

**Institutional Effectiveness Committee**

April 15, 2021  
4:00pm – 5:00 pm

**Participants:** Paul Chown, Keith Flamer, Pru Ratliff, Bob Brown, Amber Buntin, Stephanie Burres (support)

**Agenda Items:**

1. **Finalize 2021-22 Annual Plan**

* The Board of Trustees has suggested several of their budget assumption to be included in the annual plan.
* The language of the budget assumptions was updated so that it is able to be measured and then added to the annual plan.
* Dates and links to the Education Master Plan were updated as well.
* An interest was expressed to add a planning goal about alumni tracking and engagement. Keith will provide language to Paul for the goal.
* Paul will update the logo on the document and send out to the group for one final review before publishing.

1. **Assess Institution-Set Standards and Vision for Success Goals**
   1. [**https://public.tableau.com/profile/joseph.hays#!/vizhome/InstitutionalEffectivenessScorecard/InstitutionalEffectivenessScorecard**](https://public.tableau.com/profile/joseph.hays#!/vizhome/InstitutionalEffectivenessScorecard/InstitutionalEffectivenessScorecard)
   2. [**https://public.tableau.com/profile/joseph.hays#!/vizhome/VisionforSuccessGoals/VisionforSuccessGoals**](https://public.tableau.com/profile/joseph.hays#!/vizhome/VisionforSuccessGoals/VisionforSuccessGoals)

* For 2019-20 we are reaching our targets and trending in a positive direction.
* It will be interesting to see how COVID will impact our numbers over the next couple of years.
* The detail on the transfer data is unclear. Bob is concerned that not all athletes that transfer out of state are being counted.
* The Committee felt that we could move our “average unit accumulation” goal to 80 units.

1. **Committees**
   1. **Review committee satisfaction survey.**

* The Committee is comfortable closing out the survey, despite low response rate.
  1. **Review committee membership and charge – postponed until next meeting.** 
     1. **Should planning committees be required to submit an Annual Plan item?**
     2. **Which committees are ‘planning’ committees?**

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| Adjourn |

Next Meeting

Review Integrated Planning Model in conjunction with committees.

Homework: Compare Committee Handbook (<https://internal.redwoods.edu/Portals/23/Committee%20Handbook%202019.pdf>) with actual committee pages for membership and make recommendations.