

**College of the Redwoods**

**Dual Enrollment Curriculum Approval Form**

* *Only a Chancellor’s Office approved College of the Redwoods course can be considered for dual enrollment.*
* *Submit this form AFTER the dual enrollment curriculum alignment meeting has occurred.*
* *A form must be submitted for each course taught at each high school. Once approved, approval does not blanket approve the course at ALL high schools.*
1. **College Course ID and Number:**
2. **Course Title:**
3. Check one of the following:

[ ]  **New approval:** This course has not been offered at this site before.

[ ]  **Renewal:** also check the reason for the renewal

[ ]  CR and High School MOU update (MOU update occurs every 3 years)

[ ]  CR course has been updated with changes (if renewal is due to CR course proposal update, then a new curriculum alignment meeting is required)

[ ]  New high school instructor assigned to teach the college course.

1. List the College of the Redwoods faculty with whom you consulted PRIOR to the curriculum alignment meeting to ensure that they were aware that this course is being considered.

**CR Faculty Member Name(s) and Discipline:**

1. Date of curriculum alignment meeting between college discipline faculty and high school instructor:
2. Due to discussion that occurred at the curriculum alignment meeting, this college course is recommended for approval as a **dual enrollment course to be taught at** **[insert name of high school]**
3. First term course may be offered at the high school:
4. Submitted by:       Tel. Ext.:       Date:
5. Dean/Director:  Date:

**Curriculum Committee Use Only**

Approved by Curriculum Committee: No**[ ]**  Yes [ ] Date:

Academic Senate Approval Date**:**  Board of Trustees Approval Date: