Dear Anna:

Congratulations! Your application for admission to College of the Redwoods (CR) has been accepted. Your CR Student Identification Number is **0006733**. Remember this number! You are required to use this number to access all CR services and student records. Whether you are taking credit or adult education courses, College of the Redwoods is here to help you with your educational journey. We have many non-credit certificate programs and can provide guidance on your options. CR encourages all students to utilize student support services including Student Development Advisors and Counselors.

**Now that you've completed Step One of the enrollment process, please follow the next steps to assure your success at CR.**

**Step Two - Check your Student Email.**

CR will be assigning a student email address to you within 24 hours. Further notifications from CR will be sent only to your new CR student email address. Your student email address will be **anna-duffy@redwoods.edu** and your initial password will be your 8-digit birthdate (mmddyyyy). To access your student email address click on this link: **My Redwoods Email Address**. *You are required to check this email on a regular basis.* If you would like to have your student emails forwarded to a personal email address, click **HERE** for step-by-step instructions.

**Step Three - Math and English Placement**

The Math and English placement process is part of helping students enroll in the correct classes. Based on the information you provided on your application, your placements are as follows:

English Placement: Placement: English 1A, Support Strongly Recommended

Math STEM Placement: Math 120 Placement

Math SLAM Placement: Math 15 Required Lab

If you have any questions about your assigned placement, please contact … *If you are taking classes with our Adult Education Program, Steps 3-6 do not apply to you at this time.*

**Step Four - Orientation**

For more information about academic advising and orientation options, please contact the location you plan to attend:

Eureka 707.476.4150

Del Norte 707.465.2300

Klamath-Trinity 530.625.4846

If you have attended another college, request that your official transcripts be sent to CR as soon as possible, as it can be four weeks or more before we receive them. When CR receives your transcripts, they will be evaluated for any prerequisite classes that you may have already completed. You can complete the online orientation by clicking **HERE**. *If you are taking classes with our Adult Education Program, Steps 3-6 do not apply to you at this time.*

**Step Five - Register for Classes.**

Use your WebAdvisor account to access your student information,register for classes, view your financial aid status, and pay your fees. Your WebAdvisor user ID is <*Insert WebAdvisor ID*> and your initial password is your birth date in six digit form (example: 010181). After your initial log on, you will be prompted to change your password. If you cannot remember your password, use the hint feature or reset your password from the Main Menu on WebAdvisor. *If you are taking classes with our Adult Education Program, Steps 3-6 do not apply to you at this time.*

**Step Six – Pay to Stay and Choose your refund preference.**

Fees are due at the time of registration. Otherwise, you may be dropped from your classes through the **drop for non-payment** (de-reg) process. We encourage all students to **apply for financial aid** and utilize **other student services**.

Refund disbursements are made through Bank Mobile. After you register for classes, you will receive a personal code from Bank Mobile (by email AND postal mail in a bright green envelope). You will use your personal code to select how you would like to receive financial aid and other refunds that you may be eligible to receive from CR. *If you are taking classes with our Adult Education Program, Steps 3-6 do not apply to you at this time.*

**2016 Clery Act Notice of Availability of the Annual SecurityReport and Annual Fire Safety Report**

College of the Redwoods (CR) is committed to assisting all members of the CR community in providing for their own safety and security. **Click** **here to view the annual security and** **fire safety compliance document**, which is also available on the CR Website. If you would like to receive a hard copy of the Annual Security Report which contains this information, stop by the CR Public Safety Department, Redwoods Business Complex building A, room number AD105, or you can request that a copy be mailed to you by calling 707-476-4112. The website and booklet contain information regarding campus security and personal safety including topics such as: crime prevention, fire safety, campus security officers, crime reporting policies, disciplinary procedures and other matters of importance related to security and safety on campus. They also contain information about crime statistics for the three previous calendar years concerning reported crimes that occurred on our campuses, and on public property within, or immediately adjacent to and accessible from the campus. This information is required by law and is provided by the CR Public Safety Department with cooperation from local law enforcement agencies. The report is published annually prior to October 1st.

**Gainful Employment Program Required Disclosure**

Gainful Employment programs include all programs at public and not-for-profit institutions that do not lead to a degree, that are not fully transferable to a bachelor's degree program or that are not considered to be basic skills or preparatory course work for enrollment in an eligible program. Information regarding the costs, average student debt, and the job placement rates for these programs can be found on the following page: **https://www.redwoods.edu/cte/Gainful**. These disclosures are required by the U.S. Department of Education.

Sincerely,

College of the Redwoods Staff and Faculty

Dear Vinny:

Congratulations! Your application for admission to College of the Redwoods (CR) has been accepted. Your CR Student Identification Number is **0338028**. Remember this number! You are required to use this number to access all CR services and student records. Whether you are taking credit or adult education courses, College of the Redwoods is here to help you with your educational journey. We have many non-credit certificate programs and can provide guidance on your options. CR encourages all students to utilize student support services including Student Development Advisors and Counselors.

**Now that you've completed Step One of the enrollment process, please follow the next steps to assure your success at CR.**

**Step Two - Check your Student Email.**

CR will be assigning a student email address to you within 24 hours. Further notifications from CR will be sent only to your new CR student email address. Your student email address will be **vmanka028@mycr.redwoods.edu** and your initial password will be your 8-digit birthdate (mmddyyyy). To access your student email address click on this link: **My Redwoods Email Address**. *You are required to check this email on a regular basis.* If you would like to have your student emails forwarded to a personal email address, click **HERE** for step-by-step instructions.

**Step Three - Math and English Placement**

The Math and English placement process is part of helping students enroll in the correct classes. Based on the information you provided on your application, your placements are as follows:

English Placement: Placement: English 1A

Math STEM Placement: Math 25/30 Required Lab

Math SLAM Placement: Math 15 With Lab

If you have any questions about your assigned placement, please contact … *If you are taking classes with our Adult Education Program, Steps 3-6 do not apply to you at this time.*

**Step Four - Orientation**

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Eureka 707.476.4150

Del Norte 707.465.2300

Klamath-Trinity 530.625.4846

If you have attended another college, request that your official transcripts be sent to CR as soon as possible, as it can be four weeks or more before we receive them. When CR receives your transcripts, they will be evaluated for any prerequisite classes that you may have already completed. You can complete the online orientation by clicking **HERE**. *If you are taking classes with our Adult Education Program, Steps 3-6 do not apply to you at this time.*

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Gainful Employment programs include all programs at public and not-for-profit institutions that do not lead to a degree, that are not fully transferable to a bachelor's degree program or that are not considered to be basic skills or preparatory course work for enrollment in an eligible program. Information regarding the costs, average student debt, and the job placement rates for these programs can be found on the following page: **https://www.redwoods.edu/cte/Gainful**. These disclosures are required by the U.S. Department of Education.

Sincerely,

College of the Redwoods Staff and Faculty