

# Facilities Planning Committee Agenda & Notes



<b>Purpose</b>	The Facilities Planning Committee develops the Facilities Master Plan for the College of the Redwoods. This plan ensures that capital improvement priorities and projects are recommended based on their contribution to improving student learning outcomes and their alignment with the Strategic and Education Master Plans. The committee also reviews and ranks resource requests from program review related to facilities.
<b>Meeting Date</b>	January 15, 2019
<b>Opening</b>	
<b>Outcomes</b>	Rank first half of Facilities Resource Requests
	Agreement on work remaining on FMP and expectations of committee members
<b>Preparation Required</b>	Committee members should review the first half of the facilities resource requests
	Bring notes on resource requests to inform the discussion
	Bring any constituent feedback received so far on the Facilities Master Plan
<b>Meeting Participants</b>	Bob Brown, Cathy Cox, Sean Patton, Elisa Abelleira, Danny Walker, Serenity Wood (ASCR), Bert Hafer, Burk McBride
<b>Meeting Leader and/or Facilitator</b>	Bob Brown (co-chair)
<b>Recorder</b>	Cathy Cox (co-chair)

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What	How	Who	When
1. Opening	Welcome Agenda Review FPC Timeline Review	Cathy Cox	1:30 – 1:40
<b>Notes:</b>			
2. Review minutes from 11-27-18 and 12-11-18 meetings	Review and discuss	Committee	1:40 – 1:50
<b>Notes:</b>			
3. Facilities Master Plan update	<ul style="list-style-type: none"> <li>• Distribute latest draft of FMP</li> <li>• Discuss major changes</li> <li>• Discuss timeline for completion and expectations of committee members</li> </ul>	Cathy Cox	1:50 – 2:10
<b>Notes:</b>			
4. Resource Ranking	Discuss facilities resource requests	Committee	2:10 – 3:00
<b>Notes:</b>			
5.			
<b>Notes:</b>			
<b>Close</b>	<ul style="list-style-type: none"> <li>• Summarize agreements</li> <li>• Review next steps</li> <li>• Evaluate the meeting (+’s and Δ’s)</li> </ul>		
<b>Notes:</b>			