

<b>Syllabus for: English 150</b>	
<b>Semester &amp; Year:</b>	Fall 2012
<b>Course ID and Section Number:</b>	Eng150 E1709
<b>Number of Credits/Units:</b>	3.5
<b>Day/Time:</b>	TTh 10:05-11:30
<b>Location:</b>	CA 105
<b>Instructor's Name:</b>	Jay Scrivner
<b>Contact Information:</b>	Office location and hours: FM 200G, MW 10-1 Phone: 476-4300 ext 4312 Email: jay-scrivner@redwoods.edu
<b>Course Description (catalog description as described in course outline):</b> A course in the development of college-level reading, writing, and critical thinking skills, emphasizing basic argumentation. Students analyze ideas and structure in assigned readings and compose essays supporting arguable thesis statements. The lab component of the course is scheduled in the Writing Center, where students receive individualized instruction in critical reading, in the conventions of standard written English, and in all stages of the writing process	
<b>Student Learning Outcomes:</b>	
<ol style="list-style-type: none"> <li>1. Develop an effective, thesis-driven argument appropriate to an academic audience.</li> <li>2. Critically read and respond to argumentative texts.</li> <li>3. In a multi-stage process, incorporate feedback (from instructors and peers) in essay planning and drafting.</li> <li>4. Apply basic grammar and punctuation rules, particularly those that address sentence boundaries.</li> </ol>	
<b>Special accommodations:</b> College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.	
<b>Academic Misconduct:</b> Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will	

be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an “F” in the course.

The student code of conduct is available on the College of the Redwoods website at:

<http://www.redwoods.edu/District/Board/New/Chapter5/Ap5500.pdf>

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

---

English 150 (E709) T & Th 10:05— 11:30 FM106 Office Hours: MW 10-1 FM 200 G  
Email: [jay-scrivner@redwoods.edu](mailto:jay-scrivner@redwoods.edu) Writing Center: TH 11:40-1:05

## Syllabus

If you listen to the speech of people in public office, you'll be impressed by how easy it is to become fluent by simply repeating formulas that are supplied for you, where speech is semi-automatic. But articulateness means developing your own rhythm of speech and speaking in your own voice, and that takes independence and not a little courage. So the skill is not purely technical: it's partly moral as well.

--Northrop Frye

### **Required Texts and Materials**

- The Least You Should Know About English: Form A, 11<sup>th</sup> ed. Special Edition for College of the Redwoods.* Page and Glaizer.
- English 150: College Reading and Writing Class Booklet.* Course Packet.  
Available only at the CR bookstore.
- The Glass Castle* by Jeanette Walls, ISBN 978-0743247542
- Six bluebooks, two scantrons

### **Course Prerequisite**

English 350 (or equivalent) with a "C" grade or better OR assessment recommendation for English 150. Be prepared to provide proof of eligibility if requested.

### **Student Learning Outcomes**

- Develop an effective, thesis-driven argument appropriate to an academic audience.
- Critically read and respond to argumentative texts.
- In a multi-stage process, incorporate feedback (from instructors and peers) in essay planning and drafting.
- Apply basic grammar and punctuation rules, particularly those that address sentence boundaries.

### **Overview**

English 150 is a 3 unit class with 3 components: **reading**, **writing**, and **grammar**. In the class you learn as a writer how to prove points, not how to tell a story. Emphasis in this class is given to structure and form, both in reading and writing. Focusing on the structure will help you become more interested and comfortable with the writing process

English 150 also has a **corequisite class, English 150L**. English 150 includes a .5 unit lab component that provides English 150 students with essential feedback on English essays and individualized help on reading, writing, and grammar assignments. Students

spend approximately 90 minutes each week in the Writing Center (LRC 102), during a regular time period which is scheduled for the first week of classes. In addition to the required hours, to receive credit for the lab portion of English 150 (10% of the total grade), students need to stay up-to-date on work in the grammar text and participate in at least three tutorials in the Writing Center over the course of the semester.

One key to successfully completing English 150 is doing homework; however, how you do the work is as important as what you do. **Many students who fail the class or drop the class do so because they fall behind in their work.** Since the class is designed to emphasize the process of writing, I suggest you think about homework as a process. Much of the work assigned is best done in a series of sittings. **Plan to do homework 5 days a week for the class.** Don't save all of your work to do until the night before it's due. It also helps to ask questions.

### **CHARACTERISTICS OF STUDENTS WHO EXCEL IN ENGLISH 150**

They know how to reach their instructor (in her office and the Writing Center or via email), and they do not hesitate to ask her for help and clarification.

They refer to the Class Schedule daily, not only to see what is due for the next class but also to plan ahead for upcoming deadlines and tests.

They are attentive in class: participating actively in discussions, asking questions, and taking notes.

They devote an ample amount of time to course work, which involves juggling multiple assignments and essay revisions and studying for in-class essays and for tests.

They begin all assignments well before the deadline and complete them conscientiously. They also turn in assignments on time—even ungraded work.

They miss very few (or no) class meetings, and if they are absent, they take responsibility to see that work is turned in, to find out what they may have missed, and to keep track of their total absences and tardies (so they do not run afoul of the attendance policy).

They make good use of the Writing Center, attending every week and seeking the one-to-one help and feedback which will improve their performance in the class.

They revise their essays thoroughly, taking advantage of the third-draft option; they seek out more than one Writing Center conferences on each draft, getting advice from different tutors and instructors on how best to revise.

They motivate themselves by choosing writing topics that interest them and by focusing on the importance of reading and writing skills to their academic and professional futures.

They help to create a positive classroom atmosphere by showing consideration to one another, maintaining their good humor, and encouraging everyone to get the most from the class.

They read handouts (assignments, syllabus, and other guidelines) thoroughly, referring back to them throughout the semester; they follow directions carefully and ask for help when they do not understand what to do.

### **Grading**

- 40% **Essays:** Prewriting assignments, first drafts, Writing Center conferences, second drafts, and final drafts contribute to this grading category.
- 20% **Reading:** assignments, journals, and tests
- 20% **Competency Exam:** in-class competency exam
- 10% **Grammar and Punctuation:** Mechanical corrections on essays and unit tests.
- 10% **Writing Center:** Pass/Fail based on the following:
  - 22.5 hours of Writing Center attendance
  - 4 Writing Center conferences
  - Completion of workbook exercises (to be completed as assigned)

### **Academic Work and Assessments**

- **1 short essay** (minimum 500 words in length with at least 4 well developed paragraphs). This assignment is a warm-up for the longer formal essays. See “3 formal essays” below for a description of the required supporting documentation.
- **3 formal essays** (minimum 800 words with at least 5 well developed paragraphs). Students will receive specific instructions for the essays as they are assigned. Each essay must be supported by prewriting assignments, at least two drafts showing significant revision, and Writing Center conferences. Essays turned in without the aforementioned supporting documents will not be graded. Likewise, essays which have not been thoroughly revised after consultation with an instructor and/or tutor will not be graded.
- **Reading** assignments and reading journals, discussions, and tests.
- **Grammar**, usage, and punctuation: Readings and workbook assignments (in both the grammar workbook and the course packet), exercises, tests, and essay corrections.
- **1 competency exam essay:** During a 90-minute period in the last week of classes, students will write an essay that will be evaluated by other English 150 instructors. **Your grade on this essay will count as 20% of your final grade in English 150.** In addition, you will write three in-class essays that will serve as practices for the

competency exam.

- **Miscellaneous** tests, writing assignments, exercises, in-class essays, and discussions.

### **Campus Resources**

**Academic Support Center (ASC):** The ASC provides individual and group tutoring, workshops, and computers.

**Technical Assistance and Access:** Computers, printers, scanners, and Internet are available in the Academic Support Center and other locations within the Learning Resource Center, Writing Center, and several labs on the Eureka campus. For assistance with MyCR or WebAdvisor, call Information Technology Services at 476-4160.

**Students with Disabilities Special Accommodations: I can allow special accommodations such as extra time on tests, quizzes, and exams only if you have a documented disability with DSPS.** If you know you need special accommodations or if you think you may qualify for special accommodations, please contact Disabled Students Programs and Services (DSPS). **Special accommodations may take weeks to process,** so contact DSPS this week. They are located in the new Administration building Room 113 and can be reached by calling 476-4280.

### **Help with English 150**

Help in English 150 can be obtained from five sources:

- 1) **Me.** As the instructor, I am here to help. Ask questions in class and meet with me in the WC.
- 2) **The Writing Center.** Peer tutors are available to respond to your writing and to help you plan, organize, develop, rethink, and revise your writing. Instructors are available to assist you with grammar, mechanics, punctuation, and writing in general.
- 3) **The Academic Support Center (ASC)** located in the back corner of the Learning Resource Center (LRC). The ASC provides tutors free of charge (appointments are required).
- 4) **Your classmates.** The students in this class can be a support system for you. Form a study group. It will help you learn the material covered in the course and will provide motivation when your resolve falters.
- 5) In addition, **EOPS and DSPS** can also provide tutors.

### **Course Policies**

**Attendance**— Students at the College are expected to attend all sessions of each class in which they are enrolled. Students may not miss more than two weeks of class. For example, if a class meets twice a week, students should not exceed 4 absences for the semester. If a student exceeds the limit on absences before week 11 of the semester (for fall 2012, this date is 11/04/12), an instructor will notify the student that he or she has been dropped. After that notification, students are still responsible to go into Web Advisor and withdraw themselves from the class, in order not to receive an F. After week 10, excessive absences will likely result in failure. Arriving late or leaving early will count as 1/3 of an absence. Excused absences require documentation.

**Conduct**—Please show and practice respect for yourself, your classmates and the instructor at all times. Use academic language, participate, and do the work necessary to enjoy the challenges class offers. I will touch base with you individually if your behavior is counterproductive. Serious misconduct may result in suspension from the class. See the College of the Redwoods catalog for the complete policy on student conduct.

**Late Work** -- All work needs to be handed in during the class on the date due. You are allowed 1 late paper but must communicate with me about it. All planning work for essays and first drafts must be done on time – no late work allowed for them. All tests must be taken on the day given. If you make up a test or a quiz, your grade will be lowered 10%. If you have an excused absence on the day work is due, you must make arrangements with me to make up the missing work in a timely manner, generally by the end of the next class meeting.

**Revisions and Rewrites** Two drafts—thoroughly revised—are required for each formal essay. **I must approve topic and planning worksheets before a student proceeds with the first draft. Although I will check that you have completed a first draft on the date it is due, I will not read it thoroughly or respond with written comments unless you meet with me during my Writing Center hours. Instead, you will plan your next revision with help from a tutor or instructor in the Writing Center. I will comment on second drafts and grade them.** First drafts with proof of a conference must be included with all second drafts submitted for a grade. **If an early draft has been skipped or has not been thoroughly revised or if you have not had a Writing Center conference before revising, I will not accept the final draft and it will be considered late if not turned in on the due date.**

Within one week of receiving your graded essay, you may rewrite the essay one time for a possible grade increase. To rewrite, consider my feedback, have a second Writing Center conference, rewrite the essay, attach the graded draft with the rubric, and resubmit it for reevaluation. Although rewrites are optional, they are highly recommended for students who are not receiving passing grades on the second drafts and for those who wish to excel in the course. Third drafts (rewrites) must follow an assigned procedure, which will be discussed in the first month of the class.

You may also rewrite 3 reading responses for a higher grade. The rewrite is due one week after your original assignment has been handed back to you.

**Plagiarism** -- No essay which contains plagiarism—no matter how small the amount or how unintentional—will be graded, and students who are guilty of blatant plagiarism will be referred to campus authorities for disciplinary action. Students are required to submit their essay to turnitin.com. See instructions below.

**Grading Policy** – Students will receive a letter grade. C/ 73% is a the lowest passing grade. The grading scale – 94-100 is an A, 90-93 is an A-, 89-87 is a B+, 86-84 is a B, 83-80 is a B-, 79-77 is a C+, 77-73 is a C, 72-60 is a D, and below 60 is an F.

**Contacting Me** – All of my contact information appears on the first page of the syllabus. Please arrange to see me during my lab hours or feel free to set up an appointment. You can talk to me after class, email me, or leave a phone message for me.

**Instructor's Personal Note:**

Please know that I love teaching. I have taught in a variety of situations, most recently at NPA, an International Baccalaureate school in Arcata where I taught part-time. In the past I taught an English 350, 150 and 1A at CR. When I haven't been able to teach, I've worked on a fishing boat, at a coffee shop, in a warehouse, and as a full-time gardener. I graduated from Denver University with a BA in English and minors in Art and Italian. Then I spent two years at the University of Washington where I received an MFA in creative writing. I write poetry, some of which has been published, and all of which continues to help me develop a real love of language. I moved to Humboldt County so that my lovely wife Sunni could go to the Dell'Arte School of Physical Theatre. We have adopted 2 children, both from China. Luan is 8 and August is 7. It is amazing to see them grow and change. It is also amazing to see how students grow and change, hence my happiness about life in general and about teaching in particular.

**Turnitin is available online at [www.turnitin.com](http://www.turnitin.com)**

**Create a User Profile**

To create a user profile:

1. Go to [www.turnitin.com](http://www.turnitin.com).
2. Click create a new user profile on the Turnitin homepage.
3. Follow the on-screen instructions. When you are done creating your profile, you will be asked if you want to use the student class enrollment wizard. We recommend that all new users use the wizard to enroll in their class.

If you choose to use the student class enrollment wizard, you can bypass the next several steps for your first session with Turnitin and skip to the section “Submitting a Paper”.

**Logging In/Logging Out**

To login to Turnitin:

1. Go to [www.turnitin.com](http://www.turnitin.com).
2. At the top right, enter your email address and user password.
3. Click “login” to open your Turnitin homepage.
4. When you are through using Turnitin, click “log-out”.

**Enrolling in a Class**

Your student homepage lists your enrolled classes. If you are a new user, your homepage will be empty.

To enroll in a class:

1. Click the “enroll in a class” button on your homepage.
2. On the next screen, enter the class id 5369228 and enrollment password 150Calvino (case sensitive) for your class.
3. Click submit to enroll in the class and add it to your homepage.

