January:

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| EMC, BPC | Publish Final TLU estimate after Governor’s Budget |
| IEC | Review current annual plan spring items and send out reminders |
| BPC | Categorize and distribute unfunded resource requests to functional committees for ranking |
| PRC | Evaluate Instructional Program Reviews |
| BPC | Review state budget assumptions and build preliminary budget to include funded initiatives |

February:

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| Cabinet, FPC | Prioritize staffing requests |
| BPC, FPC, TPC | Prioritize resource requests using rubric based on assessment and data |
| IEC | Review Ed Master Plan to inform new Annual Plan |
| IEC | ‘Theme’ Program Review actions to add to new Annual Plan |
| IEC | Evaluate and Roll unfinished plans from current Annual Plan to new Annual Plan |
| IEC | Incorporate previous ILO dialog into new Annual Plan |
| IEC | Send reminder to planning committees, Senate, CSEA, etc. for Annual Plan items. |

March:

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| IEC | Collect Annual Plan items from TPC, FPC, SEP (all planning committees), Senate, CSEA, Management Council to incorporate into Annual Plan |
| IEC, Expanded Cabinet | Review and draft new Annual Plan |
| All committees | Conduct self-evaluations and submit to IR for Institutional Effectiveness Report |

April:

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| IEC | Hold integrated planning summit |
| All planning committees | Draft annual planning committee meeting schedule for upcoming year. Determine if/what members are needed |
| IEC | Assess institution-set standards |

May:

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| BPC | Review state budget assumptions and build preliminary budget to include funded initiatives (see January) |
| IEC | Collect updates for Institutional Effectiveness Report |
| BPC | Finalize ranking of resource requests, forward to President, Cabinet and post final rankings to web |
| Instruction | Submit spring assessment reports, Due one week after grades |
| IR | Assess Institutional Planning Indicators |
| VPI | Presents Student Success Scorecard  <http://extranet.cccco.edu/Divisions/TechResearchInfoSys/Research/ARCC/ARCC2.aspx> |

June:

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| Administration | Finalize Annual Plan and present to Board |
| Board | Adopt tentative budget |
| VPISD, President | Present the Program Review Committee Executive Summary to Board |

July:

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| Board | Review Mission/Vision/Values from prior year |
| IEC | Complete Institutional Effectiveness Report |

August:

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| IEC | Post Institutional Effectiveness Report |
| IEC | Present Annual Plan at Convocation |
| Instruction | Review and Revise assessment plans and outcome maps |
| Assessment, IEC, All Areas | Conduct interdisciplinary & institutional assessment dialogue at Convocation, including ILO discussion |

September:

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| IEC | Review annual institutional planning items for fall. Send out reminders to all areas |
| Board | Adopt Final Budget |
| IR | Provide datasets for Program Review by Sept 4 |

October:

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| IEC, Board | Update/discuss Institutional Effectiveness Scorecard with Board |
| Administration | Hold employee workshops on budget and planning |
| All Areas | Complete and submit Program Reviews by Oct 31st |

November:

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| PRC | Submit faculty requests to FPC (Faculty Prioritization Committee) |
| FPC | Rank Faculty requests |
| PRC | Evaluate Student Development and Administrative Program Reviews |

December:

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| EMC, BPC | EMC gives preliminary TLU estimate to the BPC |
| VPs, Deans, & Directors | Review all operational resource requests to determine funding and send approved but unfunded items to the BPC |
| Instruction | Submit fall assessment reports, Due one week after grades |