**REDWOODS COMMUNITY COLLEGE DISTRICT**

Executive Cabinet

Wednesday, March 22, 2017 2:00 p.m.

SS204

AGENDA

1. Standing Items
   1. Accreditation\*
      1. ACCJC Self-Evaluation: *The Board will conduct a 1st reading of the ISER (Standards I, II, III, and IV) in April. The final ISER will not be ready until late May. The President’s Office will have to schedule a Special Board meeting late May for the Trustees to conduct a second reading.*
      2. Institutional Set Standards: *Transfers to 4yrs are low, next steps are to have the President create a task force. We will want to include HSU in these discussions.*
      3. Potential Accreditation Problems Areas: Human Resources, Catalog, Resource Allocation

*HR: We are challenged in locating faculty peers for non-credit associate faculty evaluations.*

*Catalog: We need to inactivate the classes we are not offering as outcomes are not assessed.*

*Resource Allocation: The process structure is slow, takes time to see the request go full circle. Will look at the changing the process at the Annual IEC retreat.*

1. President – Keith Snow-Flamer, Chair
   1. Mendocino College Transfer

*Mendocino College has agreed to take the academic employees however there is a maintenance employee that will need to transfer. WB will follow-up with CSEA.*

1. Instruction & Student Development – Angelina Hill
   1. Supplemental Budget Request – CA 138 Projector

*(Angelina for verbiage)*

* 1. Protocol for suicidal student

*See handout*

* 1. TRiO DN

*Discussed plan for replacing the retiring staff.*

* 1. Possible Lawsuit

*Media protocols need to be communicated to the college community*

1. Administrative Services – Lee Lindsey
2. Surplus sale

*It was suggested that we have a surplus sale following the Sports Auction as the gym floor will be covered.*

1. Cash flow for UIR

*Lee will be talking to County Treasurer regarding assistance for cash flow concerns during the UIR project.*

1. Office Space

*Coordination of the Senate move and the Associate Faculty workspace needs to be scheduled and worked out. Lee will be ordering mobile cubicles for the workspace. Angelina will be moving into Doug’s current office.*

1. Human Resources – Wendy Bates
   1. Personnel Actions

*Cabinet approved 4 positions and tabled 2. There was discussion on how to handle the retirement of the Lead Public Safety Officer.*

* 1. Past Due Evaluations

*There are 5 past due evaluations*

1. College Advancement – Marty Coelho
   1. *None*