

Syllabus for: English 1A-Analytical Reading and Writing

Semester & Year:	Fall 2012
Course ID and Section Number:	ENGL-1A 1681
Number of Credits/Units:	4
Day/Time:	MWF 11:40-1:05
Location:	Forum 106
Instructor's Name:	Elizabeth Carlyle
Contact Information:	Office location and hours: MW 10:40-11:30 FM 202 Phone: 707 498 9321 Email: Elizabeth-carlyle@redwoods.edu

Course Description: A transfer-level course in critical reading and reasoned writing. Students analyze issues and claims presented in visual, oral, or written arguments and write analytical and argumentative essays based on those issues. Research and source-based writing, employing correct MLA documentation is required. (4 units)

Student Learning Outcomes:

1. Analyze argumentative claims.
2. Respond to arguments with persuasive critical essays.
3. Locate, synthesize, and document sources for use in response to arguments.
4. Revise and edit for sentence structure and mechanics.

Special accommodations: College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.

Academic Misconduct: Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course.

The student code of conduct is available on the College of the Redwoods website at:

<http://www.redwoods.edu/District/Board/New/Chapter5/Ap5500.pdf>

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

English 1A: Analytical Reading and Writing

Theme: Writing about Food in our Community and Culture

Fall 2012 (4 units) CRN: E1681

Identifying and Contact Information:

- **Course meets:** MWF 11:40-1:05PM, Forum 106
- **Instructor:** Elizabeth Carlyle
- **Cell phone:** 707 498 9321
- **Email:** elizabeth-carlyle@redwoods.edu (the preferred way to communicate with me)
- **Writing Center Hours:** Fridays 8:30-11:30AM
- **Turnitin.com Information:**

Course Description

A transfer-level course in critical reading and reasoned writing. Students analyze issues and claims presented in visual, oral, or written arguments and write analytical and argumentative essays based on those issues. Research and source-based writing, employing correct MLA documentation is required. (4 units)

Prerequisite: English 150 with C grade or higher, or assessment recommendation for English 1A.

Student Learning Outcomes:

On completion of this course, you should be able to:

1. Analyze argumentative claims.
2. Respond to arguments with persuasive critical essays.
3. Locate, synthesize, and document sources for use in response to arguments.
4. Revise and edit for sentence structure and mechanics.

Assessments:

Reading responses on texts with argumentative claims

Persuasive and analytical essays

Research project with MLA documentation

Tests on sentence structure, word usage, and punctuation

Required Texts and Materials:

Texts:

- **They Say, I Say: The Moves That Matter in Academic Writing** (Second Edition), Gerald Graff and Cathy Birkenstein, Norton: New York, 2009. ISBN: 978-0-393-93361-1
- **The Academic Writer** (Second Edition), Lisa Ede, Bedford/St Martin's: Boston, 2011. ISBN: 978-0-312-60319-9

- **The Omnivore's Dilemma** (Paperback Edition), Michael Pollan, Penguin: New York, 2006. ISBN: 978-0-14-303858-0
- **A Pocket Style Manual** (6th Edition), Nancy Sommers and Diane Hacker, Bedford/St Martin's: Boston, 2012. ISBN: 978-0-312-54254-2
- **English 1A Course Packet** (available at the Bookstore)

Materials:

- **Daily access to a computer, a printer, and the Internet**
- **An active MyCR email account**
- The ability to post/submit **Microsoft Word** compatible documents (no .wps or .pages)
- **Writing supplies to bring to every class:** pens, highlighters, 8 ½ x 11 notebook
- A **stapler** (loose papers will not be accepted)
- **3 folders** (one for each Working Portfolio)
- A **3-ring binder** (to save and organize your work)
- A **USB Flash drive** for saving your work. Please be sure to back up all files in a few different ways.

Course requirements:

2 analytical essays	200
1 research project	200
15 reading responses	300
grammar quizzes	100
written assignments	100
discussion participation	50
attendance	50
Total	1000 points

Attendance Requirements:

Attendance is mandatory for this class and I take roll at the beginning of each class. In general, absences may be considered excessive when the number of absences exceeds the total number of hours that the class meets during one week.

If you are absent, it is your responsibility to find out about work assigned, hand in work on time, and find out any changes in the schedule.

Quizzes, tests, and in-class assignments can be made up only if the absence is excused due to an emergency (as determined by the instructor). Excused absences require written medical, legal, or athletic documentation according to official college policy.

Students who miss all or part of the first week of classes without contacting the instructor may be dropped from the class.

Expectations:

The general rule for college classes is for every hour spent in class, students should expect a minimum of 2-3 hours working outside of class. For this 4-hour per week class, expect to spend **at least** 8-12 additional hours reading and writing.

Your **regular attendance is crucial** for success and for understanding the expectations of individual assignments. Extensive independent reading and/or writing is required to be prepared for each class. Being prepared will improve your own learning experience (and your grade). Not only will coming prepared help you make the most of class time, it is also crucial to the success of the others in the classroom as I will often ask you work in groups.

By enrolling in this section, I expect that you are willing to practice and experiment with the activities and techniques involved in successfully completing this course. Genuine learning often involves discomfort with new and unfamiliar ideas and processes—expect to think deeply about challenging issues that don't have simple answers. How much you learn and how much your writing improves will depend on the effort and intensity of commitment you devote to this class, your willingness to interact and collaborate with each other, and your genuine engagement in course activities. Learning any activity involves exposure, motivation, practice, and feedback.

Finally, it is important that members of this class show respect and tolerance for each other at all times. We will undoubtedly hold and explore different views on many issues, but that should not prevent us from listening to and learning from each other. If any student is asked to leave due to inappropriate behavior, that student will receive an absence for the day.

Due Dates for individual assignments can be found in the course packet and will be also posted on the course calendar. All assignments are due at the beginning of class, both in hard copy and posted to a MyCR Forum. **Electronic submission of assignments to MyCR will not substitute for bringing paper copies to class.** Give yourself ample time to print and post work well before class begins. Work will not be accepted after class.

LATE WORK IS NOT ACCEPTED unless an extension has been requested and granted *IN ADVANCE* OR unless you have official documentation to excuse an absence. Extensions may be provided on an individual basis in extenuating circumstances at the discretion of the instructor. I am open to negotiating *some* course policies based upon mitigating circumstances, but you must communicate with me in a **timely manner**.

Draft workshops

These are required. First drafts are worth 25% of the final value of each paper; this means you cannot go higher than a C on the final draft if you have missed a draft workshop. All first drafts must be word-processed.

Working Portfolios:

The Working Portfolios are a critical component of this class and offer information about your writing process and development. Each major paper will be submitted in a folder along with all the smaller assignments, pre-writes, and first drafts that have contributed to its development. To document your developing writing skills, it is essential to **keep all the work you produce** for every assignment in class until grades are posted. Keep both electronic and paper copies of your work. In addition, the Working Portfolio serves to guarantee the intellectual integrity of your work and safeguards you against charges of plagiarism by providing a record of your ideas, labor, and efforts developing each paper specifically for this course.

Academic Honesty:

Academic dishonesty, including plagiarism, has no place in the college setting. Turning in work you did not produce will do nothing to help you grow intellectually, nor will it satisfy the requirements of the course. Any student who knowingly submits work that is not his or her own OR work that has not been written expressly and exclusively for this course may fail the assignment and possibly the course. Depending on the severity of the offense, the student could ultimately face more serious disciplinary action from the college, including expulsion.

Learning how to blend others' voices into your own work is an important academic skill that you will use in this course. We will devote class time to proper MLA documentation and citation of sources so that you develop confidence in your skills.

Turnitin.com ensures that all your work is original. The class ID # and password will be issued in the first week of class. **You are responsible for submitting all essays to the turnitin.com website before submitting a final draft to me for grading. If you miss this important step, as per English Department policy, I cannot give you a grade for your hard work and you will receive a ZERO!**

MLA Document Format:

All drafts should be stapled (left-hand corner), typed using a standard 12-point double-spaced font (Times New Roman, Calibri) and conform to MLA guidelines:

- one-inch margins, top, bottom, left and right
- Double-spacing throughout the text
- A half-inch indentation to indicate a new paragraph (no skipped lines)
- A running header with the author's last name and page number and date in upper right-hand corner
- A six-line heading on the first page of the document, flush to the left-hand margin with the writer's name, instructor's name, course name and meeting time, assignment, the date and the word count.
- The paper's title, centered.

Example Heading: Student Name
 Liz Carlyle
 English 1A—M/W 11:40 AM section
 Reading Response #1
 August 28, 2012
 Word count: 562

Other Important Matters:

Write for a Public Audience: Note that all writing done for this course should be of a public nature, meaning that you should feel comfortable sharing it with your peers, the instructor, and a wider public audience. Expect your writing to be read and responded to in diverse ways by a variety of readers.

Get Connected: If you have questions or comments about the course, please share them with me. If you email me, identify yourself by your name, the class section, and provide a context for your question or message.

Stay Connected: You will be expected to check MyCR for announcements and updates to content and course-related information. Check it several times each week, including the days we don't meet. Also, activate and regularly check your redwoods.edu email account.

Campus Resources:

- Special Accommodations: Persons who wish to request disability-related accommodations should contact DSPS. Please let me know as soon as possible (no later than the end of the second week of classes) if you need accommodation of any sort and I can work with DSPS to provide what you require.

- Writing Center (WC): The WC is located in the LRC. Signing up for English 52 gives you access to English instructors and peer tutors M-Th from 8:30 AM-7:25 PM and Fridays from 8:30 AM to 2:00 PM. For each ½ unit, students need to acquire 21 hours in the WC and complete at least one conference with a tutor.

- ASC Tutoring: In the back of the library, next to the math lab, you can make appointments with experienced tutors who specialize in English. This FREE resource is a great option for those who do not have time for a regular weekly Writing Center commitment or those who want to schedule a writing conference for specific days and times.

This syllabus is a fluid document and subject to change.