

## Section 9. Distance Education Committee (DEC)

A. **Membership:** The term of each faculty member, including the chair, shall be two years with staggered terms expiring July 1. The Committee shall consist of the following members:

1. The **chair** appointed by the Senate President and confirmed by the Senate.  
*(NOTE: The DE faculty coordinator will normally serve as chair.)*
2. **One faculty member for each division and DN.** If a division/DN position is not filled, the Senate President may appoint a faculty member from any division to fill the vacancy.
3. One **associate faculty** member appointed by the Senate President.
4. One representative of **instructional technology** appointed by the Vice-President of Instruction (VPI) in consultation with the Senate President who shall serve as a non-voting, ex-officio member.
5. The Distance Education Administrator shall serve as a non-voting, ex-officio member.

B. **Purpose and Duties:** The Committee is charged with providing direction and leadership on matters pertaining to academic quality, faculty training and support, student learning, and institutional effectiveness in distance education.

1. To accept assignments from the Senate on issues of distance education;
2. To advise the Senate and the administration on issues related to distance education;
3. To participate in development of policies regarding distance education, including training and ongoing professional development of DE instructors, policies regarding training in the use of Canvas, and policies for ensuring that all courses and materials are accessible to all people with disabilities;
4. To support the DE program in matters related to the Chancellor's Office, regional and State-wide consortia (e.g., Online Education Initiative), ASCCC, and the ACCJC; and
5. To communicate and collaborate with the Curriculum Committee, Student Development, Counseling and Advising, Disability Services and Student Programs (DSPS), LRC, and other District stakeholders regarding distance education.

Approved by Senate 11/15/13;  
Approved by Senate 01/15/16  
Approved by Senate 02/07/20  
Approved by Senate 04/17/20