**REDWOODS COMMUNITY COLLEGE DISTRICT**

Executive Cabinet

Wednesday, March 30, 2017 10:00 a.m.

SS204

AGENDA

1. Standing Items
   1. Accreditation\*
      1. ACCJC Report: Institutional Set Standards

*AOC will be creating a Q&A to share with the college community*

* + 1. Potential Accreditation Problems Findings: Standard I, II, III, IV

*Review of the draft ISER responses identified two possible institutional areas of concerns: Integrated budgeting process and spending and responding to the Evaluation Team’s request for evidence related to evaluations. Cabinet asked for attorney guidance on how to responds to requests to see evaluations. Cabinet discussed to possible QFE topics under consideration by the AOC: Addressing integrated budget planning and innovation (professional learning community).*

1. President – Keith Snow-Flamer, Chair
   1. Makeup of Cabinet

*Considering adding Senate leadership to Cabinet since they play an important role in governing the college.*

* 1. ASCR Advisor

*It has been requested as well as a stipend that the ASCR Advisor position count as committee work for faculty.*

* 1. President’s goals for 2017-18

*Campus Climate survey will be going out shortly. This will assist with setting the President’s annual goals. Consider a bi-monthly “Coffee w/ the President” which will include a topic will get people involved. Mixing up the times and also traveling to DN and KT will be important as well.*

* 1. Del Norte

*Program Review process, PRC and Senate will need to have the discussions before giving DN their own program review*

* 1. Equity Panel Discussion

*We are good at getting students here but not moving them through. Our website is challenging, transfer counseling is inconsistent. Cabinet wants to review and have further discussions about the Transfer Center.*

* 1. College Hour

*Future discussions about college hour will be had to support student requests and to support the college’s desire to be more innovative and community building.*

1. Instruction & Student Development – Angelina Hill
   1. Proposed Addiction Studies Event

*Cabinet supports this is idea. Administration will work with the Addiction Studies associate faculty to coordinate the event around other fall events for maximum participation.*

1. Administrative Services – Lee Lindsey
2. Del Norte Science Lab

*Letter of Occupancy has been requested from the Inspector or at least clarification on who can occupy the building.*

1. Bookstore

*Something to think about, there are many new innovative bookstore programs and companies out there.*

1. Human Resources – Wendy Bates
   1. Personnel Actions\*

*3 yes, 2 no*

*SEP Coordinator position – WB to discuss with SEP Director best way to structure the position within the existing funding.*

*SEP funded ISS @ KT – Review relation of MOA and budget prior to approval.*

* 1. Past Due Evaluations\*

*3 still pending*

* 1. Employee Benefits Proposal

*AVI proposal has been presented, Keenan will present next week. Lots of moving and exciting parts.*

1. College Advancement – Marty Coelho
   1. Memorial Service

*Friday 3/31 there will be a memorial service in the Boardroom for a CR Alumni. Small gathering*