**REDWOODS COMMUNITY COLLEGE DISTRICT  
Minutes of the Meeting of the Curriculum Committee**

Eureka: 7351 Tompkins Hill Road, SSA 202   
Del Norte: 883 W. Washington Boulevard, Office E7

**Meeting Date: March 24, 2017**

**Members Present:** Angelina Hill (Ex-Officio), Dave Bazard (Ex-Officio), George Potamianos, Jennifer Burlison, Michelle Haggerty, Erik Kramer, Ruth Rhodes, Franz Rulofson, Gary Sokolow.

**Members Absent:** Sean Herrera-Thomas

**1. Call to Order:** Curriculum Committee Chair, George Potamianos, called the meeting to order at 1:06 pm.

**2. Introductions & Public Comment:**

**3. Approval of the Minutes:**  moved to approve the minutes of the March 10, 2017 meeting, seconded by . There being no objections, the minutes were approved as written.

**4. Action Items**

**4.1 *Inactivation:* BT-63 Desktop Publishing Applications – Barbara Jaffari**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **-** | **Y** | **Y** | **Y** |

Discussion:

**4.2 *Distance Ed:* PE-10 Running and Walking – Bob Brown**

[M], [2nd]Following discussion, the motion to **table the proposal** was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion: During discussion, some questions were raised about safety and liability that Bob Brown wasn't comfortabl answering, as he has never taught this course online. This proposal will be reconsidered at a future meeting when a faculty member who has taught this course online can attend.

**4.3 *Course Revision:* PE-13 Boot Camp Fitness – Bob Brown**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.4 *Course Revision + IMF:* CT-16 Architectural Millwork – Derek Glavich**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
|  |  |  |  |  |  |  |

Discussion: Tabled prior to the meeting, at the request of the author.

**4.5 *Course Revision:* CT-70 Building Codes and Standards – Derek Glavich**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.6 *Course Revision:* CT-98 Advanced Carpentry – Derek Glavich**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion:

[M], [2nd]Following discussion, the motion to approve ***the prerequisite*** was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.7 *Degree Revision:* Forestry Technology A.S. (Catalog Description Only) – Tim Baker**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.8 *Course Revision:* FNR-1 Intro to Forestry & Natural Resources – Tim Baker**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion:

[M], [2nd]Following discussion, the motion to approve ***for CR GE*** was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion: Erik Kramer asked whether any faculty in social science reviewed this outline, since it's being proposed as a social science GE course. Tim Baker replied that he sent it to a few people in the social sciences, but didn't receive a response, including George Potamianos and Peter Blakemore. George remembered the email, which prompted him to consult Jennifer Burlison about how similar courses are approved for GE on other campuses. George and Peter's names will be added as consulted.

**4.9 *Course Revision:* FNR-40 Independent Study in FNR – Tim Baker**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion: Angelina Hill pointed out that ACCJC has changed the way they ask about assessment. This means we may need to find a way to assess these courses while protecting the identity of our students, perhaps an aggregate report of all independent study students per term?

**4.10 *New Course:* COMM-2 Introduction to Communication – Kerry Mayer**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion: Lisa Sayles explained that HSU Communication faculty recommended we create an intro course; we actually have some students taking the equivalent of this course at HSU.

[M], [2nd]Following discussion, the motion to approve ***for CR GE*** was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **Y** | **-** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**5. Discussion**

**5.1** **Adjusting Agenda Submission and Proposal Review Timeline**

George Potamianos presented this potential change at a Humanities meeting, and there were no objections or concerns. A few people commented that having more time to revise would be helpful.

Ruth Rhodes brought this up at a site meeting in Del Norte, and there were no objections. They said as long as the new deadlines were clear, it shouldn't be an issue.

Courtney Loder will update the Curriculum Routing Flow Chart and bring it to the next meeting.

**6. Announcements and Open Forum**

**7. Adjournment:** On motion by , seconded by , the meeting was adjourned at 2:17 p.m.