

Section 1. **Executive Committee**

A. Membership: The Committee shall consist of the following members:

1. The President and Vice-President; and
2. One Senator from each Division as defined in the Constitution of the Academic Senate, Article IV, Section 2. These Senator members of the Executive Committee:
 - a. Shall be nominated by the Divisions
 - b. Shall serve a term of two years
3. (Expanded) The committee shall have additional members as specified below (subsection C) for the sole purpose of nominating a Vice-President.

B. Duties and Purposes:

1. To assist the President in coordinating Senate activities and generating agendas for the full Senate;
2. To support the President by making recommendations regarding faculty and associate faculty to be appointed to committees and task forces, as needed;
3. To make recommendations to the full Senate regarding Senate business;
4. To assume other duties as designated from time to time by the Senate;
5. To nominate one of its members or a former Senate member who is tenured to be Senate Vice-President according to the procedures outlined in this section, and
6. To make decisions on behalf of the full Senate at times other than the fall and spring semesters subject to the following:
 - a. The Executive Committee must inform the Senate of any decisions at the next scheduled Senate meeting.
 - b. The Senate may override any Executive Committee decisions.
 - c. The power of the Executive Committee in this capacity is intended to be a limited power exercised only when the Senate is not in session.

C. Nomination of a Vice-President

1. No later than the first meeting in April of each year, the executive committee shall nominate one of its members, or a former Senator.
2. A majority vote of all of the members of the expanded executive committee shall be required to nominate a candidate for Vice-President
3. At the second Senate meeting in April of each year, the Senate shall then by a majority vote of the Senate membership, elect either the nominee proposed by the Expanded Executive Committee or any current or former senator with at least one years' prior service on the Executive Committee.
4. For the purpose of this subsection (C) only, all former executive committee members who have served within five years prior to the time the committee convenes to nominate

a Vice-President may sit with the current committee to nominate a vice-president using the procedures outlined above. In the event that no former Executive Committee members are able or willing to so serve, the regular (non-expanded) Executive Committee shall proceed with the nomination process.

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Approved by Senate 01/15/16
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