**REDWOODS COMMUNITY COLLEGE DISTRICT**

Executive Cabinet

Thursday, April 7, 2016 9:00 a.m.

SS204

AGENDA

1. Standing Items
   1. Accreditation

*Finalizing the AOC structure, will meet over the summer. Mark to follow up with the Senate.*

1. President
   1. Community Education/Adult Education staffing

*Supplemental Budget request to be submitted – funded from existing CE/AE funding*

* 1. Professional Development Support

*Supplemental Budget request to be submitted – funded from existing HR funding*

* 1. Del Norte Visits

*Cabinet will be traveling to DN on a more regular basis. Angelina going in next week. Marty and Wendy at the end of the month.*

* 1. Annual Plan—fiscal item

*Keith to get Angelina some language for the plan*

* 1. Del Norte Bookstore

*Keith and Lee to travel to DN and meet with Rory and Ruthie*

* 1. May Board meeting—FTES, 2017-18 Budget , Professional Development Report & Presentation

*FTES thru Fall 2015, 3-5 year trends by location*

*Project fund balance – for open discussion*

*Student Success Card at each meeting – Angelina to provide draft to Keith*

* 1. Smoking use survey

*New law taking effect January 2018, campus will be non-smoking. Need to create a succession plan, talk with unions and work up a survey*

* 1. Commencement Supplemental Budget Request

*Will use Measure Q tech funds*

* 1. College Hour

*Challenges are the schedule as it’s already out for the year*

1. Instruction & Student Development
   1. Title IX Investigation updates

*Currently 4 cases; need to put AP 3435 into place as an Interim. Existing AP3435 is out of date.*

* 1. Convocation Theme

*Screening committee needs to be formed to create options and themes to be presented to the President.*

* 1. Associate Deans Update

*1 candidate did not want the appointment, looking at other configurations.*

* 1. DE Board Report/Presentation

*For the June Board Meeting, have someone from LRC 105 present to the Board in the boardroom.*

* 1. McLean Foundation Grant Application (Cindy Hooper)

*Our match exceeds the 4k requesting, will that raise concerns as to why we need the requested 4k.*

* 1. Chemistry Candidates

*2 finalist have been put forward to Mark*

* 1. EOPS Director position

*Announcement for Interim Director position will be sent today.*

1. Administrative Services
   1. Mandated Payments *Discussed the LAO’s recommendation to sunset payments*.
   2. 17.9 Million Pension Amount *Discussed the $ 17.9 million net pension liability noted in the recent audit and the general fiscal condition of the District. The net pension liability is a big number and the sensitivity to fluctuating interest rates is indeed concerning.*
2. Human Resources
3. Institutional Effectiveness
   1. Ed Master Planning student results

*Students enjoyed the tabling yesterday. Main items, lack of Wifi and unhealthy food in the dining hall. Other items were job training, diversity/inclusion and “safe space”*

* 1. Humboldt Area Foundation Series on Inclusion

*HOSS will be providing training amongst business around Humboldt County. Co-horts need to be identified as the program starts in the Fall. Angelina to send possible co-horts.*

1. College Advancement
   1. Bayshore Mall and Airport Adverting

*Ads are up, very simple*

* 1. EVOQ Training

*Faculty are just now starting to look into the webpages. They are having numerous problems but not reporting them to Brian. Brian is working on an online training process.*

1. Miscellaneous