

**REDWOODS COMMUNITY COLLEGE DISTRICT**  
**Minutes of the Meeting of the Curriculum Committee**

Eureka: 7351 Tompkins Hill Road, SSA 202  
Del Norte: 883 W. Washington Boulevard, Counseling Office

**Meeting Date: April 13, 2018**

**Members Present:** Sean Thomas, Steve Brown, Nicole Bryant Lescher, Jennifer Burlison, Kelly Carbone, Marla Gleave, Justine Shaw, Gary Sokolow, Angelina Hill (Ex-Officio).

**Members Absent:** Dave Bazard (Ex-Officio), Michelle Haggerty (on sabbatical)

**1. Call to Order:** Curriculum Committee Chair, Sean Thomas, called the meeting to order at 1:01 p.m.

**2. Introductions & Public Comment:** None.

**3. Approval of the Minutes:** Steve Brown moved to approve the minutes of the March 23, 2018 meeting, seconded by Nicole Bryant Lescher. There being no objections, the minutes were approved as written.

**4. Action Items**

**4.1 Distance Education: CIS-30 CCNA: Computer Network Fundamentals – Dan Calderwood**

Steve Brown [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	-	Y	-	-	-

Discussion:

**4.2 Distance Education: ART-4 Art Appreciation – Natalia Margulis**

Steve Brown [M], Nicole Bryant Lescher [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	-	Y	-	-	-

Discussion:

**4.3 Dual Enrollment: CIS-12 Programming Fundamentals at Fortuna HS – Chris Romero**

Marla Gleave [M], Nicole Bryant Lescher [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	-	Y	-	-	-

Discussion:

Jennifer Burlison asked for clarification as to what is and isn't appropriate to be offered via dual enrollment. Angelina Hill explained that there's a distinction between what's offered on a closed campus under AB288 (for students who aren't otherwise going to college), vs. an open enrollment class that isn't covered under AB288. Because we are trying to offer these as closed courses, we try to avoid courses that have historically been taught as AP courses in the high schools, and are focusing on CTE courses.

Nicole Bryant Lescher added that for AB288, the consideration of whether students are "otherwise not college bound" is to look at the student body of a high school in the aggregate, and whether as a whole, the student body is considered as likely to be college bound. Fortuna and Eureka High Schools both meet this criterion.

Angelina Hill clarified that in past years, auditors raised questions about courses that had been offered as AP, but ultimately there were not findings in that area.

**4.4 Dual Enrollment: WT-53 Basic Gas and Arc Welding at Eureka HS – Danny Walker**

**4.5 Dual Enrollment: WT-53 Basic Gas and Arc Welding at Fortuna HS – Danny Walker**

**4.6 Dual Enrollment: CT-21A Survey of Wood Technology at Eureka HS – Bert Hafar**

**4.7 Dual Enrollment: AG-63 Intro to Organic/Sustainable Agriculture at Eureka HS – Liz Houghton**

**4.8 Dual Enrollment: ENGL-1A Analytical Reading and Writing at Eureka HS – Nicole Bryant Lescher**

Steve Brown [M], Nicole Bryant Lescher [2<sup>nd</sup>] to consider items 4.4-4.8 as a batch. Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

**4.9 Degree Revision: Liberal Arts: Fine Arts AA Degree – Ed Macan**

Marla Gleave [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

Courtney Loder recognized Ed Macan's sending his materials for early review as benefitting the review process.

Jennifer Burlison explained that having informal pathways as included on this narrative, or other recommended sequencing of courses for certain programs is incredibly helpful. Nicole Bryant Lescher recommended that Jennifer reach out as a counselor to solicit recommendations like this from the faculty. George Potamianos commented that he would encourage faculty in his division to talk to Shemya Vaughn, as she is the dedicated Counselor for Arts & Humanities.

**4.10 Course Revision: DRAMA-24 Intro to Theatre – Leira Satlof**

Marla Gleave [M], Justine Shaw [2<sup>nd</sup>] **to table, based on lack of revision.** Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

#### 4.11 Course Revision: DRAMA-30A Acting I – Leira Satlof

Marla Gleave [M], Steve Brown [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

During discussion, it was clarified which representative learning activities happen in and out of class time. This is important for articulation, as it needs to be clearly separated when submitting for articulation review.

Sean Thomas thanked Marla Gleave for emailing the committee a reminder and clarification about how to do this.

#### 4.12 Course Revision: DRAMA-38 Intro to Field Experience in Drama – Leira Satlof

Steve Brown [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

#### 4.13 Course Revision: DT-25 Computer Aided Design and Drafting – Steve Brown

Marla Gleave [M], Nicole Bryant Lescher [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

Nicole Bryant Lescher [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to **approve the prerequisite** was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

#### 4.14 Course Revision: DT-50 3D CAD Applications – Steve Brown

Marla Gleave [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

Nicole Bryant Lescher [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to **approve the prerequisite** was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

#### 4.15 Course Revision: DT-71 Architectural Drafting Fundamentals – Steve Brown

Marla Gleave [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

Nicole Bryant Lescher [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to **approve the prerequisite** was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

#### 4.16 NEW Course: REC-60 Leisure in Society – Marla Gleave

Marla Gleave [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

Jennifer Burlison asked if the new REC courses are planned to be included in a degree or certificate. Marla Gleave responded that once all three planned courses are approved, they may look into developing a certificate; possibly a degree if we have enough coursework that works with the HSU recreation administration degree.

**4.17 NEW Course: REC-62 Leisure Programming – Marla Gleave**

Nicole Bryant Lescher [M], Marla Gleave [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	-	-

Discussion:

**5. Discussion**

**5.1 Information Item: Annual Community Education Curriculum Summary**

VPI Angelina Hill recommended that this summary come through the Curriculum Committee prior to its annual BOT review, in order to make the committee and faculty at large more aware of the offerings available via CE and learn more about how offerings are developed.

The summary considered today is a snapshot of the current offerings in CE; this is likely to change from year to year, depending on demand for the topic.

Pru Ratliffe explained that CE can provide course offerings to support credit curriculum. For example, CE teaches a POST Perishable Skills course for the AJ department (which can't be offered as credit curriculum due to repeatability limitations).

Steve Brown asked about how the contract courses for credit coursework. Pru explained that we have a long term relationship with Changing Tides to contract a handful of ECE courses to train their childcare providers. We are able to do this because all of these classes are also available in an open format. Angelina added that these contract courses are usually offered on weekends/evenings at times that our full time students aren't likely to register.

**5.2 Looking ahead: Curriculum Institute July 11-14, 2018**

Courtney Loder, Sean Thomas, and Angelina Hill will be attending. Courtney will send out a survey to gather interest from other committee members about topics they want/need more information about.

**6. Announcements and Open Forum**

Sean Thomas brought up recent discussions about how to handle recommended prep (esp. of ENGL-150 or 102) post-AB705. Using the phrase "eligible for ENGL-1A" isn't going to have much meaning when all students start in 1A. Moving forward, one way we can address this is to encourage catalog descriptions to be more descriptive about the type of work involved. A shared taxonomy would need to be developed, so that faculty writing and counselors/students reading it have a shared understanding.

Courtney Loder commented that with legislative and other changes happening now, we are in a unique moment for Counseling, Instruction, and Curriculum to come together and work out a long term

solution to the challenge of informing counselors and students about what skills are necessary for students to be successful in the course.

Sean also commented that as AB705 transforms the English and Math curriculum, it is within the scope of this committee to encourage faculty outside the English and Math departments to consider the supplemental support co-requisite model.

Nicole Bryant Lescher expressed concern about the idea of adding more descriptive language to catalog descriptions; cautioning to that this could become another form of gatekeeping.

Angelina reported that the Vice Chancellor is talking about revisiting CB codes to allow for co-requisite support courses to be coded as basic skills (or similar) while also being transfer level.

Nicole Bryant Lescher added that co-requisite support is a good thing. Research shows that students do not transfer skills in the way that colleges build programs. It's important for the link to be made to help students (e.g. if a student takes a geology course, and then takes a rock climbing course, they aren't likely to bring that geology learning to the rock face they're on without someone 'activating' that knowledge and connection).

**7. Adjournment:** On motion by Marla Gleave, seconded by Jennifer Burlison , the meeting was adjourned at 2:48 p.m.