

Facilities Planning Committee

Notes



Committee Charge	The Facilities Planning Committee develops the Facilities Master Plan for the College of the Redwoods. This plan ensures that capital improvement priorities and projects are recommended based on their contribution to improving student learning outcomes and their alignment with the Strategic and Education Master Plans. The committee also reviews and ranks resource requests from program review related to facilities.
Meeting Date	February 12, 2019
Outcomes	Committee approval of the Facilities Master Plan Draft
	Completion of the Facilities Resource Request Rankings
Meeting Participants	Bob Brown, Cathy Cox, Sean Patton, Elisa Abelleira, Bert Hafer, Danny Walker, Serenity Wood (ASCR), Burk McBride, Ali Hodges, Chris Cox
Absent:	Danny Walker, Burk McBride, Marty Coelho, Elisa, Serenity, Chris Cox
Meeting Leader and/or Facilitator	Bob Brown (co-chair)
Recorder	Cathy Cox (co-chair)

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What	How	Who	When
1. Opening	Welcome Agenda Review FPC Timeline Review	Cathy Cox	9:30 – 9:35 am
Notes: Cathy noted that we have not had a capital projects update in a while – Bob will attempt to get one.			
2. Review Minutes from 1/29 FPC Meeting	Review and discuss	Committee	9:35-9:40 am
Notes: minor edit needed to correct high school district acronym. Otherwise, approved with that correction.			
3. Final review of draft FMP prior to constituent review	<ul style="list-style-type: none"> Review changes to final draft Give input to Cathy on Applied Technology Building and AR sections Approve for constituent review 	Cathy Cox	9:40-10:10 am
Notes: The committee reviewed the final draft. Changed sections were highlighted in several projects. There is still a little additional work needed on the section relating to the Applied Technology Building. Bert Hafar will meet with Kerry Meyer and get some information; Cathy will revise this section and send it out for review by the committee via email. With those changes, the committee approved the final draft to be sent out for constituent review.			
4. Ranking Facilities Resource Requests	Discussion	All	10:10-10:50 am
Notes:			
5. Updates/Future Items	Any?	All	10:50-10:55
Notes:			
6. Close	<ul style="list-style-type: none"> Next Meeting Date Summarize agreements Review next steps Additions for next agenda Evaluate the meeting (+’s and Δ’s) 	Bob & Cathy	10:55-11:00
Notes:			

- ❖ FPC Website: <http://internal.redwoods.edu/fpc>
- ❖ Next Meeting: Thursday, 2/28 , 3 pm in FM 106
- ❖ **Reminder: Please update your constituents and bring their feedback to the Committee**