**Student Development Leadership Group**

December 12, 2017  
12:00 – 1:00 pm  
SS-104

**Agenda**

**Participants:** Angelina Hill, Brady Reed, Joe Hash, Trish Blair, Rianne Connor, Kintay Johnson (telepresence), Rory Johnson (telepresence), Stephanie Burres (support)

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| 1. Utilization of SS 109 | Determine the best use of SS-109 in the spring semester. | * There is no confirmed location for the Bookstore. SS 109’s purpose is unclear; no classes have been scheduled in there for Spring. * There is an opportunity to use this space as a support or career success center. * Trish would like to know if it could be used as a career center? Do we have the staff to support a career center? If the center is open to TRIO students, we could utilize TRIO funds. * Strong Workforce funds could also be utilized to develop a career center. * At this point, there is no replacement for Lyn Geck-Moeller. It may be possible to incorporate transfer or career center duties into this role- could we apply SWF funds to this position? * Next steps: put in tickets to prepare the space, calendar/scheduling capabilities, funding for a SWF counselor, career planning software. |
| 1. Assessing Student Services | Determine a way to gather feedback from students during the registration period. | * We would like to gather input from students about the services that are provided to them. Enrollment services has implemented a paper survey, which shows isn’t showing any specific trends. * Counseling currently does not have any survey of student’s satisfaction with services. * Angelina would like to build surveys that could be made available on the website. Marty and Brian have shown a preference for a chat solution that would be housed separately from our website. Rianne is going to pilot this in the Spring for enrollment services. IT is working on implementing it right now. |
| 1. Student Equity & Student Services | Discuss how the student development leadership program can help support the Student Equity Program. | * Renee Saucedo’s last day was Friday, which leaves Kintay overseeing all of student equity. * Kintay spoke with President Snow-Flamer about getting a student equity program coordinator to manage the day-to-day program needs. |
| 1. Info Sharing | Share pertinent information with the group about your program, and identify information to share with your areas | * The call for the next round of Innovation Awards just went out. Veterans and inmates are both on the list of intended audiences so Rory and Crystal are exploring opportunities. * HSU received funding in the previous round to hire an articulation position geared toward community college recruitment. They have also redesigned their scholarship website with help from HAF and HCOE. * Drop for non-payment calls went out and appears to show a significant increase in on-time payments. They will send out an email after the drop to inform students that they have been dropped from their courses. * The AOA in DSPS that verifies applications has resigned so they are looking for a replacement. * There is a new CalWorks/TRIO counselor and she is doing great. She is definitely making a difference with the students. * The college is exploring the option of having Brady be the program director for Upward Bound in addition to TRIO. * The hole left by Lyn Geck-Moeller will be felt throughout counseling and advising. * DN is converting one of their classrooms into a basic skills computer lab. This should happen over the holiday break. * Kintay will be bringing on Jenny Quigley as a CalWorks counselor. |