

Syllabus for: (name of class) <u>English52--English Lab Practicum</u>	
Semester & Year:	Fall 2012
Course ID and Section Number:	ENGL-52-K2625 (032625)
Number of Credits/Units:	1.0
Day/Time:	MW 2:30-3:55pm
Location:	KTIS
Instructor's Name:	J. Gonzalez
Contact Information:	Office location and hours: KTIS 11:25am-12:15pm Phone: 530-625-4846 Email: jeff-gonzalez@redwoods.edu
Course Description (catalog description as described in course outline): Individualized instruction to help students identify and address needed English skills, such as critical reading, standard written English conventions, and all stages of the writing process. Tutorial support and other resources for reading and writing are provided.	
Student Learning Outcomes (as described in course outline) : Use feedback from instructors and tutors to support academic reading and writing skills as applied to assignments for other CR courses.	
Special accommodations: College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.	
Academic Misconduct: Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course. The student code of conduct is available on the College of the Redwoods website at: http://redwoods.edu/District/Board/New/Chapter5/AP%205500%20Conduct%20Code%20final%2002-07-2012.pdf Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods homepage.	
College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.	

English 52 (Computer Lab): Mondays and Wednesdays 2:30 pm-4:00pm
Office Hours: 11:25am-12:15pm

COURSE DESCRIPTION: English 52 involves individualized instruction to help students identify and address needed English skills, such as critical reading, standard written English conventions, and all stages of the writing process. Tutorial support and other resources for reading and writing are provided. **NOTE:** To earn credit for ENGL 52, students should be co-enrolled in at least one course which requires writing and/or critical reading, so the assignments may provide a focus for tutorial instruction.

COURSE OBJECTIVES: To earn credit for ENGL 52, students should be co-enrolled in at least one course which requires writing and/or critical reading, so the assignments may provide a focus for tutorial instruction in arguments, organizing information, developing concrete support, revising, and editing. Below are the categories which will be covered in our individual tutorial sessions which replace full-class instruction in English 52 (which happens occasionally):

THEMES:

1. Writing process.
2. Revision and editing.
3. Collaborative, supportive writing through writing conferences.
4. Conventions of academic writing.
5. Critical reading of academic texts.

CONCEPTS:

1. Writing as a recursive process.
2. Reading and writing for specific academic purposes.
3. Distinguish between writer- and reader-based prose.

ISSUES:

1. Academic reading and writing as complex, multi-stage processes instead of quick, one-step activities.
2. The essential role of feedback in writing.

SKILLS (by the end of this course you should be able to):

1. Follow a sequence of steps in the writing process, including interpreting instructors' assignments, generating ideas, organizing structure and argument, drafting, revising, and editing.
2. Prepare for and actively participate in writing conferences.
3. Develop a more critical awareness of your own writing.
4. Exercise critical reading strategies (such as pre-reading, annotating, and rereading).

COURSE OUTLINE

The syllabus and assignment calendar for 52 are posted under the Syllabus Tab on MyCR.

REQUIRED MATERIALS:

- 1) Means of backup: USB Flash Drive, CD, etc.
- 2) A binder or folder (to hold class information, in-class writings and notes, and binder paper).
- 3) Pen, pencil, and hi-liter and a spiral-bound notebook or legal tablet for taking notes

Welcome to English 52! I'm excited to be your teacher, and I hope that all of us will enjoy and learn a great deal during this semester. This will be an interesting course because I will be working closely with each one of you. In return, I hope you will find this to be one of your most helpful one-unit classes. The primary goals of this course are to help you in preparing and delivering successful writing assignments in the courses you have this semester. In order to do this, we will work together to generate ideas and draft your essays; revise essays for submission and respond to them once they have been graded; and learn how to evaluate our written expressions. The only writing you have to do for this course is a 1.5-2 page reflective essay, due at the end of the semester.

Your Instructor: Jeffrey has done a wide range of activities over the last twenty years, including landscaping, construction, house painting, and farm labor, not to mention tutoring and teaching for the last decade. He received his BA in English and American Literature from UC Santa Cruz in 1993. After some exploring, he went on to attend Humboldt State for graduate school, earning an MA in American Literature in 2003, and a California Teaching Credential in 2006. Over the last eight years he has devoted himself to a career in education, and taught high-risk youth for the Arcata and McKinleyville High Schools before coming to CR. This is his fourth school year at KTIS. He currently lives on the coast with his wife, son, and young daughter.

Jeffrey's Office Hours: My office hours are the same as our class hours, right after my 1A class on Mondays and Wednesdays, beginning at 4:00 pm. Since I live so far from campus, I'll usually need to leave by about 6:00 pm at the latest. Notify me during class to request a conference, or we can communicate via email or through my cell phone.

Jeffrey's Mailbox: My mailbox is in the HCATEP Building, Number . The mailboxes are right next to Stacey's office. My electronic mailbox is jeff-gonzalez@redwoods.edu.

To Stay Ensure a Good Grade, PLEASE DO NOT :

- 1) Use cell phones or any other type of electronic device while class is in session.
- 2) Get up to go to the bathroom too frequently during class, unless absolutely necessary.
- 3) Eat in class/lab unless you are diabetic, or come to class with a poor attitude.
- 4) Come strolling in late or leave early, and do not schedule appointments during class.
- 5) Ask me for information that is available by reading the syllabus.

COURSE REQUIREMENTS: Attendance is the number one responsibility you have for this class. Please try to be on time, and be prepared to stay for the entire hour and a half. If you have issues fulfilling this one requirement, you place yourself at risk of failing the course.