Synthesis. Essay #2 assigned.

October

- 2 Synthesis due. Research for Essay #2 due. In class Prewriting. Creating a Works Cited page.
- 4 Thesis and Planning. Introductions and Conclusions. **Last day to turn in Reading Assignments from Unit 2.**
- 5 Research Log #2 due. Workshop on In-text Citations. Bring *PM*.
- 9 Research Log #3 due. In class: Important Lesson on MLA today.
- 11 MLA #1, continued
- 12 Research Log #4 due. Introduction to Paraphrase.
- 16 **Essay #2 due.** In class: Fallacies.
- 18 Read “Beauty” by Susan Sontag (MR 84-89). Complete RCQs.
- 19 Argument Paragraph #5 due. Group work and in class writing.
- 23 Read “Faustian Economics” by Wendell Berry (MR 147-159). Complete RCQs.
- 25 Argument Paragraph #6 due. IQ #3 due. Group work and in class writing.
- 26 Research Log #5 due. Read “Politics and the English Language” by George Orwell (MR 44-59). Complete the RCQs.
- 30 Argument Paragraph #7 due. Group Work and in class writing. Essay #3 assigned.

November

- 1 Choose topic for Essay #3. Reread *MR* essay. In class Prewriting
- 2 **Last Day to Withdraw.** Thesis and Planning. **Last day to turn in Reading Assignments from Unit 3.**
- 6 Research Log #6 due. Outline due for conference. Workshop: Paraphrase #2.
- 8 MLA #2.
- 9 **Essay #3 due.** Research Log #7 in class work. MLA #2, continued.
- 13 Research Log #7 due. Research Log #8—in class work
- 15 Research Log #8 due. In class workshop on research. **Last day to turn in Research Logs.**

- 16 class cancelled
- 27 Begin Research Paper.
- 29 Pulling it together. Broad strokes Outline due/conferencing.
- 30 Expanded Outlines due/conferencing.
- 4 Titles Workshop /First draft of Research Paper due/conferencing.
- 6 Revised draft of Research Paper due/conferencing.
- 7 Bring typed Works Cited page and *PM* for Peer Review. Conferencing.

Final: Tuesday, December 11, 8:30 to 10:30 MLA Exam. Research Paper due.