

## Student Services Leadership Group (SSLG) – December 2020

### Author

Trish Blair

### What Office/Program are you discussing?

DSPS

### What would you like the group to know?

We are continuing to try to keep students engaged. Next semester we will continue to offer our Guidance classes 145-148. These will be on-line. We are now offering evening hours on Mondays for students who cannot access support during daytime hours. We will continue to offer workshops for students through the LIGHT Center. LD testing cannot be done as yet, but any student who is referred or concerned that they might have a learning disability can talk with us and complete a screening. If the LD Specialist feels that it is likely that the student will qualify for services once they can be fully tested, we can provide the student with temporary accommodations. Our Adaptive PE classes are also continuing in the spring on-line. The non-credit Life Skills Guidance classes 210 (Survival Literacy) and 252 (Communication through Adaptive Art) are being run in the spring.

### Author

Megan Schroeder

### What Office/Program are you discussing?

Counseling & Advising

### What would you like the group to know?

Counseling & Advising continues to offer remote appointments M-F. The Student Services page will be updated to reflect spring 2021 times once the fall semester concludes. If your program has a change of hours for spring please let Megan Schroeder know. If no changes are requested the same times for fall will be transferred over to spring.

### Author

Pru Ratliff

### What Office/Program are you discussing?

Adult & Community Education

### What would you like the group to know?

The Adult Ed and Workforce and Community Education departments have merged into Adult & Community Education (ACE). The phone number for both is now 4500 and the email is ACE@redwoods.edu. Due to the different requirements for each area the websites will remain separated and same as is now. There are several courses available in Adult Ed, but EDUC 203 in particular may be of great assistance to students to learn how to navigate CANVAS. It is a short term non-credit class at the beginning of the semester. In the Community Ed area there are several classes that are coming up for Spring that are available online: Pharmacy Tech and Medical Coding & Billing. In addition, the Medical Assisting class has been revised to become a Hybrid class with most online and some face to face labs. All of these classes have online informational meetings for students to learn more. The links to these meetings are on the website for the class. Staffing area, we now have Tami Engman as our Administrative Office Coordinator and she is able to answer most questions and is a great asset to our new department.

### Author

Cathy Cox

### What Office/Program are you discussing?

Academic Support Center

### What would you like the group to know?

The ASC is actively soliciting students to become peer tutors for Spring semester. Students who tutor are required to have an overall 3.0 GPA as well as a 3.0 GPA in the subject they are tutoring, and we will be requesting references from instructors. Our training program for the tutors has been completely overhauled, and tutoring in Spring will be done online through Canvas using the Pisces platform. Students needing tutoring when our CR tutors are not available will be able to access additional tutors through the STAR-CA consortium; STAR-CA tutors are part of the California Community Colleges, and they're accessed using the "Tutoring" or "NetTutor" link in Canvas courses as

well. Interested students, or faculty with recommendations, should contact Emily Chang (emily-chang@redwoods.edu).

The ASC has a number of changes for Spring. Since Math Lab is not being offered any more, we're working with Math faculty to actively recruit students as potential peer tutors for Spring. Writing Assistance will continue to be provided by faculty tutors, although on a somewhat reduced schedule. We're also trying to identify potential tutors for Chemistry, Biology, and other subjects. All tutoring for Spring will be carried out online in Canvas; students will be able to access tutors using the navigation link in Canvas labeled "Tutoring" or "NetTutor". We should have a schedule posted for tutoring on the ASC website by the end of the second week, and it will be sent out college-wide as well. Students wishing to find out more about tutoring (either being a tutor or being tutored) should be directed to the Tutoring page of the ASC website for the most up-to-date information. Faculty can email Emily Chang at emily-chang@redwoods.com.

**Author**

Wendy Hill

**What Office/Program are you discussing?**

Child Development Center

**What would you like the group to know?**

The center has a school age classroom open with a few spots available if someone is in need of care for a child up to 12 years of age. We are not accepting those enrolled in any hybrid classes. Our program is open and accepting applications for all ages for spring enrollment. At this time we are face to face for only students and families that have a direct and documented need for care. We have also opened up a second distance learning classroom (after Humboldt went into the Purple Tier) to enhance at home learning. The second classroom has 5 openings. If you know of any one that is in need of learning supports (and qualifies) please have them contact the center. Children enrolled in distance learning programs will have first priority to return to fact to face instruction, when with is possible.

**Author**

Tiffany Schmitcke

**What Office/Program are you discussing?**

Admissions & Records

**What would you like the group to know?**

Grades are due on Monday 12/28. Transcripts will be released on Monday 1/4/21.

**Author**

Colin Trujillo

**What Office/Program are you discussing?**

EOPS & CARE

**What would you like the group to know?**

The spring 21 EOPS application is open. We are already seeing applications come in, please continue to encourage students to apply. The CR chatbot "Woodley" is now live on the main EOPS webpage. We will have advising and tutoring appointments available during finals week. We are allowing continuing students to renew computers and other equipment remotely for next semester so they don't have to physically come in to the college. This spring our textbook lending library will include many books recommended by instructors. Lastly, we are happy to announce that we will once again be able to offer local advising to our EOPS students at the KT instructional site beginning this spring.

**Author**

Dr. Kintay Johnson

**What Office/Program are you discussing?**

Foster Care & Kinship Education, CalWORKs, and the Growth Resources Outreach Valued & Empowerment (G.R.O.V.E.) Program

**What would you like the group to know?**

*Foster Care & Kinship Education*

Class attendance in the mandatory classes remain high in the online format. Kristin Chorbi has done an excellent job ensuring that our trainers have what they need in the online environment and the transition from face to face has been successful.

*CalWORKs*

Fall 2020 enrollment is down, and 11 students have withdrawn during the semester due to various reasons. The counselors, advisors, and staff continue to do all they can to support our students during this challenging time. The CalWORKs Program issued a grant award of \$300.00 to students in order to augment unmet financial need which has not been covered by financial aid, grants and/or scholarships so students can provide for their basic educational needs while working towards self-sufficiency. The academic success and well-being of our students are important to us. We also provided students with transportation grants.

*The Growth Resources Outreach Valued & Empowerment (G.R.O.V.E.) Program*

This semester, despite the challenges that COVID has had on our homeless and housing insecure students, they continue to show grit, determination, and resiliency towards their academic goals. The GROVE has helped 14 students with financial aid for hotel vouchers, housed 18 students in the Residential Halls, and currently deposits and rental subsidies to 16 students in Fall 2020. We have entered into a partnership with the Arcata House and currently working out the details of an MOU. Some of our students are already with Arcata House staff for wraparound services.

**Author**

Ashley Mitchell

**What Office/Program are you discussing?**

Bookstore/Cafe

**What would you like the group to know?**

*Bookstore*

Our online bookstore opens for spring orders on 12/14/20. The bookstore pick up location in the LRC is open and selling school supplies and CR gear. The store currently has shirts, sweatshirts, hats, coffee mugs, key chains, and more.

*Café*

The café will be closed for winter break 12/21-1/10. Need help cooking brisket? Check out these cooking tips by our very own Chef, Anthony Finck. <https://www.instagram.com/tv/CHYV4fzBHwl/>

**Author**

Heidi Bareilles

**What Office/Program are you discussing?**

Upward Bound

**What would you like the group to know?**

We are currently completing our 2019-20 Annual Performance Review. For this report we collect data from our target schools on our current participants and retrieve data from National Student Clearinghouse. This year we are reporting on 305 students. This report provides us with insight into our students academic performance, which then drives the need to adjust our current services. This report is an integral piece to our funding as we are provided with points that measure our students success and our programs ability to address student academics need. We will turn this report into the US Department of Education on December 18th.

**Author**

Rory Johnson

**What Office/Program are you discussing?**

Del Norte and Pelican Bay

**What would you like the group to know?**

The computer labs that had been available for students (by appointment) during the fall semester have been closed due to the escalation of COVID-19 infections in Humboldt and Del Norte Counties. This service was underutilized so the impact does not seem to be significant. The Del Norte campus has no face to face classes this semester so student activity on campus is basically non-existent. At Pelican Bay we have completed spring registration. All but 2 of our 33 sections are full with a waitlist. It is looking like we will have 403 students, including some new, in the spring. Correspondence are going surprisingly well. We also met with some of the EOPS teams this week to nail down what "Above and Beyond" services will look like in the Pelican Bay Scholars Program which already supplies all of the instructional materials required. I am very pleased with the direction this collaboration is going.