
MIS Data Submission DED Updates for 2018-19 Reporting

March 22, 2018

Agenda

- MIS data submission reminders
- Upcoming changes to MIS data submission
 - SB file changes
 - SC file changes
 - SG file changes
 - SF/FA file changes
 - SA file changes
- Scheduled MIS data submission downtime
- Comments/Questions

MIS Data Submission Reminders

- EB/EJ fall submission was due January 31
- 2018 Scorecard will be released March 30
- Transfer Volume and Transfer Velocity DataMart queries have been updated with 2016-2017 transfer data

MIS Data Submission Changes

- Effective beginning Summer 2018
- **SB** 4 new elements and update to 1 existing element
- **SC** 1 new element
- **SG** 8 new elements and update to 1 existing element
- **SF/FA** updates to 1 existing element
- **SA** 1 new element

Changes to SB Data Elements

- SB23 updated to allow reporting of pre-apprenticeship participation
- New element SB34 will capture CCCApply CCCID
- New element SB35 will capture CDE SSID
- New element SB36 will capture transgender status
- New element SB37 will capture sexual orientation

- The addition of these new data elements required a change to the SB file record length

DED#	DATA ELEMENT NAME	FORMAT
SB23	STUDENT-APPRENTICESHIP-STATUS	X
This element identifies students who are registered apprentices or are participating in approved pre-apprenticeship programs.		

Coding	Meaning
0	NOT registered with the Department of Industrial Relations (DIR).
1	Registered with the DIR an approved apprenticeship program.
2	Participating in a pre-apprenticeship program approved by the Division of Apprenticeship Standards through a Memorandum of Understanding.
X	Apprenticeship status unknown / uncollected.
Y	College does not offer an apprenticeship program.

DED#	DATA ELEMENT NAME	FORMAT
SB34	STUDENT-CCC-ID	X(08)
<p>This element contains the California Community College ID (CCCID) for the student assigned during account creation in OpenCCC.</p>		

Coding
<p>For students with a California Community College ID assigned during account creation in OpenCCC, report the CCCID in this data element.</p>
<p>For a student who does not have a CCCID, report 'XXXXXXXX' in this data element.</p>

DED#	DATA ELEMENT NAME	FORMAT
SB35	STUDENT-SS-ID	X(10)
<p>This element contains the California Department of Education (CDE) California Longitudinal Pupil Achievement Data System (CALPADS) Statewide Student ID (SSID) for the student assigned while the student was attending a public California K-12 school.</p>		

Coding
<p>For students with a CALPADS SSID, report the SSID in this data element.</p>
<p>For a student who does not have a CALPADS SSID, report 'XXXXXXXXXX' in this data element.</p>

DED#	DATA ELEMENT NAME	FORMAT
SB36	STUDENT-TRANSGENDER	X
This element indicates the student's self-declared transgender status.		

Coding	Meaning
0	The student does not consider themselves transgender.
1	The student considers themselves transgender.
2	The student declined to state whether they consider themselves transgender.
X	Unknown / uncollected.

DED#	DATA ELEMENT NAME	FORMAT
SB37	STUDENT-SEXUAL-ORIENTATION	X
This element indicates the student's self-declared sexual orientation.		

Coding	Meaning
1	Straight/Heterosexual
2	Gay or Lesbian/Homosexual
3	Bisexual
4	Other
5	Decline to state
X	Unknown / uncollected

Changes to SC Data Elements

- New element SC18 will capture students within 24 months of exhausting their CalWORKs program eligibility

DED#	DATA ELEMENT NAME	FORMAT
SC18	ELIGIBILITY-TIME-LIMIT-STATUS	X(01)

This element indicates whether the student is within two years of exhausting CalWORKs program eligibility during the reporting term.

Coding	Meaning
0	Student is NOT within two years of exhausting CalWORKs program eligibility
1	Student is within two years of exhausting CalWORKs program eligibility
X	Unknown / unreported

This element should be updated every term to reflect the current status of the student during the reporting term.

Changes to SG Data Elements

- SG10 updated to allow reporting of students participating in Integrated Education and Training (IET) programs
- New element SG14 will capture students who meet certain economically disadvantaged criteria
- New element SG15 will capture students who are ex-offenders
- New element SG16 will capture students who are/were homeless
- New element SG17 will capture students who are/were long-term unemployed
- New element SG18 will capture students who identify as having cultural barriers to employment
- New element SG19 will capture students who are/were seasonal farm workers
- New element SG20 will capture student literacy status
- New element SG21 will capture student work-based learning status

- The addition of new data elements required a change to the SG file record length

DED#	DATA ELEMENT NAME	FORMAT
SG10	STUDENT-CAA-STATUS	X

This element indicates whether the student is a participant in a Career Advancement Academy (CAA).

Coding	Meaning
0	Not a CAA student
1	CAA student
2	Student in another Integrated Education and Training (IET) program that meets federal standards
Y	The school does not have a CAA or IET program

DED#	DATA ELEMENT NAME	FORMAT
SG14	STUDENT-ECONOMICALLY-DISADV-STATUS	X(02)
<p>The first position of the element is used to report the code identifying the student's economically disadvantaged status. The second position identifies the type of source used to determine the status code.</p>		

Per the Workforce Innovation and Opportunity Act, a low-income individual is a student who in the 6 months prior to applying has received, or is a member of a family that is receiving:

- (a) Assistance through the supplemental nutrition assistance program under the Food and Nutrition Act
- (b) Assistance through the temporary assistance for needy families program under part A of Title IV of the Social Security Act
- (c) Assistance through the supplemental security income program under Title XVI of the Social Security Act or state or local income-based public assistance.
- (d) Is in a family with total family income that does not exceed the higher of the poverty line or 70% of the lower living standard income level
- (e) Is a youth who receives, or is eligible to receive a free or reduced price lunch under the Richard B. Russell National School Lunch Act
- (f) Is a foster child on behalf of whom State or local government payments are made
- (g) Is an individual with a disability whose own income is the poverty line but who is a member of a family whose income does not meet this requirement
- (h) Is a homeless individual or a homeless child or youth or runaway youth or
- (i) Is a youth living in a high-poverty area

Coding	Meaning
<i>STATUS:</i> (First Position)	
1	Student is identified as a recipient of CalWORKs/TANF/AFDC.
2	Student is identified as a recipient of Supplemental Security Income program (SSI).
3	Student is identified as a recipient of a general assistance program (GA).
4	Student identified as "Other" economically disadvantaged. "Other" means an adult who is eligible under the guidelines provided in the "California State Plan for Vocational & Technical Education" (Appendix J, Request for Waiver of Section 132 Funds) See also BOG Fee Waiver Income Standards' available under the Student Financial Assistance Programs section of the Chancellor's Office web site at http://www.cccco.edu
5	Student is identified as a recipient of a supplemental nutrition assistance program under the Food and Nutrition Act.
6	Student is identified as being in a family with total family income that does not exceed the higher of the poverty line or 70% of the lower living standard income level.
7	Student is identified as an individual with a disability whose own income is below the poverty line but who is a member of a family whose income does not meet this requirement.
8	Student is identified as a homeless individual or homeless child or youth or runaway youth.
N	None of the above (students who are identified in MIS as recipients of BOGW or Pell should also be coded with "N").

Coding	Meaning
<i>SOURCE OF ECONOMICALLY DISADVANTAGED STATUS: (Second Position)</i>	
S	Student's economically disadvantaged status obtained by self-declaration.
A	Student's economically disadvantaged status obtained from some other auditable source other than self-declaration.
N	None of the above. If a student is identified with more than one status code (1-8), report the code from top down (1 to 8). If a status code is reported as "N" in the first position for "none of the above", then the second position must also be coded with "N".

DED#	DATA ELEMENT NAME	FORMAT
SG15	STUDENT-EX-OFFENDER-STATUS	X(01)
<p>This element indicates whether the student is identified as having been subject to any stage of the criminal justice process at the point of enrolling in community college.</p>		

Coding	Meaning
0	Student is NOT identified as an ex-offender
1	Student is identified as an ex-offender
X	Unknown/unreported

Per the Workforce Innovation and Opportunity Act, ex-offender is defined as a person, who at the time of entry:

- (a) has been subject to any stage of the criminal justice process for committing a status offense or delinquent act, or
- (b) requires assistance in overcoming artificial barriers to employment resulting from a record of arrest or conviction for committing delinquent acts, such as crimes against persons, crimes against property, status offenses, or other crimes.

DED#	DATA ELEMENT NAME	FORMAT
SG16	STUDENT-HOMELESS-STATUS	X(01)
<p>This element indicates whether the student is identified as homeless as defined in the Workforce Innovation and Opportunity Act.</p>		

Coding	Meaning
0	Student is NOT identified as homeless
1	Student is identified as homeless
X	Unknown/unreported

Per the Workforce Innovation and Opportunity Act, homeless is defined as a person, who at the time of entry:

- (a) Lacks a fixed, regular, and adequate nighttime residence. This includes:
 - (i) Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
 - (ii) Living in a motel, hotel, trailer park, or campground due to a lack of alternative adequate accommodations
 - (iii) Living in an emergency or transitional shelter
 - (iv) Abandoned in a hospital
 - (v) Awaiting foster care placement
- (b) Has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, such as a car, park, abandoned building, bus or train station, airport, or camping ground
- (c) Is a migratory child who in the preceding 36 months was required to move from one school district to another due to changes in the parent's or parent's spouse's seasonal employment in agriculture, dairy, or fishing work
- (d) Is under 18 years of age and absents himself or herself from home or place of legal residence without the permission of his or her family (i.e., runaway youth).

This definition does not include an individual imprisoned or detained under an Act of Congress or State law. An individual who may be sleeping in a temporary accommodation while away from home should not, as a result of that alone, be recorded as homeless.

DED#	DATA ELEMENT NAME	FORMAT
SG17	STUDENT-LONGTERM-UNEMPLOY-STATUS	X(01)
<p>This element indicates whether the student is identified as being unemployed for 27 consecutive weeks or longer at the point they enrolled in community college.</p>		

Coding	Meaning
0	Student is NOT identified as long-term unemployed
1	Student is identified as long-term unemployed
X	Unknown/unreported
<p>Per the Workforce Innovation and Opportunity Act, long-term unemployed is defined as a person, who at the time of entry, had been unemployed for 27 or more consecutive weeks.</p>	

DED#	DATA ELEMENT NAME	FORMAT
SG18	STUDENT-CULTURAL-BARRIER-STATUS	X(01)

This element indicates whether the student is self-identified as possessing attitudes, beliefs, customs, or practices that influence a way of thinking, acting, or working that may serve as a hindrance to employment at the point they enrolled in community college.

Coding	Meaning
0	Student is NOT identified as having cultural barriers to employment
1	Student is identified as having cultural barriers to employment
X	Unknown/unreported

Per the Workforce Innovation and Opportunity Act, cultural barriers is defined as a person, who at the time of entry, perceives themselves as possessing attitudes, beliefs, customs, or practices that influence a way of thinking, acting, or working that may serve as a hindrance to employment.

DED#	DATA ELEMENT NAME	FORMAT
SG19	STUDENT-SEASONAL-FARM-WORK-STATUS	X(01)
This element indicates whether the student was a seasonal farm worker at the point they enrolled in community college.		

Coding	Meaning
0	Student is NOT a seasonal farm worker
1	Student is a seasonal farm worker
X	Unknown/unreported

Per the Workforce Innovation and Opportunity Act, a seasonal farm worker is a low income individual who, at the point of enrolling in a community college is:

- (a) (i) for 12 consecutive months out of the 24 months prior to enrollment in community college primarily employed in agriculture or fish farming labor that is characterized by chronic unemployment or underemployment; and
- (ii) faces multiple barriers to economic self-sufficiency, or is
- (b) A dependent of the person described above.

DED#	DATA ELEMENT NAME	FORMAT
SG20	STUDENT-LITERACY-STATUS	X(01)

This element indicates whether the student had a low level of literacy at the point they enrolled in community college.

Coding	Meaning
0	Student is NOT identified as having a low level of literacy
1	Student is identified as having a low level of literacy
X	Unknown/unreported

Per the Workforce Innovation and Opportunity Act, low level of literacy is defined as unable to read, write, and speak in English; compute and solve problems at levels of proficiency necessary to function on the job, in the family of the participant, or in society.

DED#	DATA ELEMENT NAME	FORMAT
SG21	STUDENT-WORK-BASED-LEARNING-STATUS	X(01)
This element indicates whether the student participated in specific types of work-based learning during the reporting term.		

Coding	Meaning
A	Student participated in work-based learning preparing the student for employment in a specific range of occupations, such as internships, work experience, and capstone projects
B	Student participated in work-based learning allowing the student to apply learning through practical experience and interaction with professionals from industry and the community outside of school, such as job shadows, service learning, class projects or challenges, and mentorships
C	Student participated in work-based learning allowing the student to build awareness of the variety of careers available, begin identifying areas of interest, and explore career options, such as guest speakers, company tours, field trips, career fairs, and mock interviews
N	Student did not participate in work-based learning
X	Unknown/unreported

Processing Edits

FIELD CHECK

A, B, C, N, X

If the student is indentified as participating in more than one type of work-based learning during the reporting term, report the first applicable code (A through C)

Changes to SF/FA Data Elements

- SF21 has been updated to allow reporting of new award types
 - New Award Type: GH = Completion Grant (CCCG)
 - New Award Type: GI = Cal Grant A
 - New Award Type: GJ = Dreamer Grant
 - New Award Type: GQ = Equity Grant
 - New Award Type: GR = SSSP Grant

Coding	Grants
GA	Academic Competitiveness Grant
GB	Cal Grant B
GC	Cal Grant C
GD	Full-time Student Success Grant
GE	EOPS Grant
GF	CARE Grant
GG	Chafee Grant
GH	Completion Grant (CCCG)
GI	Cal Grant A
GJ	Dreamer Grant
GK	CalWORKs Grant
GN	CSAC CNG EAAP (California Student Aid Commission California National Guard Education Assistance Award Program)
GP	Pell Grant
GQ	Equity Grant
GR	SSSP Grant
GS	SEOG (Supplemental Educational Opportunity Grant)
GU	Other grant: institutional source
GV	Other grant: non-institutional source
GW	Bureau of Indian Affairs (BIA) Grant
GY	CAFYES Grant

Changes to SA Data Elements

- New element SA07 will capture the educational functioning level of a student based on assessment results for certain assessment instruments

	DATA ELEMENT NAME	FORMAT
SA07	STUDENT-EDUCATIONAL-FUNCTION-LEVEL	X(02)

This element indicates the educational functioning level of the student as assessed using federally approved instruments.

Coding	Meaning
1B	Beginning ABE Literacy
2B	Beginning Basic Education
3B	Low Intermediate Basic Education
4B	High Intermediate Basic Education
5S	Low Adult Secondary Education
6S	High Adult Secondary Education
1E	Beginning ESL Literacy
2E	Low Beginning ESL
3E	High Beginning ESL
4E	Low Intermediate ESL
5E	High Intermediate ESL
6E	Advanced ESL
XX	Not a Federal Instrument Assessment

Educational Functioning Level (EFL) definitions are outlined by the National Reporting System (NRS) and are evaluated using federally approved assessment instruments.

Data Submission Downtime Schedule

- The MIS Data Submission website will be down for three maintenance windows during the 2018 calendar year.
- May 14, 2018 to May 25, 2018
- August 9, 2018 to August 23, 2018
- December 14, 2018 to January 2, 2019

Questions/Comments

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Thank You