



BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All district employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular board meeting by a majority vote. Proposed changes or additions shall be distributed through College Council so that all represented groups are given the opportunity to provide input.

Administrative procedures related to Board authority and governance (sections 1000 and 2000) are to be issued by the Board of Trustees as statements of method to be used with implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures related to Board authority and governance may be revised as deemed necessary by the Board.

Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District mission.

~~Other~~ Administrative procedures for Board Policies sections 3000-7000 are to be issued by the President/Superintendent as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the President/Superintendent and shall be presented to the Board as information at its next regularly scheduled meeting. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all policies and administrative procedures shall be readily available to District employees through the President/Superintendent's office or the District website.

Reference: Education Code Section 70902; Accreditation Standard IV.B.1.b & e

Adopted by Board of Trustees: 9/11/05

Amended: 10/2/2012

Amended: June 7, 2016