

Facilities Planning Committee

Agenda & Notes



Committee Charge	The Facilities Planning Committee develops the Facilities Master Plan for the College of the Redwoods. This plan ensures that capital improvement priorities and projects are recommended based on their contribution to improving student learning outcomes and their alignment with the Strategic and Education Master Plans. The committee also reviews and ranks resource requests from program review related to facilities.
Meeting Date	December 20, 2017
Outcomes	Review new Rubric for FPC Ranking & spreadsheet
	Discuss winter break facilities changes
Preparation Required	caReview attached document: (hard copies will also be provided at the meeting)
Meeting Participants	Bob Brown, Cathy Cox, Garry Patrick, Sean Patton, Maggie White, Derek Glavich, Ari Willis, Ellie Gainey, Julia Peterson
Meeting Leader and/or Facilitator	Julia Peterson
Recorder	Cathy Cox

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What	How	Who	When
1. Opening	Welcome Agenda Review	Julia Peterson	1:00 – 1:05 pm
Notes:			
2. Review Minutes from 11/16/17 FPC Meeting	Review and discuss	Committee	1:05 – 1:10 pm
Notes:			
3. Consider Website additions	Discuss and recommend additional information to post on the FPC website.	Committee	1:10-1:20 pm
Notes:			
4. Update on Committee charge subcommittee	Discuss meeting results.	Cathy Cox	1:20-1:30 pm
Notes:			
5. Consider Timeline for Committee Action	Review, discuss and adopt an updated FPC Annual Timeline Consider planning meetings in Del Norte and/or KTIS	Committee	1:30-1:35 pm
Notes:			
6. Updates / Possible Items	- Capital Projects - ADA Transition Plan - Recycling – State Plan, grants	Julia Peterson	1:35-1:45 pm
Notes:			
7. Confirm Spring meeting time & day	Discuss spring schedules	Committee	1:45-1:55 pm
Notes:			
Close	<ul style="list-style-type: none"> Summarize agreements Review next steps Additions for next agenda Evaluate the meeting (+’s and Δ’s) 	Julia Peterson	1:55-2:00 pm
Notes:			

- ❖ FPC Website: <http://internal.redwoods.edu/fpc>
- ❖ Next Meeting: Wednesday, January 17; 1:00 pm in FM 112
- ❖ **Reminder: Please update your constituents and bring their feedback to the Committee**