

Friday, February 26, 2021
1:00 – 3:00 pm PST

REGULAR MEETING OF THE CURRICULUM COMMITTEE

Eureka Campus: SS202 Del Norte Campus: E2 ConferZoom: <https://cccconfer.zoom.us/j/740724521>

Curriculum Committee Members					
*Non-voting members					
Jennifer Bailey	Present	Jennifer Burlison	Present	Ashley Knowlton	Present
Chris Lancaster	Present	Jonothan Pace	Present	Mike Peterson	Present
Sean Thomas (ch)	Present	Angelina Hill*	Present	Philip Mancus*	Absent
Cameron Papp*	Present	Wendy Riggs*	Present		

1. CALL TO ORDER

Chair Sean Thomas calls the meeting to order at 1:01 p.m.

2. PUBLIC COMMENT

2.1 Members of the audience are invited to make comments regarding any subject appropriate to the Curriculum Committee

Chair Sean Thomas calls for public comments. There is none.

3. APPROVAL OF MINUTES

3.1 Approve minutes from December 11, 2020

It is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve minutes from 12/11/2020 as written.

4. INFORMATION ITEMS

4.1 Program Recommended Sequence Revision: Cisco Networking and Microsoft Server Administration – CR & CIS Cybersecurity – CA (Chris Romero & Amy Murphy)

5. CONSENT CALENDAR ACTION ITEMS

5.1 Minor Updates to Catalog Description & Objectives: NAS-1 & NAS-21 (Cintra Agee)

Discussion: Chair Thomas states that these additional revisions were completed because, after the Articulation Officer submitted the courses, additional language and guidance was published to the course objectives and descriptions for CSU GE Area F approval. Moreover, the updated

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language is more aligned with Cintra Agee’s current teaching of the course and she was willing to see the additional updates occur.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-

5.2 Course Inactivations: ART-261 (Natalia Margulis); DM-10, 11, 22, 40, 42, 71, 73, & 74 (Peter Blakemore)

Discussion: Chair Thomas informs the Committee that, previously, inactivations were approved as full action items. However, upon further research, it was discovered that inactivations are best suited and permissible to be consent calendar items.

Action: Following discussion, it is motioned and seconded (Mike Peterson / Jennifer Burlison) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-

6.0 ACTION ITEMS

6.1 Course Revision: CT-55 Advanced Wood Technology (Bert Hafar)

Discussion: Chair Thomas informs the Committee that the Curriculum Forum should never be construed as a meeting for approval or other processes related to curriculum. Chair Thomas wants the record to show that the Curriculum Forum is solely dedicated for documenting responses to curriculum regarding recommended revisions during the review process. Chair Thomas further informs the Committee that members are limited to a particular item so that a quorum is never achieved and the Forum cannot be considered as a formal meeting of the Committee. Chair Thomas reminds the Committee of the importance to remain cognizant of Brown Act requirements.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew the **CT-21B prerequisite** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-



Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew the **\$20.00 IMF** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-

6.2 Course Revision w/DE: ECON-1 Macroeconomics (Michael Dennis)

Discussion: Michael Dennis informs the Committee that this course is being revised in accordance with a routine update to keep it current and no major changes were made. Chair Thomas notes that assigned Committee members completed an excellent and detailed review of this course. Dennis agrees with Chair Thomas and thanks the Committee members for their efforts. Jennifer Burlison questions is “Placement” is an appropriate term to use for the prerequisite. Chair Thomas states that further research can be completed in the future and adjust the language as necessary. In reference to AB705, Angelina Hill inquires if it is possible to conduct a thorough review so that consistent language is used with each course. Chair Thomas affirms that this audit can be conducted and he would be happy to complete it. Jonothan Pace notes that, for IGETC with reference to the math courses, UC approval enforced strict requirements. Pace informs the Committee the particular language that was used was “completion of intermediate algebra or appropriate placement based on AB705 mandates.” Hill wonders if “AB705” would be confusing to students. Cameron Papp explains that “placement” is still consistent with what the College uses as it changed from “placement testing” to the “placement process” and is published this way in the catalog and online. Chair Thomas notes that additional research can be conducted outside of this meeting in order to conclude what the College would prefer. However, Chair Thomas informs the Committee that they can currently vote on this prerequisite if there is no disagreement. There is no further discussion or disagreement among Committee members and Chair Thomas proceeds with the rollcall vote for the prerequisite.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew the **STEM Placement prerequisite** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-



Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew **CR General Education Area B** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew the **DE Addendum** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
-	Y	Y	-	Y	Y	-

6.3 Course Revision w/DE: ECON-10 Microeconomics (Michael Dennis)

Discussion: Dennis informs the Committee that this course, similar to the previous agenda item, is being revised to keep it current and that no major changes have been made.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	-	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew the **STEM Placement prerequisite** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	-	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew **CR General Education Area B** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	-	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew the **DE Addendum** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	-	Y	Y	-

6.4 Course Revision w/ DE: BUS-18 Business Law (Michael Dennis)



Discussion: Dennis informs the Committee that, this course is also being revised for it to remain current and that no major changes were made. Dennis thanks the assigned Committee reviewers for their comments in the Forum.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	-	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Jonothan Pace) to renew the **DE Addendum** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	-	Y	Y	-

6.5 New Course: BUS-14 Finite Math for Business and Economics (Michael Dennis)

Discussion: Dennis informs the Committee that this new course proposal is in response to the Business ADT revision that requires students to take a statistics course in addition to another math course: business calculus, finite math for business and economics or a course that is articulated to the CSU. Dennis notes that it was decided to create finite math for business and economics as it is thought that business calculus would be challenging for students. Moreover, most CSU’s prefer that students complete finite math for business and economics as a part of their program. The department also concluded that this course would better prepare students for the statistics course. Hill asks what HSU requires. Dennis answers that this course is preferred by HSU. Dennis adds that the revised ADT also removes CIS-1, so it is important to obtain Excel skills and experience via this course. Dennis further informs the Committee that he wanted this course to be approved before he begins to revise the program. Moreover, C-ID has instructed colleges to have both versions of the ADT’s in existence for a couple of years due to catalog rights. Jennifer Bailey adds that the reasoning for catalog rights is so that students can pursue the previous version of the program. Hill notes that this will be confusing for students. Burlison adds that it will also be confusing for counselors. Dennis states that, because catalog rights are already in existence, he is unclear as to why both versions have to exist simultaneously. Bailey informs Dennis that this course is required to complete the UCTCA process. Hill asks Bailey if she can research how other colleges are going to handle this revision and if they will offer both versions simultaneously. Bailey agrees to look into it further.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>



Y	Y	Y	-	Y	Y	-
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Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the **STEM Placement prerequisite** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	-	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve **CR General Education Area D3** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	-	Y	Y	-

6.6 Course Revision: HO-159 Emergency Medical Technician (Virginia Plambeck)

Discussion: Virginia Plambeck informs the Committee that this course is being revised in accordance with the five-year timeline so it can remain current. Plambeck further informs the Committee that the language in the learning outcomes has been updated and the lab outline has been added. Plambeck notes that she found eLumen challenging and slow. Hill informs the Committee that this curriculum is modeled throughout the state and thanks Plambeck for her careful work and efforts with this program. Plambeck states that she is happy to teach this course and be able to offer it in the face-to-face modality. Burlison questions if the counseling notes that students need CPR certification should also be listed as a non-course enrollment limitation prerequisite. Plambeck states that the state’s EMT authority suggests students enter an EMT training program with CPR certification but adds that this is a challenging requirement for students to be informed about ahead of time. Hill asks if it’s possible for students to remediate this requirement after they are accepted into the program. Plambeck answers that students are provided with up to the first three weeks of the course to obtain CPR certification and that this is permissible by EMS. Burlison questions if there should be a note within the course description detailing this requirement. Plambeck states that this does exist as a note within the course description.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

6.7 New Course w/DE: VNC-101 Vocational Nursing Concepts (Melody Pope)

Discussion: Melody Pope thanks the Committee, Cameron Papp and Wendy Riggs for their guidance and help with the transition into eLumen. Pope adds that she enjoyed working in



eLumen. Hill inquires as to whether this prefix currently exists at the College. Pope responds that it is not currently in existence and adds that because, the LVN program is transitioning to a concept-based curriculum, it was decided that the VNC prefix would be more appropriate. Burlison questions if this is a part of the LVN program. Pope responds that it is. Pope states that this course will be replacing all of the program’s first semester courses of LVN 110A, 111 and 121 as the curriculum is covered conceptually by this new course. Moreover, VNC 102 and 103 will soon be moving forward to replace the currently existing curriculum for the program. Hill asks if BIOL-8 has any prerequisites. Riggs replies that there are none.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

With the following revisions:

1. Correct the ordering for Required Assessment Tasks.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the **BIOL-8 & HO-15 prerequisites** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Mike Peterson / Jennifer Burlison) to approve the **DE Addendum** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

6.8 New Course w/DE: MA-101 Medical Assistant Training Program I (Melody Pope)

6.9 New Course: MA-101A Medical Assistant Training Program Externship (Melody Pope)

Discussion: Pope informs the Committee that the MA courses are moving from Community Education to Adult Education. Pru Ratliff states that, for many years, these courses have been fee-based within Community Education and it has been a long-term goal to move these classes to noncredit. Ratliff thanks Pope, Roberta Farrar and David Bazard for their facilitation and collaboration of this work as, without them, this would not have been feasible. Hill thanks Ratliff in addition to the individuals Ratliff thanked. Hill states that her supervisor has wanted to see this transition for quite some time, so Hill reached out to Ratliff for assistance who worked to see this transition through. Burlison states that this transition is encouraging because, typically, many pre-nursing students who are on the waitlist for the Nursing Program want to enroll in these courses yet they have been cost-prohibitive. Ratliff agrees with Burlison and adds that this



will be a welcomed change. Burlison notes that the course numbering should be 201 instead of 101 for noncredit courses.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to consider agenda items 6.8 & 6.9 as a batch with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the agenda items 6.8 & 6.9 with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

With the following revisions:

1. Change course numbering & corequisites from 101 to 201.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the **MA-201A corequisite (MA-201) & MA-201 corequisite (MA-201A)** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Chris Lancaster) to approve the **DE Addendum** for agenda item 6.8 with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

6.10 Course Revision w/DE: MATH-25 College Trigonometry (Amber Buntin)

Discussion: Amber Buntin states that this course revision was previously overdue and the Math Department wanted to include C-ID vectors on this current revision. Bailey states that she withdrew the previous COR revision from C-ID in order to add this current revision instead. Buntin states that the course description was modified based on feedback from the Committee. Moreover, instructional methods were revised and the class size for the course differential was added. Bailey states that, since an objective was added to the COR, it will trigger a substantial change when submitted to assist. Bailey continues by stating that the substantial change could prompt further review for example with course-to-course articulation. Pace states that, while this revision was being conducted, it was done with the understanding that it would likely go through a full review. Buntin states that the course differential for the class size was entered as recommended to the Senate during Chair Thomas’ presentation. Chair Thomas states that this is



a question that has previously been raised and as a result, numerous conversations have ensued since last summer regarding course cap differentials at CR. Chair Thomas states that, currently, no prohibition of this practice exists however, a prescribed process has yet to be articulated. Riggs states that this is currently undergoing a trial phase and that this section does not exist on the DE Addendum. Riggs continues and notes that the DE Committee has been asked to discuss this topic at the next meeting. Riggs concludes that, since the course differential is not a part of the DE Addendum, she has not reviewed it. Chair Thomas states that, to his knowledge, a structural barrier does not exist.

Hill states that Deans could choose not to schedule a particular modality of the course due to the class cap. Buntin states that lowering the face-to-face class cap was considered in order to resolve the discrepancy however, they did not want to upset anyone. Riggs states that, at the DE Committee meeting, it was noted that the class cap should be based on pedagogy and that is the decision that supports those numbers. Riggs adds that the regular and effective contact requirements for DE modalities is more challenging and she believes that it makes sense, from a pedagogical standpoint, to have lower class caps to ensure that meaningful, regular effective contact is preserved. Hill respectfully disagrees with Riggs and states that this is why the College has a Board policy for regular and effective contact regardless of modality. Hill notes that many faculty have difficulty with this but not all faculty to. Hill states that she respects Riggs and notes that Riggs has an exceptional knowledge however different perspectives exist.

Chair Thomas informs the Committee that two decisions exist in front of them. The first decision that the Committee can make is to encourage faculty to remove the course differential until the College discusses it. The second decision for the Committee is to vote on this COR as it currently exists and, if it passes, the Committee is demonstrating support for pedagogical decisions about these matters with the understanding that the final decision regarding scheduling is up to the District. Chair Thomas informs the Committee that, within his role as Curriculum Chair, he perceives the Committee's primary position, other than adhering to regulation, is to support faculty's pedagogical interests. Chair Thomas informs the Committee that this topic is currently under debate and it is likely that additional information will follow soon. However, the Committee can vote on this COR today, and revisit the class differential on a separate agenda. Chair Thomas opens the floor up to Committee members and individuals present who are within the Math Department.

Pace states this topic was considered after the College was forced to go online and notes that this discussion likely would not have taken place otherwise. Pace adds that, since most faculty did not teach in the online modality, it was unrecognized from a pedagogical standpoint. Pace continues by informing the Committee that this current revision gave the Math Department the



opportunity to incorporate this discussion and include our pedagogical ideas into the COR. Moreover, Pace points out that MATH 25 has never exceeded 35 enrolled students even though that the class cap is 40 and states that, in actuality, there is only a difference of a total of five students per modality. Pace concludes that he would hope that a Dean would discuss their decision to not schedule a modality based on the course differential with faculty before enacting their decision so that faculty may have the opportunity to explain. Hill replies that Deans may or may not. Chair Thomas thanks Hill for her perspective and notes that it is important for Committee members and for faculty to be aware. Chair Thomas notes that the DE Addendum was offered last year as a means of providing flexibility to Deans and faculty. Chair Thomas adds that the Committee may have to enact precise determinations regarding modalities and scheduling in the near future. However, the Committee is operating with the assumption that it would be within our purview. Chair Thomas adds that Hill’s point is well-taken and adds that faculty tend to be longer-term while administration tends to be shorter-term and one is not always able to anticipate how or if consultation will occur. Hill agrees with Chair Thomas. Hill states that she, Chair Thomas and Riggs worked extremely hard at the height of the pandemic to help faculty and the College in the best way feasible. Hill informs the Committee that the three of them work well together. Hill concludes by reminding individuals that their class cap is also related to certain determinations at Census Date and this is also an important consideration.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda item with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to renew the **STEM Placement prerequisite** & approve the **Geometry Advisory** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve **CR General Education Area D3** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the **DE Addendum** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>



Y	Y	Y	Y	Y	Y	-
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6.11 Course Revision w/DE: MATH-52 Math Lab (Amber Buntin)

6.12 Course Revision w/DE: MATH-252 Math Lab, Non-Credit Version (Amber Buntin)

Discussion: Buntin informs the Committee that the math lab may not be offered in the near future however, the Math Department wishes to keep the COR’s current. Additionally, Buntin informs the Committee that the noncredit lab has been used as a pilot for TEAS Testing. Buntin states that the COR’s were revised at the same time so that they could be in synch with each other regarding the timing of the five-year revision requirement. Buntin concludes that the title to the noncredit math lab was also revised. Hill commends Buntin and the Math Department for their amazing work.

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to consider agenda items 6.11 & 6.12 as a batch with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the current agenda items 6.11 & 6.12 with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the **Large Class Format Addendum (MATH-52)** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

Action: Following discussion, it is motioned and seconded (Jennifer Burlison / Mike Peterson) to approve the **DE Addendum (MATH-52 & 252)** with the following roll call vote.

<i>Bailey</i>	<i>Burlison</i>	<i>Knowlton</i>	<i>Lancaster</i>	<i>Pace</i>	<i>Peterson</i>	<i>Thomas (ch)</i>
Y	Y	Y	Y	Y	Y	-

7. DISCUSSION ITEMS

7.1 Cultural Competency within Curriculum

Chair Thomas reminds the Committee that, at the last meeting, he informed the Committee that he was to gather materials regarding cultural competency within curriculum however, the Committee is not responsible for professional development. Chair Thomas states that, as a part of SERTCO, he facilitated dialogue sessions for Gene Holloway to present on the topic. Additionally, Chair Thomas has scheduled to meet with the MDC next



week to inform them of his views. Chair Thomas states that, from the Curriculum Committee standpoint, further discussions may arise but have currently ceased. Chair Thomas is interested in facilitating a conversation among various units at the College in order to decide what CR should do as an institution. Chair Thomas informs the Committee that Hill requested an IR report to obtain certain demographic data. Chair Thomas asserts that, the Committee's role is not consistent with professional development. Although, Chair Thomas will gather a coalition to build a network across committees such that they will present their perspectives to the Committee. As a result, the Committee can recommend this type of professional development to the Academic Senate and perhaps Human Resources. Chair Thomas thanks the Committee for their work on this topic during last semester. Chair Thomas asserts that he will continue to inform the Committee of additional developments. Chair Thomas opens the floor up to Committee members for comments or questions. There is none. Chair Thomas concludes that President Flamer expressed a call to action regarding this topic and it is important for the Committee to respond to that call of action and support the President and the Board of Trustees.

8. ANNOUNCEMENTS AND OPEN FORUM

8.1 General Announcements and Open Forum

Chair Thomas congratulates Papp for officially accepting the role as the College's curriculum specialist. Chair Thomas states that Papp's work has been important to CR's sustainability over the past year. Hill informs the Committee that the Library published the PVC 4021 survey and there has already been a significant volume of responses. Hill informs the Committee that volunteers are needed to present a proposal at the National Dual Enrollment Conference. Hill states that she, Ali Hodges from the Redwoods Academy and Megan Schroeder – the Counseling Manager – will be attending and presenting at the conference in October of this year in Orlando, Florida. Hill informs the Committee that, if anyone is interested in attending, they can contact her directly.

9. ADJOURNMENT

It is motioned and seconded (Jennifer Burlison / Mike Peterson) to adjourn the meeting. Chair Sean Thomas adjourns the meeting at 3:05 p.m.

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