



Friday, August 25, 2023
1:00 – 3:00 pm PST

REGULAR MEETING OF THE CURRICULUM COMMITTEE

Eureka Campus: SS202

Zoom Link: <https://redwoods-edu.zoom.us/j/93466623006>

Curriculum Committee Members					
*Non-voting members					
Jennifer Burlison	Present	Karyn-Lynn Fisette	Present	Erik Kramer	Present
Chris Lancaster	Absent	Robert Landry	Present	Maria Morrow	Present
Jonothan Pace	Present	George Potamianos	Present	Gary Sokolow	Present
Angela Stewart	Present	Nicole Bryant Lescher*	Present	Leigh Dooley*	Present
Lisa Gaetje	Present	Tatiana Robinson*	Present		

1. CALL TO ORDER

Chair George Potamianos calls the meeting to order at 1:05 p.m.

2. PUBLIC COMMENT

2.1 Members of the audience are invited to make comments regarding any subject appropriate to the Curriculum Committee

Chair George Potamianos calls for public comments. There is none.

3. APPROVAL OF MINUTES

3.1 Approve minutes from April 28, 2023

It is motioned and seconded (Jennifer Burlison / Angela Stewart) to move to agenda item 3.1 approve minutes from 04/28/2023.

Without object the minutes will pass as written.

3.2 Approve minutes from May 1, 2023

It is motioned and seconded (Jennifer Burlison / Maria Morrow) to move to agenda item 3.2 approve minutes from 05/01/2023.

Without object the minutes will pass as written.

4. Discussion Items

4.1 Annual Curriculum Committee Training

It is motioned and seconded (Jennifer Burlison / Angela Stewart) to move to agenda item 4.1

Discussion:

- George and Nicole went over the 2023-2024 Annual Curriculum Committee Training.

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- Introduction were made. Seasoned committee members shared something that helped them when they were new to the Curriculum Committee and new members shared something they were nervous or anxious about.
- Statutes, Regulations, and Articulation to be familiar with and/or dictate our curriculum:
 - Program and Course Approval Handbook 8th edition
 - Title 5 and Ed Code
 - ACCJC Standards
 - Regional Consortia and Advisory Committees
 - Course Identification Numbering System (C-ID)
 - Transfer Institutions
 - CSU GE Articulation
 - UC
 - UCTCA
 - IGETC
- Other Documents to be Familiar with
 - Course Outline of Record: A Curriculum Reference Guide
 - Credit Course Repetition Guidelines
 - Guidelines for Required Instructional Materials
 - Guiding Notes for General Education
 - IGETC Standards, Policies, and Procedures
 - TOP/CIP Crosswalk
 - Taxonomy of Programs (TOP) Manual
 - Minimum Qualifications for Faculty
- Ensuring Effective Curriculum Approval Processes: A Guide for Local Senates
 - Curriculum approval should be a collegial and collaborative process involving all college constituencies.
 - Tech Review can give a boarder view on implications caused by curriculum changes.
 - Instructional deans and CIOs should assist faculty in the curriculum development and review processes.
 - CC Requirement for local curriculum approval include:
 - Curriculum Committee is a sub committee of Academic Senate. Other colleges Curriculum Committee is a District Committee where Administration and Staff vote. College of the Redwoods Curriculum Committee is a faculty committee.
 - Board of Trustees have the final approval.
- Curriculum Approval Steps at CR
 - Faculty authoring and development
 - Collegial consolation/collaboration
 - Dean or director review

- Technical and Curriculum Committee review
 - Tech Review used to only focus on MIS data information (CB Codes, CIP Codes, TOP Codes).
 - Tech Review is being reimagined to include more people to give curriculum authors more information on what to include when revising or creating a curriculum.
 - Curriculum Committee gives feedback and when authors.
 - Nik will start e-mailing the CC with her rubrics while the forum is down as long there is no dialogue about whether or not to approve curriculum.
 - None of the comments in eLumen will accessible to the public.
- Faculty author revisions
- Curriculum Committee meeting
- Academic Senate meeting
- Board of Trustees meeting
- eLumen Stages are slightly different from the Curriculum Approval steps.
- CC Member forum Response work
 - George went over the PODs.
 - POD 1: Gary Sokolow, Erik Kramer, Robert Landry
 - POD 2: Jon Pace, Chris Lancaster, Karyn-Lynn Fisette
 - POD 3: Angela S. Jennifer B, Nicole, Maria
 - You do not need to only comment on your POD assignment sections.
 - Do not make comments to the effect of “everything looks good”. “I have not identified any areas that need revision” would be acceptable.
 - Maybe we should create rules and guidelines on what is acceptable.
 - Collegial consultation is acceptable.
- Articulation can be a process or a thing.
 - There are different types of articulations.
 - Articulated courses can be course to course articulation and/or can be articulated to meet GE requirements.
 - Articulation agreements are one way. We are a sending institution in regards to articulation.
- Curriculum Committee members are allowed to help people with their curriculum, but use discretion.
- Local Curriculum Updates
 - We have decided when we are voting for GE, it is a conditional approval and the condition is, it will only be approved if the CSU or UC has approved GE articulation. If they do not approve it, the course will not go into our local GE.
 - There are some issues with the similar category. George has proposed in the interim while moving to Cal-GETC we should approve courses if they are approved for GE regardless if they are not in a similar category.



- There are also courses that are approved for GE Area D, Social Science, that are not approved for Area F, Ethnic Studies and they are called “Ethnic Studies”.
 - It was mentioned our local pattern currently does not currently have Ethnic Studies, but we should hold these courses to the same standard of meeting the similar category.
 - There may be times where we cannot achieve this because the landscape of CalGETC is unknown at this time and may not serve our students in the way the directive was intended to. The movement to CalGETC may create serious gaps for our local GE students.
- Because CalGETC will be more restrictive, we need to be more attentive on the implications of this directive and how it will serve our students. It may create more barriers than intended.
- Directive does not have an implementation plan and guidance on when this will start and how we move forward.
- On the Horizon and Title 5 Updates
 - Changes to Work Experience
 - Modern Policing
 - Common Course Number AB-111
 - Cal-GETC
 - Bachelor’s Degree
 - No UC or CSU in the system can have something similar.
 - Faculty will need to have a master’s degree to teach upper division courses.
 - Financial needs to be changed
 - We need to create a upper-division GE pattern
 - How will faculty be compensated for upper-division courses
 - How will we approve the curriculum
 - Transcripts will need to be updated
- Separate Class Caps
 - We will need to decide how this will be handled.
 - Logistically we cannot schedule different caps.
 - Other institutions Class Caps are a negotiable item.

4.2 General Education and Senate’s Directive

This was not discussed. There was a little discussion during the annual training slide.

5.0 Reports

5.1 Articulation Update

This was not discussed.

6.0 ADJOURNMENT

It is motioned and seconded (Angela Stewart / Erik Kramer) to adjourn the meeting. Chair George Potamianos adjourns the meeting at 3:05 p.m.



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