DRAFT - Facilities Planning Committee

2018-19

Annual Ti

Activity	September	October	November	December	January	February	March	April	May	June	July	Augu
Accreditation: Review Standard III B	X											
Review Committee Purpose, Charge & Operating Agreement	X											
Review Facilities related BPs and APs & recommend updates if needed		X										
Review the 5-Year Capital Plan			X									
Review Building Standards			X									
Review ADA Transition Plan for progress updates				X								
Review Annual Landscape Plan				X								
Develop a prioritized list of resource requests for Budget Planning Committee					X	X						
Review Furniture Standards						X						
Committee self-evaluation survey and submit to IR							X					
Review Facilities Master Plan (FMP) for updates							X					
Send out Facilities Survey to Constituent Groups							X					
Review FMP, Ed Master Plan & CR Annual Plan for consistency								X				
Review results of Budget Planning Committee resource requests								X				
Select meeting day/time and committee members for next year								X	X			
Information about Deferred Maintenance program									X			
Update on Capital Projects, State & District funded	X	X	X	X	X	X	X	X	X	X	X	X
Facilities Master Plan Update Timeline												
Review Plan, determine areas to update and data needed, divide work among committee members	X											
Members work on assigned sections		X										
Draft of updates availabe to Committee Members		X										
Refind Draft, determine additional research or information			X									
Finalize draft plan				X		X						
Circulate Plan: Expanded Cabinet, Cabinet, Deans, Insturctional Council, SLUG, CSEA, Management Council							X					
Academic Senate								X				
Board of Trustees									X			