

**REDWOODS COMMUNITY COLLEGE DISTRICT
Minutes of the Meeting of the Curriculum Committee**

Eureka: 7351 Tompkins Hill Road, SSA 202
Del Norte: 883 W. Washington Boulevard, Office E7

Meeting Date: February 23, 2018

Members Present: Sean Thomas, Steve Brown, Kelly Carbone, Marla Gleave, Justine Shaw, Gary Sokolow.

Members Absent: Angelina Hill (Ex-Officio), Dave Bazard (Ex-Officio), Nicole Bryant Lescher, Jennifer Burlison, Michelle Haggerty. Kelly Carbone left the meeting at 2:33 p.m.

1. Call to Order: Curriculum Committee Chair, Sean Thomas, called the meeting to order at 1:00p.m.

2. Introductions & Public Comment: None

3. Approval of the Minutes: Steve Brown moved to approve the minutes of the February 9, 2018 meeting, seconded by Marla Gleave . There being no objections, the minutes were approved as written.

4. Action Items

4.1 Revision: ART-99A Museums and Galleries of California – Shannon Sullivan

Steve Brown [M], Gary Sokolow [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Shaw asked if was for legal reasons that Oregon locations are not included. Sullivan responded that the course is geared towards urban centers and there are none relatively close in Oregon and the course tends to be centered on the Art Community in the Bay Area.

4.2 Revision: ART-99C Firing Techniques

Steve Brown [M], Gary Sokolow [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion:

4.3 Revision: ART-14 Exhibition Preparation and Portfolio Development – Shannon Sullivan

Steve Brown [M], Marla Gleave [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Sullivan stated the fees are for lables students get to keep and discussed that she wanted to keep the guidelines broad and general which is why she didn't take Burlinson's forum advice in the

verbiage she used for outcomes. Sullivan also expressed her excitement in using the new textbook due to it's relevancy.

Steve Brown [M], Steve Brown [2nd] Following discussion, the motion to approve Instructional Materials Fees in the amount of \$15.00 was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion:

4.4 Revision: PSYCH-38 – Abnormal Psychology – Michelle Haggerty

Marla Gleave [M], Steve Brown [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Haggerty came in person to represent the proposal and asked if we are required to have Objectives and Gleave responded from an Assist standpoint, they are needed. Thomas stated that in previous years the committee did not require the Objectives box be filled in unless the course would be submitted for CI-D review, but our articulation officer now recommends that we complete that section of the form for all courses to better align with both CI-D and Assist, which both include objectives in all course outlines. Haggerty said that from a Healthcare perspective that Objectives should come first and then Outcomes and they really shouldn't be separated from each other but she felt Thomas' explanation and the feed back from the forums made sense. Haggerty also stated that she did not submit the COR for CSU proposal because she wanted feedback Evaluators and they commented at Tech Review that most other schools are using the class to meet the GE requirement and that's why she suggested it in the forums. Carbone posed the question of whether or not there should be some verbiage modification to the course description to clairify that Abnormal is related to cultural context and Haggerty explained that by definition Abnormal is within the cultural context so she doesn't want to change the course description verbiage because it might confuse students as to the content of the course.

4.5 Revision: PSYCH-30 – Social Psychology – Deanna Herrera

Steve Brown [M], Marla Gleave [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Herrera asked Gleave if she had correct placed the articulated courses in the UC Transferability section and Gleave confirmed that they are correct. Herrera then asked Shaw if she had properly addressed her semicolon usage and Shaw pointed out where they should be placed whereupon Shaw listed them out for her in the Course Learning Objectives. Brown, Shaw and Thomas worked with Herrera to make the proper grammatical changes.

Gary Sokolow [M], Steve Brown [2nd] Following discussion, the motion to maintain CR GE Area B & E status was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Thomas pointed out that for Area B there is a connection to the AP and area E offers the connection less detailed but it is still valid.

4.6 Revision: FNR-52 – Introduction to Surveying – Tim Baker

Steve Brown [M], Gary Sokolow [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Clark brought up the Tech Review committee comment on the age of the textbooks and Baker responded that the field is one in which texts are not update often because the information doesn't change much.

4.7 Revision: FNR-54 Natural Resource Inventory Techniques – Tim Baker

Steve Brown [M], Marla Gleave [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Baker stated that the increase in unit load is a direct result of Assessment and that the department has finally found a way to accomplish it. Now they will reassess and close the loop once the approved revised course is active. Gleave notified that she will have to update it in Assist and Baker pointed out that the CLO's have lab specific verbiage. Baker pointed out this class alone should now be a direct Articulation when previously it took 2 courses to make the Articulation.

4.8 Revision: FNR-77 Introduction to Wildland Fire – Tim Baker

Steve Brown [M], Marla Gleave [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Baker pointed out that the FNR-54 unit increase is "stealing" a unit from this course which is why the unit value is lowering for the course however they balance out so the degree/certificate units stay the same.

4.9 Revision: FNR.CA – Tim Baker

Steve Brown [M], Gary Sokolow [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Brown remarked that he replied in the forums about what is replacing what and Gleave asked for a copy of that list to help her with articulation. Thomas suggested a future meeting with

Counseling/Advising to address unit changes and such so that the Advisors/Counselors have the proper forewarning and knowledge to accurately advise students.

4.10 Revision: FNR.AS – Tim Baker

Steve Brown [M], Gary Sokolow [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion:

4.11 Revision: MATH-3 – Introduction to Computational Methods Using Python and Fortran – Michael Butler

Steve Brown [M], Marla Gleave [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Gleave noted that she checked with Assist and because this is a reactivation, everything has to be submitted for Articulation as a new course therefore she is recommending that this should not be offered to students until the Fall 2019, therefore students taking it prior to Articulation, would have to take the course a second time for a 4 year degree. Tony Luehrs explained that the course is being brought back as a necessary course for those going into science fields because those fields are evolving to use more and more computers and because the department is hoping to bring forth a new ADT and this course will be part of that. Thomas asked if the reasoning why the course was not being put up for CR GE review was reasonable and Luehrs concurred that it was. Brown queried about how a course gets a CID Descriptor and Gleave and Thomas responded that there is a designated reviewer. Shaw brought up the grammar of the catalog description and it was agreed to modify the start.

4.12 Revision: PE-24 – Touch Football – Frank Borba

Steve Brown [M], Marla Gleave [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	-	Y	-	Y	Y

Discussion: Clark agreed to add the phrase “Instructor generated football reading materials” in place of the verbiage currently on the COR in Other Appropriate Readings.

4.13 Revision: SNLAN-1A Elementary American Sign Language 1

[select] [M], [select] [2nd] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion: Kendra Wolcott represented the proposal and confirmed that the changes Thomas made per previous committee comments, were appropriate with the content and objectives of the SNLAN-1A course. Thomas brought up the reason Course Objectives are designed to be entered the way they are

and that is due to the need to have them be in alignment with CIDs. Gleave discussed that the Objectives are what are loaded into Assist and when a course comes through that does not have them or they are substantially different, it can trigger Articulation changes. Thomas questioned if Required Assessment is also a factor in Assist and Gleave confirmed that they are. She uses the information to help substantiate justifications especially when it is information about CR GE approvals. Shaw asked Wolcott if the current class cap of 28 should be lowered to 24 and the reasoning verbiage from the SNLAN-1B proposal used to for the justification.

Steve Brown [M], Marla Gleave [2nd] Following discussion, the motion to maintain CR GE Area C status was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	-	-	Y	Y	-	Y	Y

Discussion:

6. Announcements and Open Forum

Thomas announced that this would be Clark's last meeting as Curriculum Coordinator and that Courtney Loder returns to her permanent position on 03/01/18.

7. Adjournment: On motion by Steve Brown , seconded by Gary Sokolow , the meeting was adjourned at 2:32 p.m.