Syllabus for: English 1B, Crit Semester & Year:	Fall 2012
Course ID and Section Number:	
Number of Credits/Units:	ENGL 1B, 032165 3.0
•	
Day/Time:	MW, 2:05-3:30
Location:	DM 34
Instructor's Name:	Ken Letko
Contact Information:	Office location and hours: D27, 1:00-2:00 MW, 1:40-2:00
	TTH, and at other times with or without an appointment
	Phone: 465-2360
	Email: ken-letko@redwoods.edu cription as described in course outline): A course using
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College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

Required Texts

Lunsford, Andrea. *The St. Martin's Handbook*. 7th ed. Boston: Bedford/St. Martin's, 2011. Roberts, Edgar V., and Robert Zweig *Literature: An Introduction to Reading and Writing*. 10th ed. New York: Pearson/Longman, 2012.

Manuscript Format

Use Times New Roman font, size 12, double-spaced, .5 inch indentation for paragraphs (no extra spacing between paragraphs), 1 inch margins all around, with page numbers preceded by your last name at top right, all pages stapled. Your name, instructor's name, class, assignment label, date, and word count should be double-spaced and aligned left at top of first page; title is centered. In general, follow MLA format. See page 350 in *Handbook*.

Course Overview

Throughout the term emphasis will be placed on understanding the fundamental aspects of literature and argumentation and how they can be applied to writing critical essays with in-text documentation in Modern Language Association format. An in-class essay will also be required. In addition to extensive writing assignments, there will be significant reading. During weeks fifteen and sixteen, students will concentrate on final portfolio preparation. Students should save all written work.

Expectations

You should attend class regularly, asking questions, participating in discussion, and demonstrating cooperation with class members in an effort to maturely and intelligently discuss the material.
 You should attend at least one office conference, preferably during the first three weeks of the semester.

Requirements

1. You must hand in all assignments on time unless you make prior arrangements.

2. You must submit all out-of-class papers to turnitin.com.

3. You must keyboard all out-of-class essay assignments.

4. You must successfully complete all assigned essays (including an in-class paper), a research paper, and a portfolio.

Grades

English 1B is graded A, A-, B+, B, B-, C+, C, D, F. If you successfully meet all course requirements, your final grade will be calculated as follows:

Class preparation and participation	10%
Quizzes	
Essays	
Portfolio	
Research paper (including plan and final draft)	
Research paper (including plan and final draft)	

Notes

1. Cell phones and other personal electronic devices are not part of English 1B. Do not bring them to class unless they are turned off or set on the vibrate mode. If you must take a call, quietly leave the room. Texting is never appropriate during class.

2. Laptops should not be open during class discussions but can be used when the instructor allows.

3. This syllabus is subject to change should circumstances warrant revision.