

Syllabus for: (name of class) English 1A--Analytical Reading and Writing	
Semester & Year:	Fall 2012
Course ID and Section Number:	ENGL-1A-K2621 (032621)
Number of Credits/Units:	4.0
Day/Time:	MW 12:15-2:25pm
Location:	KTIS
Instructor's Name:	J. Gonzalez
Contact Information:	Office location and hours: KTIS 11:25am-12:15pm Phone: 530-625-4846 Email: jeff-gonzalez@redwoods.edu
Course Description (catalog description as described in course outline): English 1A is a course in transfer-level expository and argumentative writing with critical reading of nonfiction, fiction, and poetry. A substantial research paper utilizing proper MLA documentation is required.	
Student Learning Outcomes (as described in course outline) : <ol style="list-style-type: none"> 1. Analyze argumentative claims. 2. Respond to arguments with persuasive critical essays. 3. Locate, synthesize, and document sources for use in response to arguments. 4. Revise and edit for sentence structure and mechanics. 	
Special accommodations: College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.	
Academic Misconduct: Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course. The student code of conduct is available on the College of the Redwoods website at: http://redwoods.edu/District/Board/New/Chapter5/AP%205500%20Conduct%20Code%20final%2002-07-2012.pdf Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods homepage.	
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English 1A

Analytical Reading and Writing
Fall 2012 MW 12:15-2:20pm

Jeffrey Gonzalez
Office Hours: MW 2:30-4:00pm
jeff-gonzalez@redwoods.edu

SYLLABUS

COURSE DESCRIPTION: English 1A is a course in transfer-level expository and argumentative writing with critical reading of fiction and nonfiction works. A substantial research paper utilizing proper MLA documentation is required.

PREREQUISITE: English 150 with a C grade or better, or assessment recommendation for English 1A.

NOTE: Familiarity and facility with computers and their programs (CR email and MyCR/Microsoft Word/Power Point) is highly recommended!!

COURSE OBJECTIVES

Upon completion of this course, the student will be able to:

- A) Read and explicate assigned expository materials, including one book-length work, as well as selected literary pieces.
- B) Write (in Standard English) primarily argumentative and expository essays of extended length, totaling 6,000 words and utilizing the following modes as appropriate:
 1. Narration (no more than one essay)
 2. Classification
 3. Definition
 4. Comparison and contrast
 5. Cause and effect
 6. Critical analysis--Compose and properly document a substantial research paper

COURSE OUTLINE

The syllabus and course outline for 1A are posted under the Syllabus Tab on MyCR .

REQUIRED TEXTS/MATERIALS:

- 1) *The Bedford Handbook, 8th Ed.* (Do note that earlier editions don't work.)
- 2) *Supplemental Exercises for The Bedford Handbook, 8th Ed.*
- 3) *Writing and Reading Across the Curriculum, 4th Ed. (Brief)* by Behrens and Rosen
- 4) Means of backup: USB Flash Drive, CD, etc.

Required Materials (daily):

- 1) A binder or folder (to hold class booklet, in-class writings and notes, and binder paper).
- 2) Pen, pencil, and hi-liter and a spiral-bound notebook or legal tablet for taking notes
- 3) Three bluebook exam notebooks (bring for timed written exams)

Welcome to English 1A! I'm excited to be your teacher, and I hope that each of us will enjoy and learn a great deal during this semester. This will be an intensive course because I will ask a lot of each one of you, but in return, I hope you will find this to be one of your most memorable writing classes. The primary goals of this course are to help you in preparing for a successful college transfer in English, particularly as it applies to writing, research, reading, and thinking. In order to do this, we will review mechanics and structure in essays; read essays in our text and respond to them in journals, discussions, and essays; and learn how to analyze various modes of writing. Beyond that--and perhaps more importantly, I want you to learn to write powerfully, passionately, and naturally.

Your Instructor: Jeffrey has done a wide range of activities over the last twenty years, including landscaping, construction, house painting, and farm labor, not to mention tutoring and teaching for the last decade. He received his BA in English and American Literature from UC Santa Cruz in 1993. After some exploring, he went on to attend Humboldt State for graduate school, earning an MA in American Literature in 2003, and a California teaching credential in 2006.

Over the last seven years he has devoted himself to a career in education, and taught high-risk youth for the Arcata and McKinleyville High Schools before coming to CR. This is his fourth school year at KTIS. He lives on the coast with his wife and children.

Jeffrey's Office Hours: My office hours are the same as my tutorial hours, right after my 1A class on Mondays and Wednesdays, beginning at 2:30 pm. Since I live so far from campus, I'll usually need to leave by about 4:30 pm at the latest. Notify me right after class to request a conference, or we can communicate via email or through my cell phone.

Jeffrey's Mailbox: My mailbox is in the HCATEP Building, Number 24. The mailboxes are right next to Eli's office. My electronic mailbox is **jeff-gonzalez@redwoods.edu**.

To Stay Ensure a Good Grade, PLEASE DO NOT :

- 1) Use cell phones or any other type of electronic device while class is in session.
- 2) Get up and go to the bathroom during class, unless it is absolutely necessary.
- 3) Eat in class unless you are diabetic, or crinkle up paper when frustrated with writing.
- 4) Come strolling in late or leave early, and do not schedule appointments during class.
- 5) Tell me you do not know what is going on in class when the course outline has provided the details of what we have done or what we are going to do.
- 6) Ask me for information that is available by reading the syllabus.

COURSE REQUIREMENTS

Required Essay Writing: three out-of-class, formal essays of 1000-2000 words. (Note: these essays will advance in point value from 50-100-200.) Each essay must include a pre-write and at least two drafts (Rough/Final). Please save all work that goes into your papers! In addition, we will have at least two scored timed essays using the University of California Subject A Format before the final written exam. These will also advance in value, the last being worth the first two.

Draft Workshops: These are **required**. In order to make sure you understand how important these are, first drafts are worth 25 percent of the value of each paper. Thus, you cannot go higher than a "C" on a final draft of a paper if you have missed the Draft Workshop or come with no work at all. Absences are not acceptable on Draft Workshop days unless it is an emergency and you have a written note from a doctor. Attendance is the only dependable way I have of (a) helping you improve your draft; and (b) protecting you against plagiarism. You **MUST** word-process your drafts. If this is a problem for you, let me know right away so can help you find a computer on campus to use. It is not acceptable to bring handwritten drafts to draft workshops. Late paper coupons cannot be used to excuse late first drafts!

Plagiarism: If you copy someone else's work, and I catch you, you automatically will fail the course. Turnitin.com is quite accurate at finding things other people have written, so be honest!

Turnitin.com: On all the out-of-class papers that we do, you'll be responsible to turn in your paper to turnitin.com through the class' MyCR website, which helps to ensure that all work done at the 1A level is original. This must be done before the paper is turned in to me; otherwise, you will receive zero points for the paper (until you do turn it in to turnitin.com). Then you'll need to return the graded paper to me (with a note that it's now turned in to turnitin.com). For your tardiness, you will five percent off the final grade of the paper. Directions for how to use turnitin.com will be given in class and are available on MyCR website, this means as long as you are enrolled in this class you can submit your papers to MyCR and turnitin.com will evaluate their originality.

Paper Typing Format: All papers (and all drafts) will be typed (Times New Roman, 12 size font). The format will always be the same: use MLA format as described in your Bedford Handbook in sections 53 & 54. (You'll find a sample paper in 54c.) I've also included a sample typed page behind the first paper assignment, so you can see what the format looks like.

Automatic D's: If I ask for a two-page paper (at a minimum), and you give me one and a half pages, I will give you an automatic D; in fact, I may not even read it. Always go beyond the minimum to be safe, but be careful not to write too much; you may be asked to revise further.

Revisions: In order to get a satisfactory essay grade you must accomplish a significant revision of your first two papers, which means you are required to do a tutorial with me and get my signature on your first draft. Once you receive your paper back from me, you should revise and clean up the draft. Please note that a significant revision means more than simply correcting grammatical and mechanical errors: a significant revision often means rethinking, rearranging, expanding, adding, and rewording. You may not revise the last (research) paper.

Writing Portfolio: All of my English classes will require students to turn in end-of-term portfolios. Each portfolio should consist of a cover letter; TWO revised essays the student determines to be his or her best work; the original, graded versions of the essays; the original assignment sheets; and an affidavit stating that the enclosed work is his or her own. The portfolio will be worth 20% of the course grade in English 1A. This means your portfolio grade could determine whether you pass or fail this class. Please remember to save all your work this semester so that you're covered in case I accidentally do not record each essay's grade. By doing so, you will be able to choose the essays you wish to revise for portfolio at the close of the semester.

Make-up Quizzes/Tests: You may not make up grammar quizzes. You're given one freebie; beyond that, you lose points. With tests, if you're absent on the test day and you don't have a written excuse (a doctor's note or an accident report), then you may make up the test, but you lose 25% of the grade for your absence. In short, *be there* on test days.

Late Work/Freebies: You will be allowed one late final draft for this course; however, you may not use this on your last (research) paper. There will be a late paper coupon handed out before the major first paper, and it must be attached if you submit the paper late. The coupon is good to turn in a paper one week late; that's seven days. As for excuses beyond the freebie date, unless it's an emergency remember that I've heard better than you can imagine.

Emailing Work: Unless it's an emergency, I strongly discourage emailing me your work, as it wastes my printer cartridges and encourages students to wait until the last minute to turn in work. However, if you're not able to meet with me for a first draft conference, you may email the work as a Microsoft Word attachment only (no MS Works), and I'll write comments about your rough draft. Realize though, that face-to-face conferences are always superior to email comments.

Reading Quizzes: In order to improve our critical reading of essays this semester, occasionally we'll have reading quizzes and questions to answer on the material we've read. Reading quizzes will be open book and will typically be 5 pt. quizzes and will focus on key details, such as names, ideas, time frame, etc. Reading questions for the essays will be assigned out of the text.

Grammar Quizzes: The grammar that we review in this class will be testable. Quizzes will be given in the first five minutes of class, so if you're late, you get a zero (unless you've spoken with me about it in advance or it's an emergency.) These will be 5-10 pt. quizzes.

Grammar Presentations: Rather than take up class time with grammar lectures, I am going to divide the class into groups of three and have each group present a 5-10 minute review of the grammatical point we'll be quizzing on. Your presentations should be interesting and/or funny. Presentations should definitely include handouts, overheads, etc. I encourage you to use Power Point, and you'll find links to two online tutorials on my website. Please do not write problems on the board, as it takes too long! Also, get together and practice your presentations so that they are interesting and fit the required time slot. Presentations are worth 20 possible pts.

The grammar presentations will be (from section #s in the *Bedford Handbook*):

Group 1: 32a-c

Group 2: 32d-f

Group 3: 32g-j

Group 4: 19

Group 5: 20

Group 6: 22

Group 7: 23

Group 8: 34

Group 9: 35

Group 10: 39

Class Participation: This class involves extensive reading, discussion, and writing. If you sit back and let others do the talking, you'll get a lot less out of the course.

Extra Credit: Due to a recent revision in CR policy, there are to be no extra credit opportunities for this course.

Attendance/Promptness: I strongly discourage you coming more than 15 minutes late or leaving more than 15 minutes without first clearing it with me. Such practices are disruptive for you and everyone else. If you do come late or leave early (more than 15 minutes) or unprepared that will count as ½ an absence. Please keep that consequence in mind, as all my classes begin on time.

If you miss a class, please remember, it is your responsibility to find out from another student what you missed by calling someone on the phone list. Make two contacts below and use them!

Class Contacts

1)Name:

Phone:

Email:

2)Name:

Phone:

Email:

Grading/Points:

350 pts. formal essays (50, 100, 200)

200 pts. Portfolio (see above)

150 pts. timed essays (25, 50, 75)

50 pts. grammar quizzes

50 pts. miscellaneous quizzes, journals, etc.

Grading Scale (percent and grade):

100-93 A

90-92 A-

87-89 B+

83-86 B

80-82 B-

77-79 C+

73-76 C

70-72 C- (lowest possible grade to pass the course)

60-69 D

0-59 F

Feel free to ask questions about your grade status. Everyone gets a progress report six weeks out, and I will notify those students whose grades are not up to passing at the twelve week mark. That information hopefully will allow you the opportunity to make the extra effort to achieve a passing grade.

Note: This syllabus may be modified during the course of the semester, as needed. If there are corrections or additions, these will be posted on the syllabus calendar, which can be found on the course website in MyCR.