Syllabus for: English 1B, Crit	
Semester & Year:	Fall 2013
Course ID and Section Number:	ENGL 1B, 034106
Number of Credits/Units:	3.0
Day/Time:	MW, 2:05-3:30
Location:	DM 34
Instructor's Name:	Ken Letko
Contact Information:	Office location and hours: D27, 1:00-2:00 MW, 1:40-2:00
	TTH, and at other times with or without an appointment
	Phone: 465-2360
	Email: ken-letko@redwoods.edu
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College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

English Department Attendance Policy

Students at the College are expected to attend all sessions of each class in which they are enrolled. For example, if a class meets twice a week, students should not exceed 4 absences for the semester. If a student exceeds the limit on absences before week 11 of the semester, an instructor will notify the student that he or she has been dropped. After that notification, students are still responsible to go into Web Advisor and withdraw themselves from the class, in order not to receive an F. After week 10, excessive absences will likely result in failure.

Required Texts

Lunsford, Andrea. *The St. Martin's Handbook.* 7th ed. Boston: Bedford/St. Martin's, 2011. Roberts, Edgar V., and Robert Zweig *Literature: An Introduction to Reading and Writing.* 10th ed. New York: Pearson/Longman, 2012.

Manuscript Format

Use Times New Roman font, size 12, double-spaced, .5 inch indentation for paragraphs (no extra spacing between paragraphs), 1 inch margins all around, with page numbers preceded by your last name at top right, all pages stapled. Your name, instructor's name, class, assignment label, date, and word count should be double-spaced and aligned left at top of first page; title is centered. In general, follow MLA format. See page 350 in *Handbook*.

Course Overview

Throughout the term emphasis will be placed on understanding the fundamental aspects of literature and argumentation and how they can be applied to writing critical essays with in-text documentation in Modern Language Association format. An in-class essay will also be required. In addition to extensive writing assignments, there will be significant reading. During weeks fifteen and sixteen, students will concentrate on final portfolio preparation. Students should save all written work.

Requirements

1. You must hand in all assignments on time unless you make prior arrangements.

2. You must submit all out-of-class papers to turnitin.com.

3. You must keyboard all out-of-class essay assignments.

4. You must successfully complete all assigned essays (including an in-class paper), a research paper, and a portfolio.

Grades

English 1B is graded A, A-, B+, B, B-, C+, C, D, F. If you successfully meet all course requirements, your final grade will be calculated as follows:

Class preparation and participation	10%
Quizzes	10%
Essays	
Portfolio	
Research paper (including plan and final draft)	

Notes

1. Cell phones and other personal electronic devices are not part of English 1B. Do not bring them to class unless they are turned off or set on the vibrate mode. If you must take a call, quietly leave the room. Texting is never appropriate during class.

2. Laptops should not be open during class discussions but can be used when the instructor allows.

3. This syllabus is subject to change should circumstances warrant revision.