

Facilities Planning Committee

Agenda & Notes



Committee Charge	The Facilities Planning Committee develops the Facilities Master Plan for the College of the Redwoods. This plan ensures that capital improvement priorities and projects are recommended based on their contribution to improving student learning outcomes and their alignment with the Strategic and Education Master Plans. The committee also reviews and ranks resource requests from program review related to facilities.
Meeting Date	April 25, 2018
Outcomes	Review the Facilities Resource Request Ranking
Meeting Participants	Bob Brown, Cathy Cox, Sean Patton, Elisa Abelleira, Julia Peterson
Meeting Leader and/or Facilitator	Julia Peterson
Recorder	Cathy Cox

Facilities Planning Committee

Agenda & Notes



What	How	Who	When
1. Opening	Welcome Agenda Review	Julia Peterson	9:00 – 9:10 am
Notes:			
2. Review of Facilities Rankings	<ul style="list-style-type: none"> • Discussion 	Julia Peterson	9:10 – 10 am
<p>Notes: BPC has requested that FPC review the rankings of facilities resource requests. The problem is that when the three batches of rankings (BPC, TPC, and FPC) were consolidated, 13 out of the top 15 items in the ranking were Facilities items. BPC was “not comfortable” with the results, even though the same rubric was used by all three groups. Per BPC request, Julia convened this meeting today so that FPC could review our rankings and see if there was anything that we need to change.</p> <p>FPC reviewed the list of facilities requests and the committee rankings. The FPC rankings were completed in January in a timely manner. It is worth noting that in the original rankings, Julia had recused herself from ranking all requests from Manufacturing Technology because of her husband’s position in that program to avoid possible perceptions of conflict. A committee member pointed out that the letter from BPC to the senior administration acknowledged that the rubric had not been “normed” between all three ranking committees prior to use. This appears to have resulted in an unintentionally biased rubric, based on the results, but if all three committees were using the same ranking, changing the rubric at this point is not reasonable or fair. FPC believes that its existing rankings should stand as they were originally submitted to BPC with only a minor change, based on a small math error (see corrected rankings, attached).</p> <p>The committee noted that out of 65 total points on the ranking rubric, 30 points total are awarded for elements in category #1 (Compliance with Federal, State, and County mandates). Another 20 points are possible for criteria in category #5 (Funding history of the unit/area) – which includes “degree to which delay will cause a larger future expenditure”. A disproportionate number of the facilities requests rank highly in one or both of those categories due to the nature of the requests, and due to the long-standing problems at CR with deferred maintenance. Many of the requests submitted, such as request number 226 (Districtwide ADA and Life/Safety Package) might have been much lower in cost had they been handled over time with regular maintenance, but they have been unfunded long enough that the costs have grown significantly over time.</p> <p>The decision of the FPC committee is that Julia should return the rankings to BPC as they stand, with only the minor corrections noted above.</p>			

- ❖ FPC Website: <http://internal.redwoods.edu/fpc>
- ❖ Next Meeting: Wednesday, May 8 ; 9:00 am in FM 110

Facilities Planning Committee

Agenda & Notes



- ❖ **Reminder: Please update your constituents and bring their feedback to the Committee**

Capital Project Updates

Project	Status	Est. to Start work / Complete work
Utility Infrastructure Replacement & Seismic Strengthening = UIR	<ul style="list-style-type: none"> - Funding expected in March 2018 for the construction phase of this project - All CGS reports have been turned in 	5/2018
Creative Arts - Replacement and removal	<ul style="list-style-type: none"> - Approved: January 2018 - Funding July 1, 2018 for phase I (testing, project management and preliminary drawings). 	3 years
Physical Education & Field House - Replacement and removal	<ul style="list-style-type: none"> - Likely to be funded with the May Revise for July 1 plans 	3 years
PE Fields	On hold except Scoreboard <ul style="list-style-type: none"> - Working with vendor on bid documents 	End of Summer 2018
Residence Halls -Four room update	<ul style="list-style-type: none"> - No change - Reviewing project 	TBD
Stadium Removal	<ul style="list-style-type: none"> - In Progress - On Track - Track replacement is going forward; paid for by insurance 	May 1, 2018