REDWOODS COMMUNITY COLLEGE DISTRICT
College Council
March 20, 2017 3:00 p.m. – Board Room

A G E N D A

1. **APPROVE MINUTES DATED 2/27/2017** ***Page 2***

2. **NEW BUSINESS:** ***Next step, constituent review*** ***Page 3***
   BP 4225 Course Repetition
   AP 4225 Course Repetition
   BP 4226 Multiple and Overlapping Enrollments

3. **OLD BUSINESS:** ***Next step, Board of Trustees*** ***Page 11***
   BP 7260 Classified Administrator
   BP 5010 Admissions & Concurrent Enrollment
   AP 5010 Admissions & Concurrent Enrollment
   BP 5410 Associated Student Elections
   AP 5410 Associated Student Elections
   BP 5530 Student Rights & Grievances
   AP 5530 Student Rights & Grievances

4. **TABLED ITEMS:**

Policy and Procedure Tracking			
Date	Number	Title	Status

5. **4 YEAR COMPREHENSIVE REVIEW CYCLE**

6. **REVIEW BP/AP TRACKING SHEET** ***Page 26***

REDWOODS COMMUNITY COLLEGE DISTRICT

Minutes of the College Council Meeting
7351 Tompkins Hill Road, Eureka, CA, Board Room
Monday, February 27, 2017

MEMBERS PRESENT

Keith Snow-Flamer, Wendy Bates, Quang Minh Pham, Johanna Helzer, Debbie Topping, Michelle Haggerty, Angelina Hill, Rory Johnson (phone), Todd Olsen (phone)

MEMBERS ABSENT

Lee Lindsey, Laurel Watson, Connie Wolfsen

CALL TO ORDER

Interim President Snow-Flamer called the meeting to order at 3:05 p.m.

APPROVE MINUTES

A motion was made by Michelle Haggerty and seconded by Debbie Topping to approve the minutes from the 1/23/2017 meeting as presented.

A vote was taken and Council voted unanimously to approve the minutes dated 1/23/2017 as presented.

NEW BUSINESS

BP 7260 Classified Administrators

A motion was made and seconded (Haggerty/Helzer) and carried unanimously to send BP 7260 Classified Administrators out for a 30 day constituent review.

A vote was taken and council voted unanimously to send BP 7260 Classified Administrators out for a 30 day constituent review.

OLD BUSINESS

AP 3225 Institutional Effectiveness
AP 3250 Institutional Planning

A motion was made and seconded (Topping/Haggerty) and carried unanimously to send the aforementioned APs to the Board for a first read.

A vote was taken and Council voted unanimously to send the aforementioned APs to the Board for a first read.

REVIEW BP/AP TRACKING

None.

4 YEAR COMPREHENSIVE REVIEW

Quang Minh Pham asked if the dates would roll over annually. The response was that yes, the dates will continue on a four year cycle.

ADJOURNMENT

Interim President Snow-Flamer adjourned the meeting at 3:30 p.m.

REDWOODS COMMUNITY COLLEGE DISTRICT BP 4225
Board Policy

COURSE REPETITION

Course enrollment occurs when a student receives an evaluative (A, B, C, D, F, P/NP, CR/NC) or nonevaluative (I, W) symbol for a course. Enrollments include any combination of repetitions and withdrawals.

College of the Redwoods, in accordance with Title 5 §55040, allows repetition to occur only under the following circumstances:

A. Repetition to Alleviate Substandard Course Work (per Title 5 §55042).

B. Course Has Been Designated as Repeatable (per Title 5 §55040, 55041).

C. Repetition Due to Significant Lapse of Time (per Title 5 §55043).

D. Repetition Due to Extenuating Circumstances (per Title 5 §55045).

E. Repetition of Occupational Work Experience Education (per Title 5 §55253, §55040(c)(6)).

F. Repetition of Educational Assistance Classes for Students with Disabilities (per Title 5, §§55040(c)(7), 56029, 58161(c)(2)).

G. Repetition to Meet a Legally Mandated Training Requirement (per Title 5 §55040(b)(8)).

H. Repetition Due to a Significant Change in Industry or Licensure Standards (per Title 5 §55040(b)(9)).

I. Repetition of Active Participatory Courses that are Related in Content (per Title 5, §§55040(c)).

~~Generally, a student may enroll again in a course as long as the total enrollments do not exceed three *and* one of the above circumstances is met.~~ In each circumstance, there are specific requirements as to **the total number of enrollments and** which grades are to be counted in the student's cumulative ~~grade point average~~ **Grade-Point Average** (See AP 4225 Course Repetitions for specifics). Nevertheless, the student's permanent academic record will clearly indicate all enrollments and symbols received ensuring a true and complete academic history. Nothing in this policy and associated administrative procedure conflicts with policies pertaining to the finality of grades assigned by instructors or the retention and destruction of student records.

Reference:

Title 5 §55024 (a)(9)
Title 5 §55040

New Board Policy
Built by ASPC; Approved by Academic Senate xx/xx/2017

COURSE REPETITION

There are particular circumstances that must be met for course repetition to be allowed. There are particular limits on how many times courses may be repeated.

1. Definitions

A. Enrollment: **For the purposes of course repetition, course** enrollment occurs when a student receives an evaluative (A, B, C, D, F, CR/NC) or non-evaluative (I, W) symbol for a course. Enrollments include any combination of withdrawals and repetition. A student's attendance in a course still counts as an enrollment even if the student withdrew or was withdrawn by a faculty member and received a "W".

B. Repetition: Course repetition occurs when a student who has previously received an A, B, C, D, F, CR/NC, I, or W in a particular course re-enrolls in that course and receives another A, B, C, D, F, CR/NC, I, or W.

2. Allowable Repetition

College of the Redwoods, in accordance with Title 5, allows repetition to occur only if at least one of the following circumstances is met:

A. Repetition to Alleviate Substandard Course Work (per Title 5 §55042). A student may repeat a nonrepeatable course in which he or she earned a substandard grade (D, F, NC, W) at College of the Redwoods or at any other accredited college or university.

1. If the student ~~receive~~ **received** a satisfactory grade after taking the course a second time, he or she may not take the course again under the provision Repetition to Alleviate Substandard Course Work (per Title 5 §55042).

2. If the student took the course a second time and received another substandard grade, he or she may take the course a THIRD and FINAL time after submitting a form to the Office of Admissions.

3. If, upon taking the course a third time, the student ~~receive~~ **received** another substandard grade, he or she may not take the course again under the Repetition to Alleviate Substandard Course Work (per Title 5 §55042). No additional enrollments are permitted beyond the three enrollment maximum established for repeatable courses.

When a course is repeated to alleviate substandard course work, the most recent evaluative grade earned will be computed in the student's cumulative ~~grade-point average~~ **Grade-Point Average (GPA)** for the first two repeats (third attempt). All grades received from all course repetitions will be noted on the permanent academic record.

B. Course Has Been Designated as Repeatable (per Title 5 §55040, 55041). Credit courses are not allowed multiple enrollments unless they meet one of the following exceptions:

1. If a UC or CSU campus requires a specific unit amount for completion of a Bachelor's Degree, the course can be repeated by any student to meet that unit requirement.

2. Intercollegiate athletics courses may be repeated up to four times. An intercollegiate athletics course is a course in which a student athlete is enrolled to participate in an organized competitive sport sponsored by the district or a conditioning course that supports the organized competitive sport.

3. Intercollegiate academic or vocational competition courses may be repeated up to three times. Such courses must be necessary for participation in nonathletic competitive events between students from different colleges that are sanctioned by a formal collegiate or industry governing body. Participation in the event must be directly related to course content and objectives (Title 5 Section 55041(a)(3)).

When a course is repeated under the repeatable course provision, the grade received each time shall be included for purposes of calculating the student's ~~grade-point average~~ **GPA**.

C. Repetition Due to Significant Lapse of Time (per Title 5 §55043). A student may petition to the Office of Admissions and Records to repeat a course in which he or she earned a satisfactory grade in either of the following cases:

1. The district has established a recency requirement for a course or program, and it has been at least 36 months since the student completed the course.

2. The student seeks to transfer to an institution of higher education that has a recency requirement that the student will not be able to satisfy without repeating the course. The student must petition and provide documentation to support the request ~~where less than 36 months have elapsed.~~

When a student has exhausted the number of permitted repetitions in a repeatable course, he or she may repeat the course only once due to significant lapse of time.

The student must submit a petition to the Office of Admissions and Records with supporting documentation as appropriate when petitioning for repetition due to significant lapse of time.

When a course is repeated pursuant to a significant lapse of time, only the most recent grade will be counted in the student's cumulative GPA, although all grades will be noted on the student's permanent academic record.

D. Repetition Due to Extenuating Circumstances (per Title 5 §55045). A student may petition to repeat a course based on a finding that the student's previous grade (A, B, C, D, F, CR/NC; **not** I or W) is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the student's control.

The student must submit a petition to the Office of Admissions and Records with supporting documentation as appropriate when petitioning for repetition due to extenuating circumstances.

If course repetition is approved under the Repetition Due to Extenuating Circumstances provision, the student's previous grade will be disregarded in computing the student's grade-point average.

E. Repetition of Occupational Work Experience Education (per Title 5 §55253, §55040(c)(6)). Occupational work experience education is supervised employment extending classroom-based occupational learning at an on-the-job learning station relating to the student's educational or occupational goal (Title 5 §55252). A student may repeat an occupational work experience course in a given field any number of times so long as the student does not exceed 16 units in any combination of cooperative work experience (general or occupational) during community college attendance.

General work experience education is supervised employment not related to the student's education goals that assists students in acquiring desirable work habits. General work experience education is not repeatable under this provision.

When a student repeats occupational work experience education courses, all grades received are used to compute the student's cumulative ~~grade-point average~~ **GPA**.

F. Repetition of Educational Assistance Classes ~~for Students with Disabilities~~ (per Title 5, §§55040(c)(7), 56029, 58161(c)(2)). A student may repeat an educational assistance class ~~for students with disabilities~~ any number of times based on an individualized determination that such repetition is required as a disability-related accommodation **based on educational limitations** for that particular student for one of the following reasons:

1. The student's continuing success in other general and/or educational assistance classes is dependent on additional repetitions of a specific educational assistance class.

2. The student needs additional repetitions of a specific educational assistance class as preparation for enrollment into other regular or special classes.

3. The student has an Academic Accommodation Plan and/or Measurable Progress Document that involves a goal other than completion of the educational assistance class in question, and repetition of the course will further achievement of that goal.

All grades received for educational assistance classes for students with disabilities shall be used in computing the student's cumulative ~~grade-point average~~ **GPA**.

G. Repetition to Meet a Legally Mandated Training Requirement (per Title 5 §55040(b)(8)). A legally mandated training course is a course that is required by statute or regulation as a condition of paid or volunteer employment. A student may repeat a course to meet a legally mandated training requirement for credit any number of times.

The student must submit a petition to the Office of Admissions and Records with supporting documentation and certification as appropriate when petitioning for repetition due to a legally mandated training requirement.

When a course is repeated to meet a legally mandated training requirement, the grade received each time shall be included for purposes of calculating the student's ~~grade-point average~~ **GPA**.

H. Repetition Due to a Significant Change in Industry or Licensure Standards (per Title 5 §55040(b)(9)). A student may repeat a course if a significant change in industry or licensure standards and repetition of the course is necessary for employment or licensure. Such courses may be repeated for credit any number of times.

The student must submit a petition to the Office of Admissions and Records with supporting documentation and certification as appropriate when petitioning for a significant change in industry or licensure standards.

When a course is repeated due to a significant change in industry or licensure standards, the grade received each time shall be included for purposes of calculating the student's ~~grade-point average~~ **GPA**.

I. Repetition of Active Participatory Courses that are Related in Content (per Title 5, §§55040(c)).

An active participatory course is one in which "individual study or group assignments are the basic means by which learning objectives are obtained." These courses are subject to the same repeatability guidelines of all other courses unless the course in in physical education, visual arts, or performing arts.

Within these disciplines, when courses are related (meaning "similar primary educational activities in which skill levels or variations are separated into distinct courses with different student learning outcomes for each level or variation"), there are limits to course repetition within the group of courses. Students shall be permitted to enroll in no more than four semesters of the courses that are related in content.

If courses are not distinct and do not have different student learning outcomes for each level or variation then the courses are effectively the same course and a student cannot

take the same course more than once (i.e., repeat a course) unless an exception applies that specifically allows the student to repeat the course and no other enrollment limitation precludes the repetition.

All grades received are used to compute the student's cumulative GPA.

3. In determining transfer of a student's units, College of the Redwoods will honor similar, prior course repetition actions by other accredited colleges and universities and will use the most recent grade awarded in calculating the student's ~~grade-point average~~ **GPA**.

Reference**:**

Education Code Section 76224
Title 5 Sections 55040, 55041, 55042, 55043, 55253, 56029

Approved: March 6, 1989
Revised: 9/10/92, 3/1/93, 12/2/96; 1/4/05
ASPC revisions 12/09/16; approved by Academic Senate xx/xx/2017

MULTIPLE AND OVERLAPPING ENROLLMENTS

The President/Superintendent shall establish procedures to ensure that students may enroll in multiple sections of the same credit course during the same term only if the duration of the course is such that the student is not enrolled in more than one section at any given time.

The President/Superintendent shall establish procedures to ensure that students may enroll in two or more courses where the meeting times overlap only under the conditions specified in Title 5 Section 55007.

References:

Title 5 Section 55007

Built by ASPC: Approved by Academic Senate xx/xx/2017

CLASSIFIED ADMINISTRATOR
(Vice President, Director, Manager)

Classified administrators are administrators who are not employed as educational administrators and who, regardless of job description, have significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District. Unlike classified employees, Administrators do not obtain permanent status in their positions. This is because a governing board must have complete trust in its administrators due to the close relationship between the Board and administrators and the necessity for day-to-day cooperation which requires complete trust by top administrators in their subordinates.

A classified manager/administrator is defined as an administrator who is not employed as an educational administrator. (Educ. Code § 87002(c).) Under Education Code Section 72411, a classified administrator is not required to be employed under an appointment or contract. Under Education Code section 72411.5, classified administrators serve at the pleasure of the governing board and can be terminated at any time.

~~Probationary service will be for six months if hired on or after July 1, 2016. Time spent on leave of absence will not apply toward completion of the probationary period.~~

~~Probationary service will be for one year if hired prior to June 30, 2016. Time spent on leave of absence will not apply toward completion of the probationary period.~~

~~At any time prior to the expiration of the probationary period, the Board of Trustees may in its sole discretion dismiss a probationary classified administrator from the employ of the District. A probationary classified administrator shall not be entitled to a hearing or to any statement of reasons for the Board's action. Written notice of such action shall be provided to the employee within fifteen (15) calendar days after the Board's action.~~

~~At the satisfactory conclusion of the established probationary period, each employee is deemed to be a permanent employee.~~

~~The anniversary date of the employee will be determined by the date of employment.~~

References: Education Code Section 72411; Government Code Section 3540.1(g) and (m)

Adopted: 7, 2016

ADMISSIONS AND CONCURRENT ENROLLMENT

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

1. Any person possessing a high school diploma or its equivalent.
2. Other persons who are over the age of 18 years and who, in the judgment of the President/Superintendent or his or her designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
3. Persons who are apprentices as defined in Section 3077 of the Labor Code.

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The President/superintendent shall establish procedures for evaluating the validity of a student's high school completion.

Admission of Special Part-time and Full-time Students

Any student whose age or class level is equal to grades nine or above is eligible to attend as a special part-time student **(fewer than 12 credit hours per semester)** for advanced scholastic or vocational courses.

Special full-time students are not admitted.

Any student enrolled in grades 9 through 12 may attend summer session.

The President/Superintendent shall establish procedures regarding ability to benefit and admission of high school and younger students.

Denial of Requests for Admission

If the Board denies a request for special full-time or part-time enrollment by a pupil who is identified as highly gifted, the Board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the pupil submits the request to the district.

The President/Superintendent shall establish procedures regarding evaluation of requests for special full time or part time enrollment by a pupil who is identified as highly gifted.

Claims for State Apportionment for Concurrent Enrollment

Claims for state apportionment submitted by the district based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The President/Superintendent shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

References:
Education Code Sections 76000, 76001, 76002, and 76038;
Labor Code Section 3077;
34 Code of Federal Regulations Section 668.16(p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended); **ACCJC Accreditation Standard II.C.6**

See Administrative Procedure AP 5010.

Reference: Education Code Section 76000, 76001, 76002; Labor Code Section 3077

Adopted by Board of Trustees: 12/06/2011 Former Board Policy No. 502 “Enrollment of Minors” Adopted: August 15, 1977
Amended: June, 1993; March 1994 Former Board Policy No. 539 “Admissions Policy” Adopted: April 3, 1995

ADMISSIONS

The Manager of Admissions and Records, under the direction of the Chief Student Services Officer, has designated authority and responsibility for District admission procedures.

Persons eligible for admission in credit courses:

1 Any person possessing a high school diploma or its equivalent.
2 Other persons who are over the age of 18 years and who, in the judgment of the President/SuperintendentCEO or his or her designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
3 Persons who are apprentices as defined in Section 3077 of the Labor Code.

Persons eligible for noncredit (adult level 200 courses):
Classes for noncredit (adult, level 200 courses) shall be open for the admission of adults and of any minors that have completed the eigth grade who, in the judgement of the governing board, may be qualified for admission.

All students must complete an application to be admitted to the college. Applicants may apply for college admission on-line by going to the College of the Redwoods website or by completing a paper *New Student Application Form.*

Admission of all students includes determination of residency in the State of California (see Administrative Procedure AP 5015).

Students who are under 18 years of age who have not earned a high school diploma or its equivalent will only be admitted in accordance with the "concurrent enrollment" procedures (see Administrative Procedure AP 5011) or for noncredit (adult, level 200 courses).

International students must complete a special application that will be provided upon request from the Admissions and Records Office (see Administrative Procedure AP 5012).

Specific and current admission procedures are published in the schedule of classes, catalog, and the college web site. The CEO shall be responsible for evaluatin the validity of a student's high school completion if the college or the United StatesDepartment of Educaiton has reason to believe that the high school diploma is not valid or was not obtained from an entity that provides secondary school education.

References: Education Code 76000, 78401 (c)

Approved: 11/01/2011

ASSOCIATED STUDENTS ELECTIONS

The Associated Students of College of the Redwoods (ASCR) shall conduct annual elections to elect officers. The elections shall be conducted in accordance with procedures established by the ASCR by-laws and constitution.

Any student elected as an officer in the ASCR shall meet both of the following requirements:

- The student shall be enrolled in the District at the time of election and throughout his or her term of office with a minimum of five semester units or the equivalent.

- The student shall meet and maintain minimum standards of scholarship (grade point average of 2.0 or better). See Board Policy BP 4220 'Standards of Scholarship' and Administrative Procedure AP 5410 'Associated Students Elections.'

Reference: Education Code Section 76061

Adopted by Board of Trustees: 08/02/11

ASSOCIATED STUDENTS ELECTIONS

The Associated Students Organization shall conduct annual elections to elect officers.

Any student elected as an officer in the Associated Students Organization shall meet the requirements in Board Policy BP 5410.

Reference: Education Code Section 76061

Approved: 07/12/11

STUDENT ~~COMPLAINTS~~ RIGHTS AND GRIEVANCES

The Board of Trustees authorizes the administration to develop regulations and procedures to equitably resolve a student's ~~complaint~~ grievance that his/her legal rights, status, or privileges as a student have been adversely affected by a College decision or action.

Adopted by Board of Trustees: February 4, 1980
Revised: April 7, 2015

~~**STUDENT COMPLAINTS OTHER THAN ACADEMIC COMPLAINTS OR UNLAWFUL DISCRIMINATION**~~

STUDENT RIGHTS AND GRIEVANCES

~~If a student wishes to lodge a complaint other than academic complaints or unlawful discrimination, he or she may seek redress through the following procedures. Student complaints adjudicated under this regulation are those complaints brought against a decision made or action taken by the College that is alleged to adversely affect a student's status or privileges. These complaints may include matters such as: complaints about college staff, a challenge to a student's academic record, or complaints about a service or program. Student complaints within the purview of this regulation must be filed with the Chief Student Services Officer (CSSO) within thirty (30) days of the decision, action, or incident that is the source of the complaint.~~

The purpose of this procedure is to provide a prompt and equitable means of resolving student grievances. This procedure is available to any student who reasonably believes a decision or action by an instructor, college official, or by another student has adversely affected his or her status, rights, or privileges as a student.

Grievances related to:

- **Course grades are addressed in Board Policy 4231, Grade Changes, and Administrative Procedure 4231.**
- **Sexual harassment, sexual assault, or illegal discrimination (i.e. age, ancestry, citizenship status, color, disability, ethnic group identification, gender, marital status, medical condition, national origin, parental status, race, religion, sexual orientation, or veteran status), are addressed in Administrative Procedure 3435 Discrimination and Harassment Complaints and Investigations. Students should contact the Director of Human Resources and/or Director of Public Safety. Staff members in those areas will assist students with the correct processes for resolution.**
- **Financial aid;**
- **The exercise of rights of free expression, protected by state and federal constitutions and Education Code Section 76120, are addressed in Board Policy 3900 Free Expression by Students and Administrative Procedure 3900.**

This procedure does not apply to the following:

A. Student Conduct, which is covered under Board Policy 5500 and Administrative Procedure 5500.
B. Police traffic tickets. Those complaints must be made to the local courts.
C. Parking tickets. Those complaints must be made at the Public Safety Office.

A. Informal Resolution Process

~~Many complaints are simply the result of misunderstanding or miscommunication. The parties involved are recommended to first seek to resolve any complaints informally and amicably. For most~~

~~complaints, a direct discussion with the immediate supervisor of the employee, program, service, or area of responsibility relevant to the compliant, may be adequate to resolve the matter to the satisfaction of both parties.~~

Each student who has a grievance shall make a reasonable effort to resolve the matter on an informal basis prior to requesting a grievance hearing, and shall attempt to solve the problem with the person with whom the student has the grievance, that person's immediate supervisor, or the college administration.

1. Discuss Complaint with Supervisor

The student shall first attempt to resolve the complaint through informal consultation with the specific area administrator or supervisor of the employee, program, or service against whom the complaint is lodged. Such a meeting should be held in private within ten (10) working days after the decision, action or incident. All issues involved should be clearly defined so they may be discussed as objectively as possible. Both parties should openly discuss the student complaint/concern and attempt to understand the other's perspectives, explore options/alternatives, and attempt to arrive at a satisfactory resolution to the complaint. At the student's request, an Associated Student, College of the Redwoods (ASCR) member, or ~~CR~~ College staff or faculty member, may be invited and/or assigned to assist the student in clarifying the complaint process, writing the complaint, and/or supporting the student throughout the complaint process.

2. Express Complaint in Writing

If the student is dissatisfied with the results of the discussion with the supervisor, the student should submit a “Statement of Complaint” (see form below) that clearly expresses in writing the complaint and the desired solution. This statement shall be submitted to the CSSO or designee within five (5) business days following the meeting with the specific area administrator or supervisor as described above.

3. Supervisor Conference

On receipt of the student's “Statement of Complaint,” the immediate supervisor will, within ten (10) ~~working~~ business days, arrange a conference or meeting with the employees, service area personnel, and any other relevant staff. The purpose of this meeting will be to determine if there are any legitimate grounds for the complaint, if staff have any suggestions for resolution or improvement, and to discuss any possible actions. The student complainant may or may not be asked to attend, at the discretion of the supervisor. After discussion with staff or employees and review of relevant materials or evidence, the supervisor shall render a decision on the complaint to all parties and shall within five (5) business days provide a written copy of that decision to each involved party. The supervisor will then forward all relevant documents, evidence, meeting notes, the “Statement of Complaint” form, and any other materials, to the CSSO **or designee**.

B. Formal Resolution Process

If the complaint cannot be satisfactorily resolved at the informal level, then the Formal Resolution Process shall be followed:

1. Student Files a Request for Hearing

The student must complete and deliver to the CSSO ~~(or Campus Dean at the Education Centers)~~ **or designee** the "Request for Hearing" form within ten (10) business days of receiving the written decision rendered by the area supervisor as described above.

The determination of whether the Request for Hearing presents sufficient grounds for a hearing shall be based on the following:

- **The statement contains facts which, if true, would constitute a grievance under these procedures;**
- **The grievant is a student as defined in these procedures, which include applicants and former students;**
- **The grievant is personally and directly affected by the alleged grievance;**
- **The grievance was filed in a timely manner;**
- **The grievance is clearly not frivolous, without foundation, or filed for purposes of harassment.**

If the grievance does not meet each of the requirements, the Hearing Committee chair shall notify the student in writing of the rejection of the Request for a Grievance Hearing, together with the specific reasons for the rejection and the procedures for appeal. This notice will be provided within 5 days of the date the decision is made by the Grievance Hearing Committee.

If the Request for Grievance Hearing satisfies each of the requirements, the College Grievance Officer shall schedule a grievance hearing. The hearing will begin within 10 days following the decision to grant a Grievance Hearing. All parties to the grievance shall be given not less than 5 days notice of the date, time and place of the hearing.

2. CSSO or Designee Convenes the College Hearing Committee

The CSSO ~~(or Campus Dean at the Education Centers)~~ or designee shall then convene the College Hearing Committee within a period of fifteen (15) business days following receipt of the Request for Hearing to consider the complaint. The CSSO **or designee** shall consider the preferences of the accused student, the nature of the complaint, and the availability of the committee members when assigning the case for a hearing. The College Hearing Committee shall be composed of the following:

- Two students appointed by the ASCR President
- Two faculty members appointed by the Academic Senate **Co-** President
- One classified member appointed by the CSEA President
- One administrator, who shall chair the committee, appointed by the College President or designee

All committee members shall be selected from among persons with little or no connection to the source of the complaint and that had no involvement in the decision, action, or incident. The CSSO

or ~~Campus Dean~~ designee shall also confirm that all prospective members are not related in any way to the complainant.

3. Hearing Procedures

The Chair of the College Hearing Committee will establish a hearing format consistent with this administrative procedure. Formal hearings will be conducted by the committee according to the following guidelines:

1) In complaints involving more than one student complainant, the Chair of the College Hearing Committee will determine if hearings concerning each student will be conducted jointly or separately. The decision of the Chair shall be final on all matters relating to the process of the hearing unless there is a vote by other members of the panel to the contrary.
2) The student(s) will be notified by certified mail of the hearing at least five business days in advance of the hearing. The letter will inform the student of the time, location and place of the hearing and include a copy of this administrative procedure.
3) All parties shall be present at the hearing. In the willful absence of the complainant and/or a representative of his/her choice, the complaint will be dismissed.
4) Hearings shall be closed and confidential unless the one of the parties requests that it be open to the public. Any such request must be made no less than five days prior to the date of the hearing. In a closed hearing, witnesses shall not be present at the hearing when not testifying, unless all parties and the Chair agree to the contrary.
5) Quorum for a hearing requires that four (4) of the six College Hearing Committee members are present for the hearing. If the case is to be heard at the ~~Mendocino or~~ Del Norte ~~site~~ Education Center, a quorum will be three (3) members of the Committee.
6) The parties may be accompanied by an advisor if so desired. The advisor may attend the hearing with the student to counsel him/her and suggest questions. The parties may be present during the entire time of the hearing, except during the deliberations of the Committee. In no event may the advisor participate directly by speaking for either party or questioning witnesses. Admission of any other person to the hearing will be at the discretion of the Chair.
7) The student may represent him or herself, and may also have the right to be represented by a person of his or her choice, with the exception that the student shall not be represented by an attorney unless agreed to in advance of the hearing by the Chair. The student must note on the Request for a Hearing form if the student wishes to be represented by an attorney. If the student is permitted to be represented by an attorney, the Committee may also request legal assistance. Any legal advisor provided to the Committee may sit with it in an advisory capacity to provide legal counsel but shall not be a member of the panel nor vote with it.
8) The parties may present evidence, including witnesses and written statements. The Chair will determine the format of the hearing, and the admissibility of witnesses or written statements, and may elect not to hear such statements if deemed redundant or irrelevant.
9) The Chair retains authority to question witnesses and parties to the alleged violations and will determine the appropriateness of questions posed by the parties. Other committee members should request and receive the permission of the Chair before asking questions of the witnesses. Employees against whom complaints have been filed will be advised of their right to remain silent, and may choose not to respond to any questions.
10) Pertinent and relevant information may be reviewed without regard to the legal rules of

evidence.

11) The person making the complaint shall assume the burden of proof.
12) There will be a single verbatim recording, digital or taped, of all hearings before the Committee. No witness who refuses to be recorded may be permitted to give testimony. In the event the recording is by tape recording, the Committee Chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name. Recordings shall remain in the custody of the College at all times, unless released to a professional transcribing service. Access is limited to reviewing the verbatim record only on College premises and in the presence of the CSSO or designee. The verbatim record will be the property of the College.
13) The College Hearing Committee may accommodate concerns for the personal safety, well-being, or fears of confrontation of the complainant, staff or other witnesses during the hearing by providing separate facilities, by using a visual screen, or permitting participation by telephone, videophone, closed circuit television, video conferencing, videotape, audio tape, written statement, or other means, as determined in the sole judgment of the Chair to be appropriate and in the best interests of the parties.
14) Following testimony of witnesses, the Committee shall consider the complaint and determine if the complaint is valid. Determination of validity shall be made based on the preponderance of evidence.
15) The Committee shall then decide, by majority vote, if any remedy, action, or decision is required or necessary. The decision shall be based only on the record of the hearing, and not on matters outside of that record. The record consists of the original accusation, the written response, if any, of the student and staff, and the oral and written evidence produced at the hearing. The Committee need not limit its recommendations to the remedy requested by the student.
16) The Committee shall submit in writing its findings of validity and recommend action to the President. The President may accept or modify part or all of the Committee's recommendation and shall submit the decision, with stated reasons, to all concerned within the shortest reasonable time after the decision has been rendered, but not to exceed ten (10) business days after the hearing.
17) The decision shall include whether the complaint is valid or invalid, and may include specific recommendations for further action.
18) The student shall have the right to submit a written statement of response to the decision of the President. This statement shall be included with all other compiled records of the complaint.
19) The decision of the President shall be final.
20) The President shall refer all records to the CSSO or designee for retention.

References: Title IX, Education Amendments of 1972; Education Code Section

76224(a)

Approved: 02/07/2012 Former Administrative Regulation #528.02, “Regulation Re: Student Complaints other than Unlawful Discrimination,” Approved: 3/16/82 Revised 6/6/94, 10/9/95

Redwoods Community College District

Comprehensive Visit October 2017

BP or AP	Latest Update	Expiration Date	League Template Y/N	Status
District				
BP1100	10/1/2013	10/1/2018	Y	
BP1200	6/7/2016	6/7/2021	Y	
BP1201	6/7/2016	6/7/2021	N	
~~BP1202~~			~~N~~	
Board of Trustees				
BP2010	1/13/2015	1/13/2020	Y	
BP2015	7/7/2015	7/7/2020	Y	
BP2100	1/13/2015	1/13/2020	Y	
BP2105	7/7/2015	7/7/2020	Y	
AP2105	7/7/2015	7/7/2020	y	
BP2110	11/5/2013	11/5/2018	Y	
AP2110	11/5/2013	11/5/2018	y	
BP2200	6/7/2016	6/7/2021	Y	
BP2210	1/13/2015	1/13/2020	Y	
BP2220	5/6/2014	5/6/2019	Y	
AP2220	5/6/2014	5/6/2019	N	
BP2305	5/6/2014	5/6/2019	Y	
AP2305	5/6/2014	5/6/2019	N	
BP2310	6/7/2016	6/7/2021	Y	
BP2315	6/7/2016	6/7/2021	Y	
BP2320	6/7/2016	6/7/2021	Y	
AP2320	7/5/2016	7/5/2021	Y	
BP2325	4/7/2015	4/7/2020	N	
AP2325	4/7/2015	4/7/2020	N	
BP2330	7/5/2016	7/5/2021	Y	
BP2340	7/5/2016	7/5/2021	Y	
AP2340	7/5/2016	7/5/2021	Y	
BP2345	7/5/2016	7/5/2021	Y	
AP2345	7/5/2016	7/5/2021	Y	
~~BP2350~~			Y	
BP2355	7/5/2016	7/5/2021	Y	
BP2360	7/5/2016	7/5/2021	Y	
~~BP2361~~			~~N~~	
BP2365	7/5/2016	7/5/2021	Y	
BP2410	6/7/2016	6/7/2021	Y	
AP2410	9/10/2013	9/10/2018	Y	
BP2430	6/7/2016	6/7/2021	Y	
BP2431	7/5/2016	7/5/2021	Y	
BP2432	6/7/2016	6/7/2021	Y	
BP2435	6/3/2014	6/3/2019	Y	
AP2435	6/3/2014	6/3/2019	Y	
BP2510	11/1/2016	11/1/2021	Y	
AP2510	10/4/2016	10/4/2021	Y	
~~AP2512~~			N	
BP2520	6/4/2013	6/4/2018	N	
BP2610	6/7/2016	6/7/2021	Y	
AP2610	5/3/2016	5/3/2021	Y	
BP2710	12/9/2014	12/9/2019	Y	
AP2710	12/9/2014	12/9/2019	Y	
AP2712	12/9/2014	12/9/2019	Y	
BP2714	6/7/2016	6/7/2021	N	
AP2714	5/3/2016	5/3/2021	Y	
BP2715	6/7/2016	6/7/2021	Y	
AP2715	8/2/2016	8/2/2021	N	
BP2716	2/3/2015	2/3/2020	Y	
BP2717	2/3/2015	2/3/2020	Y	
BP2720	2/3/2015	2/3/2020	Y	
BP2725	12/10/2013	12/10/2018	Y	
BP2730	4/1/2014	4/1/2019	Y	
BP2735	6/7/2016	6/7/2021	Y	
BP2740	1/13/2015	1/13/2020	Y	
AP2740	1/13/2015	1/13/2020	N	
BP2745	8/12/2014	8/12/2019	Y	

Red Cell = Over 5 years old Yellow Cell = Due by end of 2017
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BP or AP	Latest Update	Expiration Date	League Template Y/N	Status
AP2745	8/12/2014	8/12/2019	N	
General Institution				
BP3050	5/3/2016	5/3/2021	N	
AP3050	6/7/2016	6/7/2021	Y	
BP3051	5/3/2016	5/3/2021	N	
AP3051	6/7/2016	6/7/2021	N	
~~BP3052~~			N	
BP3100	7/5/2016	7/5/2021	Y	
BP3200	5/3/2016	5/3/2021	Y	
AP3200	4/5/2016	4/5/2021	Y	
BP3225	6/7/2016	6/7/2021	Y	
AP3225	3/2/2017	3/2/2022	Y	
BP3250	5/3/2016	5/3/2021	Y	
AP3250	3/7/2017	3/7/2022	Y	
~~BP3260~~			N	
~~AP3260~~			N	
~~BP3261~~			~~N~~	
BP3280	4/1/2014	4/1/2019	Y	
AP3280	4/1/2014	4/1/2019	Y	
BP3281	5/3/2016	5/3/2021	N	
BP3300	6/2/2015	6/2/2020	Y	
AP3300	6/2/2015	6/2/2020	Y	
BP3310	6/2/2015	6/2/2020	Y	
AP3310	6/7/2016	6/7/2021	Y	
BP3410	5/5/2015	5/5/2020	Y	
AP3410	5/5/2015	5/5/2020	Y	
BP3420	8/6/2013	8/6/2018	Y	
AP3420	4/7/2015	4/7/2020	Y	
BP3430	6/4/2016	6/4/2021	Y	
AP3430	4/7/2015	4/7/2020	Y	
BP3431	11/7/2013	11/7/2018	N	
AP3431	4/5/2016	4/5/2021	N	
AP3435	6/7/2016	6/7/2021	Y	
BP3440	2/4/2014	2/4/2019	Y	
AP3440	2/2/2016	2/2/2021	Y	
BP3500	6/2/2015	6/2/2020	Y	
AP3500	5/3/2016	5/3/2021	Y	
BP3501	2/3/2015	2/3/2020	Y	
AP3501	6/7/2016	6/7/2021	Y	
~~BP3503~~			Y	
~~AP3503~~			Y	
BP3504	2/3/2015	2/3/2020	N	
AP3504	1/13/2015	1/13/2020	N	
BP3505	12/10/2013	12/10/2018	Y	
AP3505	12/10/2013	12/10/2018	Y	
BP3506	2/3/2015	2/3/2020	N	
AP3506	1/13/2015	1/13/2020	N	
BP3507	2/3/2015	2/3/2020	N	
AP3507	4/7/2015	4/7/2020	N	
~~BP3508~~			N	
~~AP3508~~			N	
BP3510	6/7/2016	6/7/2021	Y	
AP3510	5/3/2016	5/3/2021	Y	
BP3515	2/3/2015	2/3/2020	Y	
AP3515	1/13/2015	1/13/2020	Y	
BP3516	2/3/2015	2/3/2020	N	
AP3516	1/13/2015	1/13/2020	Y	
BP3518	7/5/2016	7/5/2021	Y	
AP3518	6/7/2016	6/7/2021	Y	
BP3520	2/3/2015	2/3/2020	Y	
AP3520	4/7/2015	4/7/2020	Y	
BP3530	6/2/2015	6/2/2020	Y	
AP3530	2/2/2016	2/2/2021	Y	
BP3540	2/3/2015	2/3/2020	Y	

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BP or AP	Latest Update	Expiration Date	League Template Y/N	Status
AP3540	4/7/2015	4/7/2020	Y	
BP3550	2/3/2015	2/3/2020	Y	
AP3550	12/10/2013	12/10/2018	Y	
BP3560	5/5/2015	5/5/2020	Y	
AP3560	4/7/2015	4/7/2020	Y	
BP3570	1/10/2017	1/10/2022	Y	
AP3570	1/10/2017	1/10/2022	Y	
BP3600	8/2/2016	8/2/2021	Y	
AP3600	7/5/2016	7/5/2021	Y	
BP3601	5/5/2015	5/5/2020	N	
AP3710	10/4/2016	10/4/2021	Y	
BP3715	6/7/2016	6/7/2021	Y	
AP3715	10/4/2016	10/4/2021	Y	
BP3720	5/3/2016	5/3/2021	Y	
AP3720	4/5/2016	4/5/2021	Y	
BP3750	6/7/2016	6/7/2021	N	
AP3750	6/2/2015	6/2/2020	Y	
BP3810	5/3/2016	5/3/2021	Y	
BP3820	6/2/2015	6/2/2020	Y	
BP3830	10/7/2014	10/7/2019	N	
AP3830	10/7/2014	10/7/2019	N	
AP3835	10/7/2014	10/7/2019	N	
BP3900	7/5/2016	7/5/2021	Y	
AP3900	6/7/2016	6/7/2021	Y	
~~BP3912~~			N	
Academic Affairs				
BP4010	7/5/2016	7/5/2021	Y	
AP4010	6/7/2016	6/7/2021	Y	
BP4020	12/8/2015	12/8/2020	Y	
AP4020	11/3/2015	11/3/2020	Y	
AP4021	11/3/2015	11/3/2020	Y	
AP4022	12/6/2016	12/6/2021	Y	
~~AP4023~~			N	
BP4025	6/2/2015	6/2/2020	Y	
AP4025	5/3/2016	5/3/2021	Y	
BP4030	6/2/2015	6/2/2020	Y	
BP4040	6/2/2015	6/2/2020	Y	
AP4040	6/2/2015	6/2/2020	Y	
BP4050	4/7/2015	4/7/2020	Y	
AP4050	4/7/2015	4/7/2020	Y	
BP4060	New	New	Y	In ASPC Que 01/17
AP4060	New	New	Y	In ASPC Que 01/17
BP4070	1/10/2017	1/10/2022	Y	
AP4070	12/6/2016	12/6/2021	Y	
BP4100	11/1/2016	11/1/2021	Y	
AP4100	10/4/2016	11/1/2021	Y	
AP4101	6/7/2016	12/6/2021	Y	
AP4102	6/4/2013	6/4/2018	Y	
AP4103	2/7/2017	2/7/2022	Y	
AP4104	New	New	Y	In ASPC Que 01/17
AP4105	6/3/2014	6/3/2019	Y	
BP4110	11/1/2016	11/1/2021	Y	
AP4110	10/4/2016	10/4/2021	Y	
BP4220	12/9/2014	12/9/2019	Y	
AP4222	6/7/2016	6/7/2021	Y	
BP4223	6/7/2016	6/7/2021	N	
BP4225	New	New	Y	CC Agenda 3/20/2017
AP4225	1/4/2005	1/4/2010	Y	CC Agenda 3/20/2017
BP4226	New	New	Y	CC Agenda 3/20/2017
AP4226	New	New	Y	In ASPC Process 01/17
AP4227	New	New	Y	In ASPC Process 01/17
AP4228	New	New	Y	In ASPC Process 01/17
AP4229	New	New	Y	In ASPC Process 01/17
BP4230	8/2/2016	8/2/2021	Y	

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BP or AP	Latest Update	Expiration Date	League Template Y/N	Status
AP4230	7/5/2016	7/5/2021	Y	
BP4231	6/7/2016	6/7/2021	Y	
AP4231	12/8/2015	12/8/2020	Y	
AP4232	12/6/2016	12/6/2021		
BP4235	6/7/2016	6/7/2021	Y	
AP4235	3/9/2015	3/9/2020	Y	
BP4240	3/7/2017	3/7/2022	Y	
AP4240	2/7/2017	2/7/2022	Y	
BP4250	6/2/2015	6/2/2020	Y	
AP4250	6/2/2015	6/2/2020	Y	
BP4260	9/10/2013	9/10/2018	Y	
AP4260	9/10/2013	9/10/2018	Y	
BP4300	1/10/2017	1/10/2022	Y	
AP4300	12/6/2016	12/6/2021	Y	
BP4400	New	New	Y	In ASPC Que 01/17
AP4400	New	New	Y	In ASPC Que 01/17
AP4610	New	New	Y	In ASPC Que 01/17
Student Services				
~~BP5001~~			~~N~~	
~~AP5001~~			~~N~~	
BP5010	12/6/2011	12/6/2016	Y	out for review
AP5010	11/1/2011	11/1/2016	Y	out for review
AP5011	12/6/2016	12/6/2021	Y	
AP5012	8/2/2016	8/2/2021	Y	
BP5013	9/6/2016	9/6/2021	N	
AP5013	8/2/2016	8/2/2021	Y	
~~AP5014~~			~~N~~	
BP5015	11/3/2015	11/3/2020	Y	
AP5015	10/6/2015	10/6/2020	Y	
BP5020	6/2/2015	6/2/2020	Y	
AP5020	8/2/2016	8/2/2021	Y	
BP5030	8/6/2013	8/6/2018	Y	
AP5030	8/6/2013	8/6/2018	Y	
AP5031	8/2/2016	8/2/2021	Y	
BP5035	9/6/2016	9/6/2021	Y	
AP5035	8/2/2016	8/2/2021	Y	
BP5040	4/7/2015	4/7/2020	Y	
AP5040	4/7/2015	4/7/2020	Y	
AP5045	8/2/2016	8/2/2021	Y	
BP5050	10/7/2014	10/7/2019	Y	
AP5050	10/7/2014	10/7/2019	Y	
BP5052	9/6/2016	9/6/2021	Y	
AP5052	8/2/2016	8/2/2021	Y	
BP5055	12/10/2014	12/10/2019	Y	
AP5055	5/3/2016	5/3/2021	Y	
AP5070	8/2/2016	8/2/2021	Y	
AP5075	8/2/2016	8/2/2021	Y	
BP5110	11/1/2016	11/1/2021	Y	
AP5110	10/4/2016	10/4/2021	Y	
BP5120	12/9/2014	12/9/2019	Y	
AP5120	12/9/2014	12/9/2019	Y	
BP5130	2/3/2015	2/3/2020	Y	
BP5140	6/7/2016	6/7/2021	Y	
AP5140	8/2/2016	8/2/2021	Y	
BP5200	12/10/2013	12/10/2018	Y	
AP5200	11/5/2013	11/5/2018	Y	
BP5205	9/6/2016	9/6/2021	Y	
AP5205	8/2/2016	8/2/2021	N	
BP5210	8/2/2016	8/2/2021	Y	
AP5210	8/2/2016	8/2/2021	Y	
BP5300	4/7/2015	4/7/2020	Y	
AP5300	4/7/2015	4/7/2020	Y	
BP5400	9/6/2016	9/6/2021	Y	
AP5400	8/2/2106	8/2/2111	Y	

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BP or AP	Latest Update	Expiration Date	League Template Y/N	Status
BP5410	8/2/2011	8/2/2016	Y	out for review
AP5410	7/12/2011	7/12/2016	Y	out for review
BP5420	9/6/2016	9/6/2021	Y	
AP5420	8/2/2016	8/2/2021	Y	
BP5500	2/3/2015	2/3/2020	Y	
AP5500	4/5/2016	4/5/2021	Y	
BP5501	6/2/2015	6/2/2020	N	
AP5501	6/2/2015	6/2/2020	N	
AP5502	4/7/2015	4/7/2020	N	
BP5530	4/7/2015	4/7/2020	N	out of review
AP5530	2/7/2012	2/7/2017	Y	out for review
AP5570	6/2/2015	6/2/2020	Y	
AP5610	8/2/2016	8/2/2021	Y	
BP5700	9/6/2016	9/6/2021	Y	
AP5700	8/2/2016	8/2/2021	Y	
Business and Fiscal Affairs				
BP6100	7/5/2016	7/5/2021	Y	
AP6100	6/7/2016	6/7/2021	Y	
BP6150	7/9/2013	7/9/2018	Y	
AP6150	7/9/2013	7/9/2018	N	
BP6200	1/14/2014	1/14/2019	Y	
AP6200	1/14/2014	1/14/2019	Y	
BP6250	5/7/2013	5/7/2018	Y	
AP6250	5/7/2013	5/7/2018	Y	
BP6300	5/7/2013	5/7/2018	Y	
AP6300	5/7/2013	5/7/2018	Y	
BP6320	7/9/2013	7/9/2018	Y	
AP6320	7/9/2013	7/9/2018	Y	
~~AP6322~~				
BP6330	9/6/2016	9/6/2021	Y	
AP6330	12/6/2016	12/6/2021	Y	
BP6331	7/5/2016	7/5/2021	N	
AP6331	6/7/2016	6/7/2021	N	
BP6340	6/4/2013	6/4/2018	Y	
AP6340	6/4/2013	6/4/2018	Y	
AP6345	6/4/2013	6/4/2018	Y	
AP6350	6/4/2013	6/4/2018	Y	
AP6360	6/4/2013	6/4/2018	Y	
AP6365	6/4/2013	6/4/2018	Y	
AP6370	8/6/2013	8/6/2018	Y	
BP6400	7/5/2016	7/5/2021	Y	
AP6400	6/7/2016	6/7/2021	Y	
AP6450	6/7/2016	6/7/2021	Y	
~~AP6451~~			N	
BP6500	7/5/2016	7/5/2021	Y	
AP6500	6/7/2016	6/7/2021	Y	
BP6510	9/10/2013	9/10/2018	N	
~~BP6515~~			~~N~~	
~~BP6516~~			~~N~~	
BP6520	9/10/2013	9/10/2018	Y	
AP6520	9/10/2013	9/10/2018	Y	
AP6530	6/7/2016	6/7/2021	Y	
BP6540	3/4/2014	3/4/2019	Y	
AP6540	3/4/2014	3/4/2019	Y	
BP6550	9/6/2016	9/6/2021	Y	
AP6550	10/4/2016	10/4/2021	Y	
BP6600	7/5/2016	7/5/2021	Y	
AP6600	6/7/2016	6/7/2021	Y	
BP6620	1/10/2017	1/10/2022	Y	
AP6620	12/6/2016	12/6/2021	Y	
BP6700	2/3/2014	2/3/2019	Y	
AP6700	2/3/2014	2/3/2019	Y	
BP6710	11/1/2016	11/1/2021	N	
BP6740	3/4/2014	3/4/2019	Y	

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BP or AP	Latest Update	Expiration Date	League Template Y/N	Status
AP6740	1/14/2014	1/14/2019	Y	
BP6750	11/10/2016	11/10/2021	Y	
AP6750	10/4/2016	10/4/2021	Y	
BP6800	11/1/2016	New	Y	
AP6800	10/4/2016	10/4/2021	Y	
~~BP6801~~			N	
~~BP6850~~			N	
~~AP6850~~			Y	
~~AP6851~~			N	
~~BP6950~~			N	
~~AP6950~~			Y	
Human Resources				
BP7100	8/6/2013	8/6/2018	Y	
AP7100	8/6/2013	8/6/2018	Y	
BP7110	12/10/2013	12/10/2018	Y	
AP7110	11/5/2013	11/5/2018	Y	
~~BP7113~~			~~N~~	
BP7120	7/5/2016	7/5/2021	Y	
AP7120-1	6/7/2016	6/7/2021	Y	
AP7120-2	6/7/2016	6/7/2021		
AP7120-3	6/7/2016	6/7/2021		
AP7120-4	2/7/2017	2/7/2022		
AP7120-5	6/7/2016	6/7/2021		
AP7120-6	7/5/2016	7/5/2021		
AP7120-7	6/7/2016	6/7/2021		
AP7120-8	6/7/2016	6/7/2021		
~~BP7121~~			~~N~~	
~~BP7122~~			~~N~~	
~~BP7123~~			N	
~~AP7123~~			N	
AP7125	6/7/2016	6/7/2021	Y	
AP7126	6/7/2016	6/7/2021	Y	
BP7130	7/5/2016	7/5/2021	Y	
AP7130	6/7/2016	6/7/2021	Y	
~~BP7132~~			~~N~~	
BP7140	7/5/2016	7/5/2021	Y	
AP7145	6/7/2016	6/7/2021	Y	
AP7150	6/7/2016	6/7/2021	Y	
BP7160	12/10/2013	12/10/2018	Y	
AP7160	4/7/2015	4/7/2020	Y	
~~BP7161~~			~~N~~	
~~AP7161~~			N	
~~BP7163~~			N	
BP7210	7/5/2016	7/5/2021	Y	
AP7211	2/7/2017	2/7/2022	Y	
AP7212	6/7/2016	6/7/2021	Y	
AP7217	10/6/2015	10/6/2020	N	*Interim 10/2016*
BP7219	7/5/2016	7/5/2021	N	
BP7230	12/10/2013	12/10/2018	Y	
~~BP7238~~			N	
~~BP7239~~			N	
BP7240	7/5/2016	7/5/2021	Y	
~~AP7240~~			Y	
~~BP7242~~			N	
BP7250	3/7/2017	3/7/2021	Y	
~~BP7251~~			~~N~~	
BP7260	7/5/2016	7/5/2021	Y	
~~BP7261~~			N	
BP7262	5/5/2015	5/5/2020	N	
AP7262	4/7/2015	4/7/2020	Y	
~~BP7270~~			N	
BP7310	7/5/2016	7/5/2021	Y	
AP7310	6/7/2016	6/7/2021	Y	
BP7330	7/5/2016	7/5/2021	Y	

Red Cell = Over 5 years old Yellow Cell = Due by end of 2017
Red: complete January 2016 and by August 2016
Yellow: complete September 2016 and by May 2017

Redwoods Community College District

Comprehensive Visit October 2017

BP or AP	Latest Update	Expiration Date	League Template Y/N	Status
AP7330	6/7/2016	6/7/2021	Y	
BP7340	7/5/2016	7/5/2021	Y	
AP7340	6/7/2016	6/7/2021	Y	
~~BP7343~~			N	
BP7345	7/5/2016	7/5/2021	Y	
AP7345	6/7/2016	6/7/2021	Y	
~~BP7346~~			N	
~~BP7348~~			N	
~~BP7349~~			N	
BP7350	11/1/2016	11/1/2021	Y	
BP7351	11/1/2016	11/1/2021	N	
BP7360	7/5/2016	7/5/2021	Y	
BP7365	11/1/2016	11/1/2021	Y	
AP7365	10/4/2016	10/4/2021	Y	
~~BP7366~~			N	
AP7366	10/4/2016	10/4/2021		
~~BP7367~~			N	
BP7370	2/1/2013	2/1/2018	Y	
AP7370	10/6/2016	10/6/2021	Y	
AP7371	6/7/2016	6/7/2021	Y	
~~AP7373~~			~~N~~	
~~AP7374~~			N	
~~AP7375~~			~~N~~	
~~AP7376~~			~~N~~	
~~AP7377~~			~~N~~	
BP7381	11/1/2016	11/1/2021	N	
AP7381	11/1/2016	11/1/2021	Y	
BP7384	10/7/2014	10/7/2019	N	
AP7384	10/7/2014	10/7/2019	N	
BP7386	11/1/2016	11/1/2021	N	
BP7387	6/7/2016	6/7/2021	N	
AP7387-P	5/3/2016	5/3/2021	Y	
AP7387-S	5/3/2016	5/3/2021	Y	
BP7400	6/3/2014	6/3/2019	Y	
AP7400	4/5/2016	4/5/2021	Y	
BP7510	7/5/2016	7/5/2021	Y	
BP7600	10/6/2015	10/6/2020	Y	
AP7600	6/7/2016	6/7/2021	Y	
BP7700	11/1/2016	11/1/2021	Y	
AP7700	10/4/2016	10/4/2021	Y	

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