



Friday, October 13, 2023
1:00 – 3:00 pm PST
REGULAR MEETING OF THE CURRICULUM COMMITTEE

Eureka Campus: SS202 Del Norte Campus: E6, E4 Zoom Link: <https://redwoods-edu.zoom.us/j/93466623006>

Curriculum Committee Members					
*Non-voting members					
Jennifer Burlison	Present	Karyn-Lynn Fiset	Present	Erik Kramer	Present
Chris Lancaster	Absent	Robert Landry	Present	Maria Morrow	Present
Jonothan Pace	Present	George Potamianos	Present	Gary Sokolow	Present
Angela Stewart	Absent	Nicole Bryant Lescher*	Present	Leigh Dooley*	Present
Lisa Gaetje	Present	Tatiana Robinson*	Present		

1. CALL TO ORDER

Chair George Potamianos calls the meeting to order at 1:05 p.m.

2. PUBLIC COMMENT

2.1 Members of the audience are invited to make comments regarding any subject appropriate to the Curriculum Committee

Chair George Potamianos calls for public comments. There is none.

3. APPROVAL OF MINUTES

3.1 Approve minutes from September 22, 2023

It is motioned and seconded (Maria Morrow / Erik Kramer) to approve minutes from 10/13/2023 as written with the exception of marking Nicole Bryant Lescher as present.

4. CONSENT CALENDAR ITEMS

4.1 Course Inactivation: SOC-3, 33 (Philip Manus); HIST-24, 25 (George Potamianos)

- Deactivating HIST-24 and 25 is a strategic move as these courses are cross listed with ETHN-3 and 4. We have revised these courses to resubmit for Ethnic Studies GE.
- SOC-3 has already been replaced with another course and SOC-33 is not a part of the Sociology ADT.

Action: Following discussion, it is motioned and seconded (Maria Morrow / Jennifer Burlison) to approve **consent calendar** agenda item 4.1 with the following roll call vote.

Burlison	Fiset	Kramer	Lancaster	Landry	Morrow	Pace	Sokolow	Stewart	Potamianos (ch)
Y	Y	Y		Y	Y	Y	Y		

5. ACTION ITEMS

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7351 Tompkins Hill Rd
Eureka, CA 95501
(707) 476-4100

Del Norte
883 W. Washington Blvd
Crescent City, CA 95531
(707) 465-2380

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525 D Street
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Klamath-Trinity
65 Orchard St.
Hoopa, CA 95546
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5.1 New Course w/New DE: ASAM-1 Introduction to Asian American Studies (Stacey Anne Salinas)

Discussion:

- Jon Pace followed up with about the concerns raised about the 10 page paper requirement when there isn't an ENGL-1A prerequisite to this course.
 - The COR was edited to give instructor the option to spread out this assignment and break it up into sections that will add up to 10 pages. This could be in the form of an annotated bibliography.
- Jon also brought up a concern about the extent and detail of the outline and questions how might all this content be taught within one semester.
 - Stacey Anne did say at the UC she has taught similar courses with the same content in a quarter. She wanted to make sure future instructors had a good foundation on what should be taught if for some reason she was not available to be reached.
 - Erik Kramer mentioned science outlines are also long so he appreciated the detail that was put into the online.
- Nik: appreciated the willingness to do this during Stacey Anne's first semester and how she thought of ways our Pelican Bay Scholars can be served in regards to Community engagement assignments.
 - A future revision will be brought forward to update with a Correspondence addendum.

Action: Following discussion, it is motioned and seconded Maria Morrow / Jennifer Burlison) to approve the current agenda item with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

Action: Following discussion, it is motioned and seconded Jennifer Burlison / Maria Morrow) to approve to move forward **General Education Area ES** with the following roll call vote.

- What are we voting on?
 - We are voting to put a course forth to petition for Intersegmental GE. It will be the totality of GE (local and to put a course forward for Intersegmental GE).
 - We are voting because we think it does have a chance to be approved for Intersegmental GE.
 - We will be seeing the Local GE rationales at the next meeting.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

Action: Following discussion, it is motioned and seconded Jennifer Burlison / Erik Kramer) to renew the **DE Addendum** with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		



5.2 Course Revision w/DE: AFAM-1 Introduction to African American Studies (Stacey Anne Salinas)

Discussion: There is none.

- More likely than not, you will see this discipline called African American Studies. This was the intent of this change.

Action: Following discussion, it is motioned and seconded Erik Kramer/ Maria Morrow) to approve the current agenda item with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

JENNIFER ERIK

General Education Area ES with the following roll call vote.

- What are we voting on?
 - Vote to petition.

Action: Following discussion, it is motioned and seconded Jennifer Burlison/ Erik Kramer) to approve the current agenda item with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

Action: Following discussion, it is motioned and seconded Jennifer Burlison/ Maria Morrow) to renew the **DE Addendum** with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

5.3 Course Revision w/DE: AFAM-2 The African American in the United States-to 1877 (Stacey Anne Salinas)

Discussion: There was none.

Action: Following discussion, it is motioned and seconded Maria Morrow/ Jennifer Burlison) to approve the current agenda item with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

With the following revisions:

1. *Representative learning activities number 1 needs to be updated. Delete all 4 words in the parenthesis.*
2. *Remove reference to IGETC Area "4". This should state Area "7".*



Action: Following discussion, it is motioned and seconded Jennifer Burlison/ Maria Morrow) to renew **General Education Area** with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

Action: Following discussion, it is motioned and seconded Maria Morrow/ Jennifer Burlison) to renew the **DE Addendum** with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

5.4 Course Revision w/DE: AFAM-3 The African American in the United States-since 1865 (Stacey Anne Salinas)

Discussion: There was none.

Action: Following discussion, it is motioned and seconded Jennifer Burlison/ Maria Morrow) to approve the current agenda item with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

With the following revisions:

- 1. Delete everything at the end of the sentence.*
- 2. IGETC rationale delete references to Area F. This should be Area 7.*

Action: Following discussion, it is motioned and seconded Jennifer Burlison/ Maria Morrow) to renew **General Education Area** with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

Action: Following discussion, it is motioned and seconded Jennifer Burlison / Maria Morrow) to renew the **DE Addendum** with the following roll call vote.

<i>Burlison</i>	<i>Fisette</i>	<i>Kramer</i>	<i>Lancaster</i>	<i>Landry</i>	<i>Morrow</i>	<i>Pace</i>	<i>Sokolow</i>	<i>Stewart</i>	<i>Potamianos (ch)</i>
Y	Y	Y		Y	Y	Y	Y		

6.0 DISCUSSION ITEMS

6.1 Curriculum Institute Share Out

It is motioned and seconded Maria Morrow/Robert Landry to move to agenda item 6.1

Discussion:

- George asked the committee to identify which sessions they had attended and which of those session the committee would like to discuss.



- Erik: Mentioned he was happy to say most of the suggestions that were made during the sessions pertaining to online learning and the CVC OEI we are doing at the college. Some suggestions they mentioned doesn't align with our college's infrastructure or our interpretation of POKER guidelines.
- Jon attended Leveraging Curriculum Processes to Improve the Student Experience on Saturday and was really glad he did. One suggestion they made was to create a document with every section of the COR and detail what could be done in terms of DEIA.
- Nik: We need to stay nimble and not be overwhelmed with all the new stuff that is coming (Work Experience, Competency Based Learning). How we are able to serve our students is expanding.
- Jon: A mention at the institute was to incorporate specific learning outcomes into the COR that deal with work based learning and service learning.
 - Part of the work based learning was continuous high quality reflections the student attained while doing the work based learning. This doesn't have to be only for work experience.
 - It could work for hybrid courses. Naturally involve work experience.
- Another recommendation from the institute was to include another member on the Curriculum Committee to investigate DEIA in the COR and POR.
 - Professional development about how to incorporate this is something we should be thinking about.
 - Adding a separate section that asks, how DEIA will be incorporated into this course.
 - Create an Ad hoc committee that outlines how can be done.
- Another recommendation was to ask faculty if didn't include DEIA, explain why they didn't include DEIA.
 - Textbook section, we can ask faculty why OER was not included.
- Nik: Anticipate we will get ASCCC language on how we can incorporate DEIA.
- Future agenda item suggestion: What do we need as a college to help support faculty create and revise curriculum with the ever so changing requirements? (New ADT requirements, statewide changes: AB 928, DEIA soon to be Common Course)
 - Currently we review, but is there a need at the generative stage to support faculty with design that closely connects with program review, data collection, program development, and course development considering all the statewide changes.
- Who is responsible for the "clean up" when courses are not offered and degrees/certificates cannot be completed.
 - Recommendation: If a course was not offered in the last 3 years, curriculum committee can inactive it. Create a process where faculty can come defend the course when it is first presented. If there is no representation, the next meeting the course will be deactivated.
 - Consider a not offered report item during program review.
- Other colleges have scheduled times (years and/or months during the year) where they will submit curriculum. Is this something the district wants to do?
 - Research other colleges that do this
 - What are the benefits or disadvantages of a scheduled curriculum review?
 - Currently we have 20+ items on April and September. Equitable review for these meetings are hard with such a large agenda.
 - It was recommended for this to be a future discussion item.
 - What are the problems and why are we doing it? It doesn't have to solve a problem, but it also can create opportunities.

6.2 COR SECTION: EQUIPMENT

It is mentioned and seconded (Jon Pace/Maria Morrow) to move to discussion item 6.2.



- Historically this section has been used for a place to list items/equipment students need to buy. There is a need to be consistent with how we use this area because Biology and Physics have a lot of equipment the college provides.
- Specialized equipment students may need to provide themselves.
 - There is already some language in the sample COR on the Curriculum Committee page.
- What is the role of the committee in regards to student equity in this section?
 - We will invite Dr. Kintay Johnson the Director of Student Equity to our next meeting to discuss equity in the COR.

6.3 PROGRAM MAPPING SECTION INSTRUCTIONS

This was not discussed.

6.4 ROUTING INFORMATION/NOTES FOR STUDENTS ABOUT COURSES AND DEGREES.

This was not discussed.

6.5 HONORS SECTION

This was not discussed.

7.0 REPORTS AND UPDATES

This was not discussed

8.0 ANNOUNCEMENTS AND OPEN FORUM

7.1 General Announcements and Open Forum

This was not discussed

9.0 ADJOURNMENT

It is motioned and seconded (Robert Landry/Maria Morrow) to adjourn the meeting. Chair George Potamianos adjourns the meeting at 3:10 p.m.

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