

Syllabus for: English 350	
Semester & Year:	Fall 2013
Course ID and Section Number:	English 350—E4058
Number of Credits/Units:	6.0
Day/Time:	M, T, W, Th. 4:30-5:45
Location:	Humanities 106
Instructor's Name:	Dr. Sean Herrera-Thomas
Contact Information:	Office location and hours: Science 216F, TBA Phone: (707) 476-4324 Email: sean-herrerathomas@redwoods.edu
Course Description: A pre-collegiate, competency-based course emphasizing the acquisition and integration of basic academic reading and writing skills. Students develop reading strategies necessary for simple academic reading and write extended formal paragraphs and basic expository essays. The lab component of the course is scheduled in the Writing Center/Lab, where students practice basic reading and writing skills and receive essential tutorial support in reading strategies, in writing, and in sentence skills.	
Student Learning Outcomes: 1. Identify the main idea and its major and minor support in simple academic articles; 2. Recognize that writing involves many steps, which include generation of ideas, organization of information, development of general and specific support, revision, and editing; 3. Generate and organize general and specific support derived from personal experiences to develop a point in a paragraph and in a basic essay; 4. Formulate and support a thesis in a unified, coherent, and well-developed basic expository essay; 5. Apply basic grammar, usage, and punctuation rules in writing with special attention paid to sentence boundaries; 6. Employ the Writing Center/Lab to enhance and to support basic academic behavior and habits necessary for college success.	
Special accommodations: College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.	
Academic Misconduct: Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course.	
The student code of conduct is available on the College of the Redwoods website at: http://www.redwoods.edu/District/Board/New/Chapter5/Ap5500.pdf	
College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.	

Required Texts and Materials:

1. Langan, John. *English Brushup* (5th edition)
2. Langan, John. *Ten Steps to Advancing College Reading* (5th edition)
3. English 350 class packet
4. Thesaurus and a collegiate dictionary

Additional materials:

1. A large 3-ring loose leaf notebook with dividers labeled writing, reading, sentence skills, RRJ, and Writing Center.
2. 3 manila folders (8 ½" and 11")
3. 2 100-item Scantron forms
4. 3 green books for competency practices and the essay competency exam.

The English Department Attendance Policy

Students at the College are expected to attend all sessions of each class in which they are enrolled. Students may not miss more than two weeks of class. For example, if a class meets twice a week, students should not exceed 4 absences for the semester. If a student exceeds the limit on absences before week 11 of the semester, an instructor will notify the student that he or she has been dropped. After that notification, students are still responsible to go into Web Advisor and withdraw themselves from the class, in order not to receive an F. After week 10, excessive absences will likely result in failure.

Class attendance policies

All work is due on the date specified on the syllabus or assignment sheet. If you are absent from class on the due date, late papers will be accepted without penalty only if the absence is excused. Likewise, missed quizzes, tests, and in-class assignments may be made up only if the absence is excused or due to an emergency. Excused absences require written medical, legal, or athletic documentation.

In the event that you do miss class, you are responsible for checking with your classmates to determine what concepts, issues and material I discussed during your absence. Please note that a significant proportion of the course content will only be available in class lectures, presentation and discussions, and that your knowledge of this material will be assessed throughout the semester.

Writing Center attendance

Three hours per week in the Writing Center is required for English 350. This amounts to a total of 45 hours for the semester. Additionally, you must complete all of the related Writing Center work, including conferences with tutors, in order to receive credit for this component of your grade.

Classroom Conduct

The content of our reading assignments and class discussions will involve a variety of important and compelling personal and social issues that are inherently mature in their subject matter and

that resonate deeply with individuals in our class. Please be aware that this course examines adult human experiences through the lens of academic discourse. Also, please remember to treat your classmates and instructor in a courteous, sensitive, and respectful manner. Any student who violates CR's Code of Student Conduct will be sanctioned in accordance with school guidelines.

Please note that "texting" or other inappropriate electronic activities during class will result in your being temporarily suspended from class and referred to campus disciplinary authorities. Please turn off cell phones before entering the class.

Participation

Active participation in-class is required throughout the semester. You should come to each class meeting with at least one question or observation about the reading assignments; furthermore, you should be prepared to engage with one another's ideas about the readings.

Extra Credit

The English Department at College of the Redwoods mandates that no "extra credit" be awarded in English courses. If you are concerned about maximizing your points earned this semester, I heartily encourage you to give your best effort in each assignment and to be willing to revise your essays in response to feedback from your peers, instructor and tutors in the Writing Center. I will allow one revision of each paragraph or essay to count for toward your final grade on that assignment.

Primary requirements and grade distribution

- Three college-level paragraphs
- Three essays (in-class and out-of-class)
- Prewriting and drafting exercises
- Competency essay examination
- Weekly reading and grammar quizzes
- Weekly reading response journal entries
- Reading competency exam

I will use this distribution to calculate your grade:

Writing Center	10%
Competency Exam Essay	15%
Paragraphs and Essays	30%
Grammar quizzes	5%
Reading quizzes	12.5%
DRP exam	10%
Weekly reading journals	12.5%
2 in-class reading tests	5%

Please note that your instructor reserves the right to modify the syllabus and schedule of assignments and activities as needed. Any such changes will be announced in class.

Schedule of activities, assignments, and due dates

Please note that homework assignments are DUE on the day they are indicated.

Week 1 (8/26-8/29)

- Monday: C: Introduction to course.
- Tuesday: H: Buy required texts and materials.
C: **Writing Center Orientation**
- Wednesday: H: Read “How to Make A Book Your Own” (handout)
C: Discuss “How to Make A Book Your Own” and the Reading Response Journal.
- Thursday H: Read “Introduction to Writing” in PKT, pp. 5-10
C: Introduce narrative paragraph assignment and narrative features; narrative models

Week 2 (9/3-9/5)

- Monday: H: Read “A Change of Attitude” in PKT and review questions for reading response journal #1 (RRJ1).
C: HOLIDAY
- Tuesday: H: Purchase Scantron at CR Bookstore
C: Degree of Reading Power Pretest
- Wednesday: H: Read pages 11-15 in PKT; do all exercises. Come to class with topic for narrative. Read pages 17-19 and do exercises on details.
C: Discuss topics and complete freewrite for narrative. Topic sentences and specific details. Narrative models
- Thursday: H: **Prewrite and planning form for narrative due. RRJ #1 due in class**
C: Discuss RRJ1. Expanded topic sentences, and using dialogue

* Start hours in Writing Center this week

* Read and complete EB chapter tests 1, 3, 5 for Homonyms, pp. 143-152. Check answers in the EB instructor’s edition in the WC. Record scores p. 284 in PKT.

KEY: EB = *English Brushup*
PKT = class packet

TS = *Ten Steps*
C = material to be covered in class

RRJ = Reading Response Journal
H = homework
* = work to be completed anytime during the week, usually in the Writing Center

Week 3 (9/9-9/12)

Monday: H: Read “Four Types of Courage” in PKT and review questions for RRJ2.
C: Preview article. Narrative planning forms returned and discussed

Tuesday: H: Read and Complete activities in TS pp. 3-12. Bring *Ten Steps* to class.
C: TS: Vocabulary in Context

Wednesday: H: **Bring draft of narrative paragraph for in-class peer response. Bring EB and updated Record Sheet to class.**
C: Peer response to narrative. Consistent verb tense, capital letters, quotations, chronological transitions.

Thursday H: **RRJ2 due in class.** Read pp. 185-186 on paper format in EB. Work on narrative revision.
C: Discuss RRJ2. WC etiquette, paper format, and sentence variety.

- * Complete TS Vocabulary in Context chapter, computer exercises, review test 4, and mastery tests 5 & 6. Correct tests in WC and record scores.
- * Read about Capital Letters and Quotations in EB. Do chapter tests 1, 3, and 5, pp. 133-142 and 113-122. Correct tests in the WC and record scores.

Week 4 (9/16-9/19)

Monday: H: Read “Should Teens Work?” in PKT and review questions for RRJ3.
Get WC evaluation of narrative before TH.
C: Preview article. Sentence skill responsibilities, proofreading, narrative revision.

Tuesday: H: Continue to revise narrative. Bring TS and updated Record Sheet to class.
C: **Quiz: Vocabulary in Context.** TS: Main Ideas

Wednesday: H: Continue to revise narrative
C: Apostrophes. Steps 1,2, &3 in writing

- Thursday H: **Narrative paragraph (with proof of writing process) due. RRJ 3 due.**
 C: Feedback form. Introduce Paragraph of Examples: features, structure, length, models. Discuss RRJ#3.
- * Complete WC evaluation before Thursday
 * Complete TS Main Ideas chapter, computer exercises, and mastery tests
3&4.
 * Read about Apostrophes in EB and do chapter tests 1, 3, and 5, pp. 101-112. Correct tests in the WC and record scores.

Week 5 (9/23-9/26)

- Monday: H: Read “Dear Dads” in PKT and review questions for RRJ4. Select topic for paragraph of examples.
 C: Preview article. Unity, Support, and Coherence
- Tuesday: H: Complete prewrite for paragraph of examples. Complete General Outlining Activities, p.24 in PKT
 C: **Quiz: Main Ideas I.** More on Main Ideas.
- Wednesday: H: **Prewrite and planning form for paragraph of examples due**
 C: More on unity, support, & coherence. Subjects, Verbs, & prepositions.
- Thursday H: **RRJ 4 due.** Work on paragraph of examples.
 C: Specific support; models of paragraphs Evaluating paragraphs of examples. Planning form returned. Discuss RRJ4.
- * Complete TS Main Ideas review test 4 and mastery tests 5&6. Check answers in WC and record scores.
 * Read EB chapter on Subjects and Verbs and complete tests 1, 3, and 5, pp. 17-26. Check answers in the EB instructor’s edition in the WC. Record scores.

Week 6 (9/30-10/3)

- Monday: H: Read “Why Marriages Fail” and review questions for RRJ5.
Bring draft of examples paragraph for in-class peer response. Get WC evaluation by next Monday.

- C: Preview article. In-class evaluation of paragraph. Review conference guide.
- Tuesday: H: Work on paragraph of examples.
C: **Quiz: Main Ideas II.** TS: Supporting Details.
- Wednesday: H: Revise paragraph of examples. Bring EB and updated Record Sheet to class.
C: Revising; Sentence Skills responsibilities. More on Subjects & Verbs.
- Thursday H: **RRJ 5 due.** Revise paragraph of examples. Paragraph of Examples (with proof of writing process) due **next Tuesday.**
C: Introduce cause or effect paragraph: assignment, definition, models. Discuss RRJ5.
- * **Have WC evaluation of examples paragraph by next Monday.**
 - * Complete TS Supporting Details chapter, computer exercises, review test 4, and mastery tests 5&6. Check answers in WC and record scores.
 - * Read EB chapter More about Verbs and complete tests 1, 3, and 5, pp. 27-38 Check answers in WC and record scores. Work on Subjects & Verbs in PKT.

Week 7 (10/7-10/10)

- Monday: H: Read “Taming the Anger Monster” **in TS, pp. 474-478** and review questions for RRJ6. Come to class with topic for cause or effect paragraph
C: Preview article. Discuss C/E topics
- Tuesday: H: **Paragraph of Examples due** (with proof of writing process)
C: **Quiz: Supporting Details.** TS: Implied Main Ideas
- Wednesday: H: Work on planning form for C/E paragraph
C: Review subject and verbs
- Thursday H: **RRJ 6 due.**
C: **Prewrite and planning form for cause or effect paragraph due** Discuss RRJ6. Word choice.
- * Complete TS Implied Main Ideas chapter, computer exercises, review test 4, and mastery tests 5&6. Check answers in WC and record scores.
 - * Read EB chapter on Word Choice and complete tests 1, 3, and 5, pp. 153-162. Check answers and record scores.

Week 8 (10/14-10/17)

Monday: H: Read "Anxiety" and review questions for RRJ7. Bring EB and updated Record Sheet to class.
C: **Quiz: Subject-Verb Identification.**
Planning forms returned and discussed.
Preview article. Introduce phrases and clauses

Tuesday: H: Continue work on cause/effect paragraph
C: **Quiz: Implied Main Ideas.** TS: Relationships II

Wednesday: H: **Bring draft of cause or effect paragraph to class.**
Get WC evaluation this week or before Tuesday
C: In-class evaluation of paragraph.

Thursday H: **RRJ 7 due.**
C: Discuss RRJ7. More on phrases & clauses.

- * Complete TS chapter Relationships II, computer exercises, review test 4, and mastery tests 5&6. Check answers in WC and record scores.
- * No EB chapter this week. Work on Phrases and Clauses in PKT.

Week 9 (10/21-10/24)

Monday: H: Read "Labeling and the Onset of Old Age" in PKT and prepare for test. Finish revising cause or effect paragraph. Read "What Is an Essay" on pp.47-50 in PKT.
C: Preview article. Introduce essay: assignment, definition and parts, models

Tuesday: H: **Cause or Effect paragraph (with proof of writing process) due.**
C: **Quiz: Relationships II.** More on relationships and patterns of organization

Wednesday: H: Come to class with topic for your essay and completed prewritings
C: Writing a thesis statement and plan of development; Outlining an essay. More practice with phrases and clauses.

Thursday H: Bring annotated article to class.
C: **Reading Test I**

- * Complete mastery tests 1, 2, &3 for TS chapter Relationships I & II, pp. 275-282. Check answers and record scores.
- * Read EB chapter on Parallelism, pp. 173-182. Check answers and record scores.

Week 10 (10/28-10/31)

Monday: H: Read “Child Rearing Styles” in PKT and review questions for RRJ.
 Review phrases and clauses. Bring EB and updated Record Sheet to class. Work on planning form for essay.
 C: **Quiz: Phrase/Clause Identification.**

Tuesday: H: **Prewriting and Planning Form for essay due**
 C: **Quiz: Patterns of Organization.** TS: Inferences

Wednesday: H: Annotate article for RRJ8 and complete questions 1-4
(We will work on question #5 in class)
 C: RRJ #5. Planning forms for essay returned.

Thursday H: Work on draft of essay
 C: **RRJ8 Due.** Parallelism and sentence variety. Evaluating essays

- * Complete TS Inferences chapter, computer exercises, review test 4, and mastery tests 5 & 6. Check answers and record scores.
- * Read EB chapter on Fragments and complete tests 1, 3, & 5, pp. 59-70. Check answers and record scores.

Week 11 (11/4-11/7)

Monday: H: **Bring draft of essay** (thesis/POD/body paragraphs only) **to class.**
 C: In-class evaluation of essay (body paragraphs only).
 Ideas for introductions and conclusions; tips for revising

Tuesday: H: Continue to revise essay. Work on introduction and conclusion.
 C: **Quiz: Inferences.** Ten Steps: Purpose and Tone

Wednesday: H: Read and annotate “Students in Shock” in PKT and review questions for RRJ9. Bring draft of introduction to class.

C: We will work on question #5 in class. **In-class evaluation of introduction**

Thursday H: Continue to revise essay. Bring draft of conclusion to class.
C: **RRJ9 Due.** Identify and Correct Sentence Fragments. **In-class evaluation of conclusion.** Explain competency exam. Discuss prompt for practice exam #1. Review criteria for passing Eng. 350.

- * **Get WC evaluation of essay sometime this week.**
- * Complete TS chapter on Purpose and Tone, computer exercises, review test 4, and mastery tests 5&6. Check answers and record scores.
- * Read EB chapter on Run-ons and complete tests 1, 3, & 5, pp. 71-80. Check answers and record scores.

Week 12 (11/11-11/14)

Monday: H: Work on revising essay.
C: Holiday

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Tuesday: H: **Essay (with proof of writing process) due in class**

Wednesday: C: **Quiz: Purpose and Tone.** TS: Argument
H: Select topic for practice competency and complete prewriting. Bring EB and updated Record Sheet to class.

C: Continue to review competency exam. **Quiz: Sentence Fragments.**

Thursday H: Complete planning form for practice competency exam. Bring planning form for practice competency exam to class.
C: Tips for practice competency exam. Introduce comma splices and run-on sentences

- * Complete TS chapter on Argument, computer exercises, review test 4, and mastery tests 5&6. Check answers and record scores.
- * Read EB chapter on Commas and complete tests **1, 2, & 5**, pp. 91-100. Check answers and record scores.

Week 13 (11/18-11/21)

- Monday: H: Prepare for practice competency exam (plan, outline, draft). Bring blue book to class
 C: **Practice Exam #1** (in-class essay). Prompts for practice exam #2 assigned.
- Tuesday: H: Review plan and original draft of essay
 C: **Second half of practice exam #1**
- Wednesday: H: Work on prewrite and planning form for practice exam #2.
 C: **Quiz: Argument.**
 Practice exams returned and discussed. Work on comma splices and run-on sentences
- Thursday H: Prepare for practice competency exam #2. (plan, outline, draft).
 C: **Practice Exam #2** (in-class essay).
- * Check hours in WC (36 by end of week)
 - * Check that WC assignments are up-to-date
 - * No EB or TS chapters this week.

Week 14 (11/25-11/27)

- Monday: H: Review plan and original draft of essay
 C: **Second half of practice exam #2. Directions and prompts for Competency Exam handed out**
- Tuesday: H: Begin to prepare for competency exam. Read “Managing Conflict in Relationships” in PKT
 C: Practice exams returned and discussed; strategies for improvement Review run-ons and comma splices. Practice DRP #1
- Wednesday: H: Continue to prepare for competency exam and reading test.
 C: **Reading Test II. Bring annotated article to class.**
- Thursday H: Continue to prepare for competency exam and reading test.
 C: HOLIDAY
- * Complete EB Combined Mastery Tests 1, 3, & 7, pp. 231-237. Check answers and record scores.

- * **Do you have at least 39 hours in the WC? Will you have 45 hours by the end of week 16?**

Week 15 (12/2-12/5)

- Monday: H: Prepare for Competency Exam (plan, outline, draft)
C: **First half of Competency Exam** (Bring *blank* bluebook)
- Tuesday: H: Review plan and original draft of essay
C: **Second half of Competency Exam**
- Wednesday: H: Check to see that all Writing Center requirements are complete: (45 hours; 4 conference forms; all WC assignments; EB and TS record Sheets)
C: **No Class** (Instructors score exams)
- Thursday H: Prepare for cs and ro quiz.
C: **Quiz: Run-ons and Comma Splices.**
Practice DRP exam. Competency exams returned.

Revisions of compositions will not be accepted after Friday, December 7.

- * Complete EB Editing Tests 1, 3, & 5, pp. 243-247. Check answers and record scores.

- * **Last week to earn a total of 45 Writing Center hours.** (WC is open during Finals Week, and your hours will be recorded.)

Week 16 (12/9-12/12)

During Finals Week regular classes do not meet. Come only when your exams are scheduled. Note that exam sessions are two hours long and may start earlier or later than your regular class time.

Bring TS and EB record sheets and texts to class to be checked.

Degrees of Reading Power Exam. Bring Scantron form and #2 pencil to class.

Final Exam Wednesday, December 11, 3:15 – 5:15

