



**College of the Redwoods  
Request for Staff Funding FY 2015-16**

**This form should be used for requesting new staff positions and included in the program review process.**

**Initiator:**

**Date:**  **Campus/Site:**

**Department:**

**Requested Amount:**

**Divisional Rank (if any):**

**Position Title:**  (ex. ISSII, etc.)

**Position description (please provide details about the position need):**

[form will expand as needed]

Noncredit and Adult Education have grown from virtually nothing two years ago to more than 100 FTES. This area has significant potential future FTES growth and requires a manager to fulfil this potential.

**Statement of Need (Justify the need for the position)**

Noncredit / Adult Education is growing rapidly. It is expected to more than double again this year and needs management to ensure successful growth. Noncredit certificates are now available and can be developed and promoted throughout the District to increase the number of educational certificate completers and provide students with stackable credentials. Noncredit/Adult Education growth is expected to improve credit student success and to increase the skills and educational attainment of District residents so that many will enter an educational pathway that leads them to CR credit classes. Other noncredit courses will meet other learning needs of District residents while growing CR's FTES.

**Link with Institutional Goal/Assessment Results (Describe):**



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This request will improve services to students and is linked to:

### Education Master Plan:

- 1.1 Provide structured academic pathways
- 1.2 Improve support for students
- 1.3 Improve effectiveness of basic skills education
- 1.4 Increase transfers and degree and certificate completions
- 1.6 Improve success among underrepresented populations
- 2.4 CTE programs respond to community training needs
- 2.5 Develop noncredit programs

### Strategic Plan

- 1.1 Match student readiness with educational pathways.
- 1.3 Students will be able to complete their desired educational goals.
- 1.5 Improve basic skills success.
- 2.3 Develop noncredit programs.
- 3.2 Improve college operational efficiencies.