

**REDWOODS COMMUNITY COLLEGE DISTRICT**  
**Minutes of the Meeting of the Curriculum Committee**

Eureka: 7351 Tompkins Hill Road, SSA 202  
Del Norte: 883 W. Washington Boulevard, Office E7

**Meeting Date: February 9, 2018**

**Members Present:** Angelina Hill (Ex-Officio), Sean Thomas, Steve Brown, Jennifer Burlison, Kelly Carbone, Marla Gleave, Nicole Bryant Lescher, Justine Shaw, Kelly Carbone, Gary Sokolow.

**Members Absent:** Dave Bazard, Michelle Haggerty.

**1. Call to Order:** Curriculum Committee Chair, Sean Thomas, called the meeting to order at 1:00 pm.

**2. Introductions & Public Comment:**

**3. Approval of the Minutes:** Gary Sokolow moved to approve the minutes of the January 26, 2018 meeting, seconded by Steve Brown . There being no objections, the minutes were approved as written. Approved with the modification to remove Kelly and NBL from members present.

**4. Action Items**

**4.1 Revision: READ-10 BOTY Discussion Group – Sean Thomas**

Gary Sokolow [M], Marla Gleave [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	Y	Y

Discussion: Thomas outlined that the proposal had been rejected by the Academic Senate due to the GE component and informed the committee of the history of the READ-10 COR and explained the rationale of the Senate in not being able to approve it as a GE course for 1.0 unit. The two issues were one: students would be confused a 1 unit GE course and two: it was considered frivolous because the requirements are for 3 units. Gleave suggested that in the future, 1.0 unit courses come as a package so that they can be reviewed in a wider picture.

**4.2 Distance Education: READ-10 BOTY Discussion Group – Nichole Bryant Lescher**

Gary Sokolow [M], Steve Brown [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	A	Y	Y	Y	-	Y	Y

Discussion:

**4.3 New: ART-15 Sustainable Interior Design – Natalia Margulis**

Marla Gleave [M], Gary Sokolow [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	Y	Y

Discussion: Margulis explained the reason why she chose the course to be ART instead of CT as per Brown's forum comments. Margulis stated that she felt that someone from a CT background would not have the applied/fine arts education/skills/exp. to properly teach the class. Brown stated that at the CA State level, Interior Design is part of the CT pantheon and by writing this course this way, anyone with other than a Master's Degree in Art, cannot teach the course. Gleave then asked what TOPS code would be appropriate for the course whereupon Brown said that he would be happy if we could just add some additional disciplines for instructors that would allow someone with an Associate's and industry experience or from a different discipline teach the course. Gleave suggested that the course be listed with an Interior Design TOPS & CIP code and the course and department could still be maintained as a course and department number within the Art Department. Burlison asked if there were any other courses that would be coming down the line related to this one that would need similar issues in TOP/CIP codes and Instructor Disciplines. Margulis responded that this course is intended to be one of 3 that will be for a Certificate of Recognition in Sustainable Design. Thomas pointed out that this COR was collaboration between the Art and CT Departments. Hill brought up ART-71/DM-71 and how the DM version allows for an Art Discipline but the Art version doesn't allow for a DM Discipline. It was decided that Architecture, Architectural Drafting and Interior Design would be added to the Instructor Disciplines.

#### 4.4 Revision: ANTH-1B Introduction to Biological Anthropology Lab – Justine Shaw

Gary Sokolow [M], Michelle Haggerty [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	A	Y

Discussion: Thomas clarified that since this proposal has GE proposals that the committee needs to make sure that they are reviewing them before voting on the COR and perhaps the agenda order should be changed so the GE pattern votes come first. Burlison pointed out that is a 1 unit GE class.

Steve Brown [M], Gary Sokolow [2<sup>nd</sup>] Following discussion, the motion to approve for CR GE Area A & B was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	A	Y

Discussion: Gleave asked Thomas in reference to his previous comments about double checking the GE vs the outcomes to make sure they are covered and Thomas confirmed that they do match up.

#### 4.5 Revision: ANTH-4 Introduction to Folklore – Justine Shaw

Gary Sokolow [M], Michelle Haggerty [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
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Y	Y	Y	Y	Y	-	A	Y
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Discussion: Shaw gave her reasons for updating the CLO's to better incorporate an Anthropological focus and concepts. Shaw also gave her reasoning for updating the textbooks so there would be some more current options.

[select] [M], [select] [2<sup>nd</sup>] Following discussion, the motion to approve for CR GE Area B was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	A	Y

Discussion:

#### 4.6 Revision: ANTH-5 Great Archaeological Discoveries – Justine Shaw

Gary Sokolow [M], Marla Gleave [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	A	Y

Discussion: Shaw explained that the textbook is older because the course needs site by site coverages and therefore the choice for quality texts is limited. Burlison noted that a comment could be put in explaining the need/use of the dated materials. Clark questioned the UC current transferability status and Gleave said she would double check and give Clark the information and Clark will update the final COR before sending it through the Chancellor's Office. Shaw will add in a modification to Representative Learning Activities and resend to Clark.

Steve Brown [M], Marla Gleave [2<sup>nd</sup>] Following discussion, the motion to approve for CR GE Area B & E was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	A	Y

Discussion:

#### 4.7 New: ANTH-5H Great Archaeological Discoveries –Honors - Justine Shaw

Gary Sokolow [M], Jennifer Burlison [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	A	Y

Discussion: Shaw noted that she would make the same modification to the COR that she will be making on the one for ANTH-5 and resubmit to Clark.

Gary Sokolow [M], Michelle Haggerty [2<sup>nd</sup>] Following discussion, the motion to approve for CR GE Area B & E was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	A	Y

Discussion:

**4.9 Revision: PE-12 Weight Training – Maggie White**

Jennifer Burlison [M], Michelle Haggerty [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	Y	Y

Discussion:

**4.8 Revision: KINS-63 Personal Weight Training – Marla Gleave**

Gary Sokolow [M], Steve Brown [2<sup>nd</sup>] Following discussion, the motion to approve was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	Y	Y

Discussion:

**4.10 Revision: SNLAN-1A Elementary American Sign Language 1 – Brenda Lindemann**

Gary Sokolow [M], Michelle Haggerty [2<sup>nd</sup>] Following discussion, the motion to table was passed by the following roll call vote:

<i>Brown</i>	<i>Bryant Lescher</i>	<i>Burlison</i>	<i>Carbone</i>	<i>Gleave</i>	<i>Haggerty</i>	<i>Shaw</i>	<i>Sokolow</i>
Y	Y	Y	Y	Y	-	Y	Y

Discussion: Thomas explained the back history of the COR and that Lindemann expressed a need for some help in structuring the COR properly and the help he provided and actually ended up revising it himself with input from Brown and the original author. It was pointed out that the COR still has no Course Objectives listed. The question was posed if the committee could approve the COR without it being completed. Gleave stated she feels like it’s incomplete and it sends a poor message out to others. Sokolow moved to table 4.10 and Gleave seconded the motion. Shaw stated that the department has had a very difficult time in getting SNLAN faculty/associate faculty to finish the CORs for both SNALN-1A and SNLAN-1B. Hill suggested Non-credit SNLAN personnel be contacted and Shaw responded that they haven’t found anyone willing to work with them. Hill said she would contact Non-credit and see if she could provide assistance.

**5. Discussion Item: POD Assignments**

Sokolow commented that he likes Thomas’ new format to be able to comment on items he feels most knowledgeable and comfortable with. Bryant Lescher stated that as a new member to the committee, she would request that she be partnered up with someone more experienced so that she can learn the ropes better. Thomas wanted to be clear that everyone should not feel obligated to catch “everything” when reviewing CORs. He further explained that is the job of the entire group at the meetings rather than the pods in the forums. Gleave also explained that Tech Review does look at the TOP/CIP Codes and the items on page 1 and 4 carefully so that’s an outside source that the committee can rely on as well. There was some conversation about

extending the review time to include the weekend but Shaw pointed out that would be encouraging weekend work and that's not something that should happen.

## **6. Announcements and Open Forum**

**7. Adjournment:** On motion by Michelle Haggerty , seconded by Steve Brown , the meeting was adjourned at 3:07 p.m.