

Friday, March 13, 2020
1:00 – 3:00 pm PST

REGULAR MEETING OF THE CURRICULUM COMMITTEE

Eureka Campus: SS202 Del Norte Campus: E2 ConferZoom: <https://cccconfer.zoom.us/j/740724521>

Curriculum Committee Members					
*Non-voting members					
Jennifer Burlison	Present	Michael Dennis	Absent	Levi Gill	Present
Chris Lancaster	Absent	Mike Peterson	Present	Justine Shaw	Absent
Sean Thomas (ch)	Present	Angelina Hill*	Present	Cameron Papp*	Present

1. CALL TO ORDER

Chair Sean Thomas called the meeting to order at XXX p.m.

2. PUBLIC COMMENT

2.1 General Public Comments

Chair Sean Thomas called for public comments. There was none.

3. APPROVAL OF MINUTES

3.1 Approve minutes from February 28, 2020

It was motioned and seconded (Sean Thomas / Jennifer Burlison) to approve minutes from 02/28/2020 as presented.

4. ACTION/DISCUSSION ITEMS

4.1 Course Deactivation: HIST-6 The Vietnam War Era (William Meriwether)

Discussion: There was none.

Action: Following discussion, it was moved and seconded (Levi Gill / Jennifer Burlison) to approve agenda item 4.1 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.2 Course Addition: DA-150 Dental Assisting Program Orientation (Hillary Reed)

Discussion: Hillary Reed commented that she needed to add pre-requisites to DA-150. Chair Sean Thomas discussed that the Committee can vote to have the course returned to draft for edits and that the Committee can still approve DA-150 with a roll-call vote with understanding of these changes. Hillary Reed questioned how this course is to be included as a pre-requisite for other DA courses in sequence – specifically DA-156 and DA-156c. DA-156 was intended to be divided into DA-150 as an introductory course and DA-156c as a subsequent course. (At 1:26 p.m., the meeting was suspended because quorum was not met due to power loss. Power was

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regained at 1:30 p.m.) Chair Sean Thomas, Angelina Hill and Tiffany Schmitcke discussed scheduling and COCI practicalities of making this course operational for 2020F.

Action: Following Discussion, it was moved and seconded (Jennifer Burlison / Levi Gill) to approve agenda item 4.2 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

Action: Following discussion, it was moved and seconded (Levi Gill / Jennifer Burlison) to approve **pre-requisites** for agenda item 4.2 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.3 Course Revision: DA-155 Dental Radiography (Hillary Reed)

Discussion: There was none.

Action: Following discussion, it was moved and seconded (Jennifer Burlison / Sean Thomas) and to approve agenda item 4.3 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

Action: Following discussion, it was moved and seconded (Sean Thomas / Levi Gill) to approve **pre-requisites** for agenda item 4.2 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.4 Course Addition: CT-17 Wood Sash Windows (Derek Glavich)

Discussion: Jennifer Burlison discussed that this course needed to be marked as a CSU elective.

Action: Following discussion, it was moved and seconded (Jennifer Burlison / Levi Gill) to approve agenda item 4.4 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.5 Course Revision: CT-32 Photovoltaic Design and Installation (Derek Glavich)

Discussion: Author requested agenda item 4.5 to be tabled for this current Curriculum Committee Meeting so he could make additional edits.

Action: Following discussion, it was moved and seconded (Sean Thomas / Jennifer Burlison) to table agenda item 4.5 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.6 Course Revision: CT-56 Construction Layout (Derek Glavich)



Discussion: Jennifer Burlison questioned if this course would take effect for the 2020 Fall Semester. Cameron Papp informed the Committee that this course will be active for the upcoming 2020 Fall Semester. Additionally, Jennifer Burlison questioned as to whether it could be amended to be transferable to Chico State? Derek Glavich noted that this course is more of a carpenter class than developer course as is what is more closely aligned at Chico State.

Action: Following discussion, it was moved and seconded (Jennifer Burlison / Levi Gill) to approve agenda item 4.6 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.7 Course Revision: CT-80 Carpentry Theory I (Derek Glavich)

Discussion: Levi Gill questioned as to whether the changes for this course were similar to agenda item 4.6. Derek Glavich responded that there were IMF changes for CT-80.

Action: Following discussion, it was moved and seconded (Sean Thomas / Jennifer Burlison) to approve agenda item 4.7 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.8 Course Revision: CT-95 Intermediate Carpentry I (Derek Glavich)

Discussion: The Committee noted that Derek Glavich needed to add the publisher to the required textbook.

Action: Following discussion, it was moved and seconded (Sean Thomas / Levi Gill) to approve agenda item 4.8 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

Action: Following discussion, it was moved and seconded (Sean Thomas / Levi Gill) to approve **pre-requisites** for agenda item 4.8 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.9 Course Revision: CT-96 Intermediate Carpentry II (Derek Glavich)

Discussion: Derek Glavich noted that the revisions to this course are similar other than the capped class size adjustment.

Action: Following discussion, it was moved and seconded (Sean Thomas / Levi Gill) to approve agenda item 4.9 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

Action: Following discussion, it was moved and seconded (Sean Thomas / Levi Gill) to approve **pre-requisites** for agenda item 4.9 with the following roll-call vote.



<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

4.10 Course Revision with Requisite Changes: CT-152 Open Lab for Woodworking (Derek Glavich)

Discussion: Derek Glavich noted that additional co-requisites of CT-135 and IT-260 are being added so students can have additional lab time. **(adding CT-135 and IT-260)**

Action: Following discussion, it was moved and seconded (Jennifer Burlison / Sean Thomas) to approve agenda item 4.10 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

Action: Following discussion, it was moved and seconded (Sean Thomas / Jennifer Burlison) to approve **co-requisites** for agenda item 4.10 with the following roll-call vote.

<i>Burlison</i>	<i>Dennis</i>	<i>Gill</i>	<i>Lancaster</i>	<i>Peterson</i>	<i>Shaw</i>	<i>Thomas (ch)</i>
Y	-	Y	-	Y	-	Y

5.0 ANNOUNCEMENTS AND OPEN FORUM

5.1 General Announcements and Open Forum

Chair Sean Thomas invites faculty and Curriculum Committee members to assist Cameron Papp as she becomes more familiar with her new role as the Academic Affairs Analyst.

Jennifer Burlison inquired about how meetings will be altered given the new COVID-19 pandemic.

Chair Thomas responded that work should be streamlined given the pandemic and recent staff changes. Chair Thomas will send an Email to faculty advising them identify curriculum that is highest priority to move forward. Additionally, if there is curriculum that can wait to move forward until the next academic year, that would be preferable. At this point in time, the April 10, 2020 meeting will be held as planned.

Angelina Hill also noted that streamlining curriculum is preferable as to the volume of her current workload and issues with GE getting approved and reported. Chair Thomas offered his assistance to Angelina with www.assist.org to have GE approved and reported. Angelina thanks Chair Thomas for his assistance and welcomes help from other Curriculum Committee members.

Chair Sean asks Tiffany Schmitcke whether she has any suggestions regarding curriculum and their relation toward Admissions and Records data systems. Tiffany discusses section changes and the challenges that poses internally after a section has been built and published via WebAdvisor. Tiffany mentions that it would be preferable to postpone any major section changes until Fall 2021 so built sections do not have to be cancelled and then rebuilt.

6.0 ADJOURNMENT

Chair Sean Thomas called the meeting to order at 2:17 p.m. Jennifer Burlison seconds the motion.