**REDWOODS COMMUNITY COLLEGE DISTRICT  
Minutes of the Meeting of the Curriculum Committee**

Eureka: 7351 Tompkins Hill Road, SSA 202   
Del Norte: 883 W. Washington Boulevard, Office E7

**Meeting Date: March 10, 2017**

**Members Present:** Angelina Hill (Ex-Officio), Dave Bazard (Ex-Officio), George Potamianos, Jennifer Burlison, Sean Herrera-Thomas, Erik Kramer, Ruth Rhodes, Franz Rulofson, Gary Sokolow.

**Members Absent:** Michelle Haggerty

**1. Call to Order:** Curriculum Committee Chair, George Potamianos, called the meeting to order at 1:16 pm.

**2. Introductions & Public Comment:**

**3. Approval of the Minutes:**  moved to approve the minutes of the February 10, 2017 meeting, seconded by . There being no objections, the minutes were approved as written.

**4. Action Items**

**4.1 *Inactivation:* POLSC-13 Environmental Politics and Policy – Ryan Emenaker**

**4.2 *Inactivation:* ENGL-153 Precollegiate Reading and Writing for Multilingual Students – Sean Herrera-Thomas**

**4.3 *Inactivation:* ENGL-353 Integrated Reading and Writing Skills for Multilingual Students – Sean Herrera-Thomas**

**4.4 *Inactivation:* ESL-102 ESL Beginning Level, Part III – Sean Herrera-Thomas**

**4.5 *Inactivation:* ESL-302A ESL Beginning Level, Part I – Sean Herrera-Thomas**

**4.6 *Inactivation:* ESL-302B ESL Beginning Level, Part II – Sean Herrera-Thomas**

[M], [2nd] **to consider items 4.1 through 4.6 as a batch.** Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **-** | **Y** |

Discussion: Jennifer Burlison commented that the three ESL courses being inactivated are part of the placement scales in Counseling. There will need to be conversation between Counseling, ASC and English Dept to revise the testing placement scales.

**4.7 *Distance Ed:* PE-10 Running and Walking – Marla Gleave**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **-** | **-** | **-** | **-** | **-** | **-** | **-** |

Discussion: Tabled at the request of the author, prior to the meeting.

**4.8 *Distance Ed:* ADCT-11 Pharmacology and Physiology of Addiction – Michael Dennis**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **-** | **Y** |

Discussion: George Potamianos asked for confirmation that these ADCT DE proposals are okay to submit, since this will make the program more than 50% available DE. Angelina Hill confirmed that the appropriate paperwork has been submitted to ACCJC, but a decision hasn't been given yet. Courtney Loder will hold these courses for Board approval until after approval from the ACCJC.

**4.9 *Distance Ed:* ADCT-12 Substance Abuse: Law, Prevention, Treatment & Ethics – Michael Dennis**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.10 *Distance Ed:* ADCT-17 Field Experience II – Michael Dennis**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.11 *Distance Ed:* ADCT-38 Field Placement Seminar I – Michael Dennis**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.12 *Distance Ed:* BUS-1A Financial Accounting – Michael Dennis**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.13 *Distance Ed*: SOC-34 Introduction to Social Work – Michael Dennis**

[M], [2nd]to table this proposal, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **-** | **-** | **-** | **-** | **-** | **-** | **-** |

Discussion: Tabled due to lack of Dean and Faculty DE Coordinator sign off on the files that were sent for consideration.

**4.14 *Distance Ed:* SOC-38 Field Placement Seminar I – Michael Dennis**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **-** | **-** | **-** | **-** | **-** | **-** | **-** |

Discussion: Tabled due to lack of Dean and Faculty DE Coordinator sign off on the files that were sent for consideration.

**4.15 *New Course:* BUS-40 Independent Study (Business) – Michael Dennis**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.16 *Course Revision*: SOC-38 Field Placement Seminar I – Michael Dennis**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

[M], [2nd]Following discussion, the motion to approve ***the pre-requisite*** was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

[M], [2nd]Following discussion, the motion to approve ***the co-requisite*** was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.17 *Course Revision:* MUS-29A Beginning Class Guitar I – Ed Macan**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.18 *Course Revision:* MUS-29B Beginning Class Guitar II – Ed Macan**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.19 *Course Revision:* MUS-29C Intermediate Class Guitar – Ed Macan**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.20 *New Course:* MUS-50 Applied Music – Ed Macan**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion: George Potamianos questioned whether this course meets thte criteria to be repeatable for credit. Courtney Loder and Jennifer Burlison consulted Title 5 and concluded that it is, based on the fact that the TMC for the Music ADT requies repetition of this course, and this is a performance based course.

[M], [2nd]Following discussion, the motion to approve ***the co-requisite*** was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.21 *Course Revision:* DT-40 Independent Study (Drafting Technology) – Steve Brown**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.22 *Course Revision:* DT-73 Architectural Drafting – Residential Design – Steve Brown**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

[M], [2nd]Following discussion, the motion to approve ***the pre-requisite*** was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.23 *Course Revision:* IT-152 Technical Computer Applications Lab – Steve Brown**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.24 *Course Revision:* MATH-372 Arithmetic for College Preparation – Levi Gill**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **N** | **Y** |

Discussion: Franz Rulofson asked why this is a 4 unit course, and expressed frustration with many of our math courses being 4 units, while other campuses have many 3 unit math courses. Dave Bazard commented that they rely on the subject matter experts teaching the curriculum to determine the appropriate amount of classroom time (and therefore units) needed to teach course content.

**4.25 *Course Revision:* POLSC-20 Comparative Politics – Will Meriwether**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion: Jennifer Burlison asked why this course has been approved as CSU-GE and IGETC, but isn't being proposed for CR GE. Will Meriwether and Ryan Emenaker explained that it would be hard to argue for breadth and generality; this course was proposed as CR GE a few years ago, but was not approved.

**4.26 *Course Revision:* POLSC-30 Campaigns & Elections – Ryan Emenaker**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.27 *Degree Revision:* Liberal Arts: Behavioral & Social Sciences AA – Michelle Haggerty**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.28 *Degree Revision:* Liberal Arts: Science Exploration AA – Diqui LaPenta**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.29 *Degree Revision:* Automotive Technology AS (Rec. Course Sequence Only) – Michael Richards**

**4.30 *Certificate Revision:* Advanced Automotive Technology Cert. of Achv. (Rec. Course Sequence Only) – Michael Richards**

**4.31 *Certificate Revision:* Basic Automotive Tech Cert. of Rec. (Rec. Course Sequence Only) – Michael Richards**

[M], [2nd] **to consider items 4.29-31 as a batch.** Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.32 *Degree Revision:* Liberal Arts: Science AA (Catalog Desc. Only) – Diqui LaPenta**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.33 *Degree Revision:* Liberal Arts: Mathematics AA (Catalog Desc. Only) – Erik Kramer**

[M], [2nd] **to consider items 4.33-43 as a batch.** Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**4.34 *Degree Revision:* Mathematics AS-T (Catalog Desc. Only) – Erik Kramer**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Burlison* | *Haggerty* | *Herrera-Thomas* | *Kramer* | *Rhodes* | *Rulofson* | *Sokolow* |
| **Y** | **-** | **Y** | **Y** | **Y** | **Y** | **Y** |

Discussion:

**5. Discussion**

**5.1 Increasing time for review and revision of curriculum proposals by moving the submission deadline to be two weeks prior to each meeting.**

Sean Herrera-Thomas presented this idea at a recent division meeting, and reports that the Humanities faculty expressed no concern about changing the time frame.

Erik Kramer sent an email to his division, and the only reply he received (thus far) said that it’s a great idea.

George Potamianos noted that there seems to be consensus growing across the institution that this would be a good idea, or at least won’t be a terrible thing to do.

**6. Announcements and Open Forum**

   Gary Sokolow asked in Open Forum about increasing facilities for telepresence courses. Angelina Hill shared that the Nursing Dept is paying to convert AT-103/104 to a broadcasting room. There is an active group aware of the need, and working toward increasing our capacity to broadcast and receive telepresence courses from all instructional sites.

**7. Adjournment:** On motion by , seconded by , the meeting was adjourned at 3:06 p.m.