



**College of the Redwoods  
Request for Staff Funding FY 2015-16**

**This form should be used for requesting new staff positions and included in the program review process.**

**Initiator:**

**Date:**       **Campus/Site:**

**Department:**

**Requested Amount:**

**Divisional Rank (if any):**

**Position Title:**  (ex. ISSII, etc.)

**Position description (please provide details about the position need):**

[form will expand as needed]

**Statement of Need (Justify the need for the position)**



## College of the Redwoods Request for Staff Funding FY 2015-16

Noncredit / Adult Education is growing rapidly and is expected to more than double again this year. Additional counseling support is needed to keep students on track with educational planning. Noncredit student services that are CR is expected to provide include noncredit education plans and other SSSP services. Noncredit certificates are now available and student support for these certificates will increase the number of completers and will help students earning these noncredit stackable credentials to move on to credit classes.

Data shows that only 12% of students taking only noncredit classes or noncredit classes and fewer than 5 units of credit classes are using Counseling and Advising services. By increasing the number of these students receiving services, we expect to increase the number of noncredit students receiving certificates and the number moving on to take more credit classes.

Credits	No Advising	Received Advising	Grand Total
5 credits or less	767	102	869
More than 5 credits	108	556	664
<b>Grand Total</b>	<b>875</b>	<b>658</b>	<b>1533</b>

Following the DSPS and EOPS models, noncredit students would use Counseling and Advising services, but would have a dedicated Associate Faculty to reach out and increase the number of services received. This position could provide support in the many off-campus locations that the majority of noncredit classes are held. Preference would be for a bilingual counselor.

### Link with Institutional Goal/Assessment Results (Describe):

This request is linked to:

#### Education Master Plan:

- 1.1 Provide structured academic pathways
- 1.2 Improve support for students
- 1.3 Improve effectiveness of basic skills education
- 1.4 Increase transfers and degree and certificate completions
- 1.6 Improve success among underrepresented populations
- 2.5 Develop noncredit programs

#### Strategic Plan

- 1.1 Match student readiness with educational pathways.
- 1.3 Students will be able to complete their desired educational goals.
- 1.5 Improve basic skills success.
- 2.3 Develop noncredit programs.